

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 7 November**

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 3 October 2016**
- 5. Matters Arising**
  - Response to DCLG Precept Consultation
  - Minstead Lodge as a wedding venue
- 6. Items Ongoing**
  - Dragons teeth opposite North Lodge, London Minstead
  - Muddy section on Footpath 9
  - Eroded edges on roads
  - Bridleway 13
  - Consultations by *Survey Monkey* [Minutes 3 October Item 5]
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Report from Police**
- 11. Report from joint working party (Lyndhurst/Minstead) to address traffic issues**
- 12. Planning** *[See Appendix]*
- 13. Correspondence** *[See Appendix]*
- 14. Finance** *[See Appendix]*
- 15. Village name signs**
- 16. New Forest National Park Local Plan Review**
- 17. Matters raised by Councillors**
- 18. Date of next Ordinary Meeting: 5 December 2016 at 19.30**

### **APPENDIX**

*Please note that items in the Appendix may be updated after publication but before the meeting. In this event see the Village website for updated version.*

- 12. Planning**

#### **NPA Decisions**

16/00621 Fleetwater Cottage. Garage (demolition of existing).

**Grant**

**16/00662** Skymers. Single-storey side, front and rear extension; 2-storey side extension; porch; outbuilding. **Grant**

**16/00765** Minstead Study Centre. Demolish existing greenhouse (3.3mx3.8m); new greenhouse (3.6mx4.8m) at same distance from boundary. **Grant**

### Decision Awaited

### New Planning Applications

**16/00798** Faeries Cottage. Replacement 1.8m high fence.

**16/00801** The Lodge, Malwood. New access and gates.

**16/00863** Woodland Cottage. Double garage with storage over; creation of new driveway.

### Trees

**CONS/16/1099** Little Skymers. Fell 1 x Douglas fir; prune 3 x oak, 1 x yew, 1 x beech.

**R14/15/16/1000** Fishpond Piece. Fell 1 x dead Beech tree. **[For information only.]**

**CONS/16/1091** Castle Malwood (SSE). Fell and prune various trees to include: Remove 5 x oak, 4 x beech, 4 x sycamore, 9 x Scots pine, 2 x chestnut, 1 X birch, 1 x larch; reduce/prune 4 x oak, 3 x beech, 1 x sycamore, 1 x hornbeam; sever ivy from 1 x oak, 2 x beech; cut back hedging (laurel and other trees).

**CONS/16/1124** Furzey Gardens. Prune 2 x oak; fell 1 x Scots pine, 4 x silver birch, 1 x Korean birch.

## 13. Correspondence

E-mail correspondence previously circulated:

- NFNPA: New Forest Red Phone Boxes - Adoption Opportunity.
- NFDC: Notification of Chairman's Volunteers' Awards 2016.
- HCC: National Highways & Transport *Public Representative Survey 2016*.

Other correspondence:

To Read:

- LCU October 2016, November 2016
- LCR Autumn 2016
- Clerks & Councils Direct November 2016

## 14. Finance

- Theft of Union Flag – flag cost £96.23 in 2014 but with £250 excess it cannot be claimed under insurance.
- Receipts & Payments for October 2016:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 September</b>			<b>17,004.51</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	445.03		
<b>Cheques to pay:</b>			
HMRC: PAYE for Clerk & