

### Ordinary Meeting of Minstead Parish Council

The Surgery, Minstead Village Hall

Monday 7 March 2016 at 19.30

**Present:** Cllrs W Andrews (Chair), H Bennett, S Cattell), A Ferguson, G Hough, R Taylor, D Wakelin.

**In attendance:** Mrs Andrews (NFDC), P Osborne (Clerk). Cllr K Mans (HCC) arrived at 20.00.

#### 1. Apologies for Absence

None

#### 2. Public Participation Period

None

#### 3. Declarations of Interests

None

#### 4. To confirm the Minutes of the Ordinary Meeting held on 1 February 2016

These had been previously circulated. They were agreed and signed.

#### 5. Matters Arising

- Annual Parish Assembly (16 March 2016): Agenda is on website and preparations in hand.
- Beacon to celebrate Queen's birthday (21 April): Permission granted to use Hill field; Cllr Cattell now seeking volunteers to take charge of bonfire.
- Licence for Cricket Ground: Response received from Forestry Commission regarding renewal in 2021 was, "That should be no problem. I am afraid it will have to wait until nearer the time."
- Request for SpeedWatch volunteers: No one responded so matter to be raised at Annual Parish Assembly and Cllr Hough to do flyers for parents at Junior Minstead. However, if there is still no interest, maybe SpeedWatch has fulfilled its purpose as an education exercise and the equipment could be passed on to another parish?

#### 6. Items Ongoing

- Meeting conditions for work at Hunters Brook (application 15/00592): Council's concerns now recognised by Planning Officers and measures taken for compliance. **Closed**
- Clean for the Queen Litter Blitz (5 March): Many volunteers took part, including students from Minstead Training Trust. Clerk to ask for certificates for the students. **Closed**
- Blackwater Road - overgrown vegetation and missing dragons' teeth: No progress. Cllr Cattell will remind those concerned. **Ongoing**
- Restoration work to Bridleway 13: The meeting with residents had confirmed that the majority of residents were opposed to surface improvement fearing it would increase vehicular use of the track. However they were in favour of measures to protect the grass triangle bordering C17 that has become severely degraded along its border with Bridleway 13. At the meeting residents had agreed to approach Minstead Manor re maintenance of the track and Parish Council had agreed to consult Natural England re protection of the triangle. Clerk will inform HCC Access Team that the parish council is unable to use the SGS grant. Cllrs Wakelin and Taylor to draft letter to Natural England. **Ongoing**
- Replacement of gates and posts at both ends of Bull Lane footpath: New gates have been ordered and work will be done mid-March. Cllr Mans has promised £750 towards the cost. **Ongoing**
- Eroded edges on roads: Cllr Taylor reported that the issue is being supported by Cllr Arnold, and may gain support from NFALC. When raised at the consultative panel by Cllr Taylor, Cllr Edward Heron confirmed that the need for a long-term solution is recognised and apologised for there being still no plan due to difficulties of working with the many stakeholders in the New Forest; Sarah Kelly from NFNPA also agreed to raise the matter in her April meeting with Tim Lawton (HCC Highways). **Ongoing**

#### 7. Reports from County and/or District Councillor

Cllr. Mans (HCC):

- Slow progress with Broadband. There is discrimination in that many households are still connected to exchange rather than to cabinet.

- Devolution – HCC is seeking to avoid being split into two.

Cllr Mrs Andrews (NFDC):

- Thanks for taking part in *Clean for Queen* litter clearing event.
- *Child Poverty Task & Finish Group* nearing its end and all groups concerned with child poverty have been invited to meet together. Group will meet once more to ensure that money is being spent effectively, then will report on its work.
- Next task group will look at the Gypsy and travelling communities.

[Cllr Mrs Andrews left meeting at 20.40]

## 8. Report from Lengthsman

During February he has:

- Cut back holly branches obscuring speed sign on entry into Minstead on Lyndhurst road.
- Checked usual drains for blockages.

Currently working on drain at London Minstead outside Two Pictures: drain partially rodded but he cannot clear the blockage until rain water runoff ceases to overflow the drain. The constant flow of water which cannot use the drain is running down the side of the road and eroding the verge quite substantially, leaving a drop from the road onto the verge. Only when water is prevented from running down the side of the road, can a survey on repairing the verge be made.

## 9. Report from Councillors' Surgeries

Nothing to report.

