

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 5 September at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin, Cllr Mrs Andrews (NFDC), Cllr K Mans (HCC), Mrs P Osborne (Clerk), Mrs C Dorman, Mrs T Keeley, Mrs & Mrs Dibben, Mr H Cheek, Mr Hodgkins, Ms M Hill, Mr W Payne, Mr B Olorenshaw, Mrs P Olorenshaw, Mr T Tupper.

1. Apologies for Absence

None

2. Public Participation Period

Mr Olorenshaw explained that he had written to the Planning Officer regarding inaccuracies and other issues with planning application 16/00662.

Mrs Dorman outlined the rationale for application 16/00662. In response to questions she stated that the roofspace above the garage was to let in light – it would have no floor – and also that there were no changes proposed to the two rooms in the attic. Council drew to her attention the incorrect statement that the property does not front onto a road or bridleway – it fronts onto Bridleway 14.

[Mr & Mrs Olorenshaw, Mrs Dorman and Mrs Keeley left the meeting at 19.45].

Mr Cheek suggested possible measures to ease problems caused by ever-increasing volume of traffic along Blackwater Road: e.g. use of overhead signs on M27 warning of congestion in Lyndhurst area; reinstating the sign on A337 that the right turn is 'unsuitable for heavy traffic'.

[Mr Cheek left the meeting at 19.51]

Mr Tupper spoke of his frustration at lack of action regarding inappropriate behaviour around Shave Green and the track to Suters Cottage. He has contacted Police and NFDC but feels that NFDC and Police are putting rights of the offenders above the safety of village. Cllr Andrews said that police have been going in unmarked cars. Cllr Mrs Andrews will get more information from NFDC before a letter from PC, supported by Cllr Mans, is drafted to Police and Crime Commissioner. Cllr Bennett to speak to Beat Police. Matter to be raised at next NFALC meeting.

[Mr Tupper left at 20.00]

3. Declarations of Interests

There were none.

4. To confirm the Minutes of the Ordinary Meeting held on 1 August 2016

These had been previously published and were agreed and signed.

Item 14 was taken at this point.

5. Matters Arising

Village name signs: New signs at Lyndhurst were supplied by HCC and cost £2,300 for 5 signs. Since NFNPA would have to be consulted signs in Minstead, Clerk to write to Alison Barnes to request two similar signs for entry roads to the village.

6. Items Ongoing

- Finger post to Church: Now cleaned. **Closed**
- Dragons teeth and overgrown hedge at London Minstead: Cllr Andrews to contact Bob Brown re his decision on dragons teeth. **Ongoing**
- Muddy section on Footpath 9: No response from Sam Jones, but the problem is recorded on Countryside Access website. Clerk to write again, cc Cllr Mans. **Ongoing**
- Eroded edges on roads: Cllr Mans met with Cllr Humby who seems to have had a constructive meeting with Verderers. Fundamental problem is that traffic must go somewhere. Since much of it does not need to come into/through the Forest and could use main roads instead, they are seeking ways to encourage this in order to reduce traffic on Forest roads: e.g. signage on M27 to warn of delays; and increasing the number of cycle lanes on roads through Forest. **Ongoing**
- Bridleway 13: Grass triangle by C17 is being further destroyed but is responsibility of Natural England. Cllr Taylor to approach Minstead Manor re Bridleway 13 and suggest that if Manor can agree a solution with Natural England, Parish Council would apply for grants. **Ongoing**

7. Reports from County and/or District Councillor

Cllr Mans (HCC) has attended *NFNPA Draft Plan* meeting. There are several public consultations going on - announcements soon.

Cllr Mrs Andrews (NFDC) reported:

- On behalf of Fritham village I objected to the Latchmore Wetland Restoration on account of the damage to the small roads in Fritham for the next four years and the disruption to the village during peak summer season. I would like to see a report detailing if previous wetland restoration was effective.
- I have mentioned previously that there is a shortage of burial spaces in the NF area. A new cemetery is about to open on the site of the Officers' Mess at RAF Calshot, home to the Sunderland flying boats. The area will be landscaped to include walks and open spaces. There will also be an information board detailing the history of the site.
- An application has come forward for a crematorium on agricultural land near Stem Lane, New Milton. At present there are no crematorium facilities in the NF and the nearest are at Bassett and West End. There is resistance to the application by nearby residents, but it is felt that such a facility is much needed in the area. The application comes to committee this month.
- NFDC has signed up with Creative England to encourage more television drama and the filming of movies in the NF. This sort of business can be worth up to £40,000 a day in goods and services.
- The red ensign was raised at NFDC to mark Merchant Navy Day on 2 September supporting the *Seafarers UK* charity.
- On 25 September there will be road closures in Lyndhurst 1420 hrs to 1530 hrs for the parade from Appletree Court up Lyndhurst High St and back again, following the ceremony to award the *Freedom of the District* to the 17 Port & Maritime Regiment, Royal Logistic Corps.

Cllr Mrs Andrews was asked to put in a request for road sweeping through Minstead.

8. Report from Lengthsman for work done in August

- Footpaths 4 and 9: strimmed grass and cut back overgrown hedge impinging onto path.
- Footpath 5: strimmed grass and whips.
- Weeded around war memorial.
- Cleaned road directional signs.
- Cut back vegetation: around white road barrier on Lyndhurst Road; around white road edge barrier at Minstead Hall; at roadside leading to barrier (to improve view point on bend).

