

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Annual General Meeting of Minstead Parish Council To be held in the Surgery, Minstead Village Hall on **Monday 19 May 2014** commencing at 19.30.

Signed  Parish Clerk

10.05.2014

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. **Apologies for Absence**
2. **Election of Chairman and Vice Chairman**
3. **Declaration of Acceptance of Office by the elected Chairman**
4. **To agree amount of Chairman's Allowance in pursuance of Local Government Act 1972, ss 15(5) and 34(5)**
5. **To appoint Parish Representatives:**
 - Cadnam Cricket Club
 - Minstead Village Hall
 - New Forest Association of Local Councils (NFALC)
 - New Forest Consultative Panel
 - All Saints PCC
 - Police Liaison
 - Footpaths
 - Minstead Village Website
 - Minstead Mail and Weekly Notices
6. **To agree meeting dates for 2015 *[List of proposed dates attached]***
7. **Public Participation Period**
8. **Declarations of Interests**
9. **To confirm the Minutes of the Ordinary meeting held on 7 April 2014**
10. **Matters Arising**
 - Drainage work on Lyndhurst Rd [Item 15]
 - Possible closure of A31 Rufus Stone Gap [Item 17]
11. **Items Ongoing**
12. **Report from Police/Community Support Officer**
13. **Reports from County and/or District Councillor**
14. **Report from Lengthsman**
15. **Report from Councillors' Surgeries**
16. **Reports from Parish Representatives**
17. **Planning**

18. **Correspondence**
19. **Review of Minstead Parish Council Policy Documents:** *Financial Regulations, Standing Orders, Freedom of Information, Equality and Diversity, Recruitment.*
20. **Finance**
 - Receipts and Payments for April 2014
 - Possible purchase of A4 laminator
21. **End of Financial Year – Accounts 2013-2014 for Audit**
 - Section 1: Accounting Statements for Minstead Parish Council
 - Section 2: Annual Governance Statement
22. **Small Grants Scheme Countryside Access (HCC) – consider application for improvements to Bridleway 15**
23. **Matters raised by Councillors**
24. **Date of next Ordinary meeting: Monday 2 June 2014 at 19.30**