

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 3 October** commencing at **19.30**

Signed  Parish Clerk

27.09.2016

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 5 September 2016**
- 5. Matters Arising**
  - Inappropriate behaviour in car parks [Item 2]
  - Consultations by *Survey Monkey* [Item 15]
- 6. Items Ongoing**
  - Dragons teeth opposite North Lodge, London Minstead
  - Muddy section on Footpath 9
  - Eroded edges on roads
  - Bridleway 13
  - Village name signs
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Report from joint working party (Lyndhurst/Minstead) to address traffic issues**
- 14. Devolution**
- 15. Date of Annual Meeting May 2017**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 7 November 2016 at 19.30**

## APPENDIX

**Please note that items in the Appendix may be updated after publication but before the meeting. In this event see the Village website for updated version.**

### 10. Planning

#### NPA Decisions

- 16/00653** Fishpond Piece. Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 (Agricultural Occupancy) Permission NFDC/91/48438. **Refuse**
- 16/00550** South Lodge. Single storey extension. **Grant**
- 16/00563** Fleetwater Cottage. Replacement 1.2m high fence. **Grant**

#### Decision Awaited

- 16/00621** Fleetwater Cottage. Garage (demolition of existing).

#### New Planning Applications

- 16/00662** Skymers. Single-storey side, front and rear extension; 2-storey side extension; porch; outbuilding.
- 16/00765** Minstead Study Centre. Demolish existing greenhouse (3.3mx3.8m); new greenhouse (3.6mx4.8m) at same distance from boundary.

#### Trees

- CONS/16/0852** Little Orchard. Fell 4 x birch trees.
- CONS/16/0934** The Splash. Prune 2 x Leyland Cypress hedges; prune 1 x copper beech; prune 1 x alder.
- CONS/16/0957** Faeries Cottage. Fell 1 x magnolia.
- CONS/16/0955** Home Farm, London Minstead. Remove cypress hedge, fell 1 x ash; prune holly hedges; fell 1 x Scots pine; fell 1 x dead oak (Exempt work); prune 4 x oak trees; prune various unspecified species; prune various ash; coppice various hazel.

### 11. Correspondence

E-mail correspondence previously circulated:

- NFALC: copies of letters re Devolution to Cllr Perry (HCC) and John Coughlan (HCC).
- NFALC: information re DCLG Precept Consultation.

Other correspondence

- Local Government Boundary Commission: final recommendations for electoral review of Hampshire.

To Read:

- *You First – Integrated Domestic Abuse Service*
- *Recycle Right(NFDC)*
- *Clerks & Councils Direct (September 2016)*

### 12. Finance

- Notification of renewal of Data Registration
- Renewal of LCR (quarterly official magazine of NALC) - £17 members rate
- Donation to All Saints PCC for churchyard maintenance
- Budget Report for 2<sup>nd</sup> Quarter
- Receipts & Payments for September 2016:

	£	£	£
	<b>Net</b>	<b>VAT</b> (recoverable)	
<b>Balance at 31 August</b>			<b>13,310.96</b>
<b>Receipts:</b>			

Precept			4,750
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	445.03		
ICO: Annual Data Registration fee	35.00		
<b>Cheques to pay:</b>			
Local Councils Update Subscription	75.00		
Minstead Hall: Hire of Danby room 01.09.16 to 31.08.17 (£34x12)	408.00		
Brockenhurst College: Minstead mail x 300	75.00		
P Osborne: Admin expenses for July, Aug, Sep.	18.42		
<b>Total payments for September</b>	<b>1,056.45</b>		<b>1,056.45</b>
<b>Balance after payments</b>			<b>17,004.51</b>