## 10. Reports from Parish Representatives

- Footpaths - Frogs Island path very wet.
- Minstead Hall – Still waiting for delivery of new chairs and tables; major work in Old Surgery to start end of March; noted that main hall needs cleaning.
- PCC – Diocese is currently digitising records of births, deaths marriages.

[Cllr Mans left meeting at 20.48]

## 11. Planning

### NPA Decisions

**16/00003** My Way. To extend current approval for bungalow, bin and cycle store to replace existing mobile home (**13/98297**).

**Grant**

### Decision Awaited

**15/00774** Little Thatch. One and two storey extensions. **Amended plans received 03.11.2015.**

### New Planning Applications

**16/00153/PATC** Communications site, Castle Malwood Depot. Determine whether prior approval is required for addition of 3 x antennas + 2 x dishes. **Comment No 5 because we the PC can't determine whether prior approval is required.**

### Trees

**CONS/16/0147** Woodman Cottage. Fell 1 x silver birch. **No comment.**

## 12. Correspondence

E-mail correspondence previously circulated was noted:

- NPA: Invitation to Planning training events 2016.
- HCC: Consultation *Shaping Hampshire*, proposals for a new Family Support Service – closes 3 May.

To Read:

- *Local Councils Update (January/February + March 2016)*
- *Community First New Forest Night Stop (DVD)*
- *Clerks & Councils Direct (March 2016)*

## 13. Finance

- Donation towards churchyard maintenance at All Saints (£300) and NF Citizens Advice (£50).

• Receipts & Payments for February 2016:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31.01.2016</b>			<b>12,474.91</b>
<b>Receipts:</b>			
NFDC: Cllr Mrs Andrews' Community Grant towards defibrillator			200.00
Donations from parishioners towards defibrillator(£50) and Ambulance Service (£30)			80.00
<b>Standing Order payments</b>			
Salaries and expenses	427.87		
<b>Cheques to pay:</b>			
South Central Ambulance Service: donations from participants for training	30.00		
Brockenhurst College: Minstead Mail x 300	75.00		
WEL Medical Ltd: defibrillator cabinet	540.00	108.00	
<b>Total payments for February</b>	<b>1,072.87</b>	<b>108.00</b>	<b>1,180.87</b>
<b>Balance after payments</b>			<b>11,574.04</b>

The donations of £300 for churchyard maintenance and £50 to NF Citizens Advice plus payments listed above were proposed for payment by Cllr Andrews, seconded by Cllr Taylor and agreed.

**14. Audit Procurement**

Under new regulations to take effect from 1 April 2017, the Smaller Authorities Audit Appointments Ltd (SAAA) is required to make audit arrangements for smaller authorities except where they have elected to opt-out and make their own arrangements. It was proposed by the Chairman, seconded by Cllr Cattell that Minstead PC should accept SAAA scheme. This was agreed unanimously.

**15. Defibrillator in Minstead**

Defibrillator is now installed in cabinet on external wall of Trusty Servant. Warranty paperwork was signed by Clerk. Cllr Bennett to check warranty period. Two suggestions were made for fundraising: Barn Dance and Village Fete. Cllr Bennett to plan a village Barn Dance. It was agreed to hold a fete on Village Green on 20 August with proceeds shared between church and defibrillator fund.

**16. Mail collections in Minstead**

New collection times from 7 March 2016: collection from some boxes is now done during deliveries but from three boxes collection is still in the afternoon: Bull Lane (16.30), C17/Bridleway14 (16.30), Football Green (16.15).

**17. Shooting on Manor Waste**

Concerns have been raised by a parishioner about recent frequent shooting on Manor land to the west of the C17 that is not publicised and is intimidating for walkers. This concern has been passed on to Minstead Manor.

**18. Matters raised by Councillors**

- Bournemouth Water found a water leak at London Minstead in the course of routine work.
- Still two grit bins (old and new) at Seamans Corner. Cllr Taylor to remind HCC to collect broken one.
- Speed sign near Suters Cottage has again slipped down pole. Lengthsman will fix this.
- Water flowing from spring at top of Trusty Servant car park on to road is hazardous in freezing conditions. Previously a ridge had been built at entrance to car park that directed water into drain, but has since been flattened. Cllr Cattell to speak to Rob Millar about possible solutions.

**19. Date of next Ordinary Meeting: 4 April 2016 at 19.30 in Social Club Meeting Room.**

Meeting closed 21.36