9. Reports from Parish Representatives

- Footpaths – sign at bottom end Footpath 4 has disappeared. Clerk to report to HCC.
- Consultative Panel – local plan review completed and Cllr Wakelin will send round links to reports; discussion of putting power grid underground.
- Minstead Hall – room rental will be increased; new kitchen completed; refurbishment of hall floor and ceiling is delayed but will happen.

10. Planning**NPA Decisions**

16/00452 and **00453/LBC** Pear Tree Cottage. One and two storey extensions; chimney; alterations to garage; new access (close up existing access). **Grant**

Decision Awaited

16/00550 South Lodge. Single storey extension.

New Planning Applications

16/00563 Fleetwater Cottage. Replacement 1.2m high fence. **Comment No 3 because would enhance the character of the locality.**

16/00621 Fleetwater Cottage. Garage (demolition of existing). **Comment No 3 because appears to have addressed previous concerns.**

16/00653 Fishpond Piece. Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 (Agricultural Occupancy) Permission NFDC/91/48438. **Comment No 4. We remain opposed and support the letters of objection. See previous comments from Minstead Parish Council.**

16/00662 Skymers. Single-storey side, front and rear extension; 2-storey side extension; porch; outbuilding. **Inadequate information provided. Cannot comment until issues raised in Mr Olorenshaw's letter have been corrected or resolved.**

Trees

CONS/16/0852 Little Orchard. Fell 4 x birch trees. **No comment.**

11. Correspondence

E-mail correspondence previously circulated:

- NFDC: Application for a Permit to Operate a Small Waste Incineration Plant (SWIP) at SSE New Forest Depot, Garage Buildings, Castle Malwood. **Noted that this is NOT a new installation. Due to a change in legislation a new permit is required for the use of the same waste oil burners, now classified as a Small Waste Incineration Plant. The new permit will require additional monitoring of emissions and tighter controls.**

Other correspondence

- NFDC: Information on new wristband service from *Appletree Careline*. **Noted.**

To Read:

- *Clerks & Councils Direct*
- *HALC Annual Review 2015-2016*
- *Local Councils Update (September 2016)*

12. Finance

- Receipts & Payments for August 2016:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 July			13,042.90
Receipts:			
Minstead Village Fete (half proceeds)			556.43
HCC Councillor grant for replacement case for village clock			400.00
Standing Order payments			
Salaries and expenses	445.03		445.03
Cheques to pay:			
BDO: Audit fee 2015-2016	100.00	20.00	120.00
Debit card (online payment)			
PC World: Wireless All-in-one Printer + Ink Bundle	72.90	14.58	87.48
1&1 Internet: Fee 25/8/2016 to 25/8/2017	29.88	5.98	35.86
Total payments for August			
Balance after payments	647.81	40.56	13,310.96

Proposed for payment by Cllr Andrews, seconded by Cllr Bennett and agreed.

- Agreed to renew *Local Councils Update* Subscription due 1 November (£75 for print edition).

[Cllr Mans left at 21.23]

13. Conclusion of Audit 2015-2016

Certificate and report received from External Auditor (BDO) together with Notice of Completion of Audit. There were no issues arising. The certificate and report were approved and accepted. Thanks were expressed to Clerk.

14. Report from joint working party (Lyndhurst/Minstead) to address traffic issues

Discussions have centred around Blackwater Road/Mill Lane; group is collecting evidence, talking to residents, and collecting suggestions; recent publicity through Radio Solent; letters sent suggesting a meeting with interested parties (NPA, Police, HCC, Verderers).

[Mr & Mrs Dibben left at 20.11]

15. NALC Community Led Housing Survey

Survey Monkey has been used yet again, an inappropriate platform for councils since there is no means of recording responses. Cllr Taylor to write again to object to that form of survey. (HALC did send a PDF copy of the questionnaire so that the questions could be viewed before answering; but responses still could not be recorded).

16. Devolution

Cllr Andrews will circulate outcome of tomorrow's meeting.

17. Matters raised by Councillors

- Remembrance Day - British Legion has offered to conduct a short ceremony at Minstead War memorial on 11 November, after going to Emery Down at 1100hrs. Agreed to accept.
- Event planned at Minstead Lodge on 9 October to publicise it as a wedding venue – include traffic warning in Newsletter.
- Minstead Mail – agreed to include item on traffic problems in Mill Lane/Blackwater Road.
- Dead limbs on oak trees on Glebe Field – Clerk to write to owners. Last tree inspection was ten years ago.
- Carols by Green - date agreed 17 December. Cllr Taylor to ask for musicians.
- Noise – police were called and NFDC Environmental Officer contacted during a recent very noisy party that continued through the night.
- Rat infestation around Trusty Servant car park and in garden at Crofton Cottages. Cllr Andrews or Cllr Cattell will speak with the pub management, Cllr Mrs Andrews will contact NFDC regarding the intrusion of rats into NFDC-owned housing adjacent.

18. Date of next Ordinary Meeting: 3 October 2016 at 19.30

Meeting closed at 21.47