

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Surgery, Minstead Village Hall on **Monday 1 February 2016** commencing at **19.30**

Signed  Parish Clerk

26.01.2016

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 4 January 2016**
- 5. Matters Arising**
 - Conditions for granting work at Hunters Brook (application 15/00592)
 - Litter Blitz
- 6. Items Ongoing**
 - Blackwater Road - overgrown vegetation and missing dragons' teeth
 - Restoration work to Bridleway 13
 - Replacement of gates and posts at both ends of Bull Lane footpath
 - Eroded edges on roads
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Report from Councillors' Surgeries**
- 10. Reports from Parish Representatives**
- 11. Planning** [See Appendix]
- 12. Correspondence** [See Appendix]
- 13. Finance** [See Appendix]
- 14. Audit Procurement**
- 15. Defibrillator in Minstead**
- 16. Annual Parish Assembly**
- 17. Celebrations for Queen's Birthday**
- 18. Additions to Village website**
- 19. Icy roads in Minstead**
- 20. Update on Minstead Cricket Ground**
- 21. Matters raised by Councillors**
- 22. Date of next Ordinary Meeting: 7 March 2016 at 19.30**

APPENDIX

Please note that items in the Appendix may be updated after publication but before the meeting. In this event see the Village website for updated version.

11. Planning

NPA Decisions

- | | |
|--|--------------|
| 15/00937 Cosy Hollow. Application to vary condition 1 of planning permission 11/96120. | Grant |
| 15/00902 Fylingdale. Replacement outbuilding; detached 2 bay garage and carport. | Grant |
| 15/00732 Castle Malwood Lodge. Retention of lamp post + addition of lantern. | Grant |

Decision Awaited

- 15/00774 Little Thatch. One and two storey extensions. **Amended plans received 03.11.2015.**

New Planning Applications

- 16/00003 My Way. To extend current approval for bungalow, bin and cycle store to replace existing mobile home (13/98297).

Trees

- TPO/16/0009 Manor Farm. Prune 2 x Oak.
- R14/15/16/0002 Castle Malwood Park Farm. Fell/remove 1 x fallen Oak; prune 1 x Oak. (Wind-blown Oak has fallen and damaged second Oak which has been pruned to make safe.) **No comments required**

12. Correspondence

E-mail correspondence previously circulated:

- HALC: Provision of service for planning queries (trial period 3 months).
- Lyndhurst Parish Council: traffic problems on all routes through Emery Down.

To Read:

- *Clerks & Councils Direct (January 2016)*

13. Finance

- Receipts & Payments for January 2016:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31.12.2015			13,970.88
Receipts:			
Cadnam Cricket Club: Rent for cricket ground 2014, 2015			160.00
Anonymous donation towards defibrillator			2.00
Standing Order payments			
Salaries and expenses	427.87		
Cheques to pay:			
Minstead Village Shop: Electricity for Christmas tree lights	60.00		
Forestry Commission: Rent for cricket ground 2014, 2015	160.00		
Total payments for January	647.87		
Balance after payments			13,485.01