

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 5 September** commencing at **19.30**

Signed  Parish Clerk

30.08.2016

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 1 August 2016**
- 5. Matters Arising**  
Village name signs
- 6. Items Ongoing**
  - Finger post to Church
  - Overgrown hedge at North Lodge, London Minstead
  - Muddy section on Footpath 9
  - Eroded edges on roads
  - Bridleway 13
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Conclusion of Audit 2015-2016**
- 14. Report from joint working party (Lyndhurst/Minstead) to address traffic issues**
- 15. NALC Community Led Housing Survey**
- 16. Devolution**
- 17. Matters raised by Councillors**
- 18. Date of next Ordinary Meeting: 3 October 2016 at 19.30**

## APPENDIX

**Please note that items in the Appendix may be updated after publication but before the meeting. In this event see the Village website for updated version.**

### 10. Planning

#### NPA Decisions

**16/00452** and **00453/LBC** Pear Tree Cottage. One and two storey extensions; chimney; alterations to garage; new access (close up existing access). **Grant**

#### Decision Awaited

**16/00550** South Lodge. Single storey extension.

#### New Planning Applications

**16/00563** Fleetwater Cottage. Replacement 1.2m high fence.

**16/00621** Fleetwater Cottage. Garage (demolition of existing).

**16/00653** Fishpond Piece. Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 (Agricultural Occupancy) Permission NFDC/91/48438.

**16/00662** Skymers. Single-storey side, front and rear extension; 2-storey side extension; porch; outbuilding.

#### Trees

**CONS/16/0852** Little Orchard. Fell 4 x birch trees.

### 11. Correspondence

E-mail correspondence previously circulated:

- NFDC: Application for a Permit to Operate a Small Waste Incineration Plant (SWIP) at SSE New Forest Depot, Garage Buildings, Castle Malwood.

Other correspondence

- NFDC: Information on new wristband service from *Appletree Careline*.

To Read:

- *Clerks & Councils Direct*
- *HALC Annual Review 2015-2016*
- *Local Councils Update (September 2016)*

### 12. Finance

- Receipts & Payments for August 2016:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 July</b>			<b>13,042.90</b>
<b>Receipts:</b>			
Minstead Village Fete (half proceeds)			556.43
HCC Councillor grant for replacement case for village clock			400.00
<b>Standing Order payments</b>			
Salaries and expenses	445.03		445.03
<b>Cheques to pay:</b>			
BDO: Audit fee 2015-2016	100.00	20.00	120.00
<b>Debit card (online payment)</b>			
PC World: Wireless All-in-one Printer + Ink Bundle	72.90	14.58	87.48
1&1 Internet: Fee 25/8/2016 to 25/8/2017	29.88	5.98	35.86
<b>Total payments for August</b>			
<b>Balance after payments</b>	<b>647.81</b>	<b>40.56</b>	<b>13,310.96</b>

- Renewal of LCR Subscription (due 1 November) £75 for print edition.