

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Surgery, Minstead Village Hall on **Monday 4 November 2013** commencing at 19.30.

Signed  Parish Clerk

29.10.2013

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. **Apologies for Absence**
2. **Declarations of Interests**
3. **Public Participation Period**
4. **To confirm the Minutes of the Ordinary Meeting held on 7 October 2013**
5. **Matters Arising [see lists]**
6. **Items Ongoing [see Lists]**
7. **Report from Police/Community Support Officer**
8. **Reports from County and/or District Councillor**
9. **Website for Minstead Village**
10. **Improving drainage of Church Footpath**
11. **Review of Polling Districts & Polling Places**
12. **Report from Friday Surgeries**
13. **Lengthsman – report on progress of work**
14. **Planning [see Lists circulated separately]**
15. **Correspondence [see Lists circulated separately]**
16. **Budget 2014/2015: to approve draft budget and set Precept for 2014/2015**
17. **Receipts and Payments [see Lists circulated separately]**
18. **Reports from Parish Representatives**
19. **Items raised by Councillors**
20. **Date of next Ordinary meeting: Monday 2 December 2013 at 19.30**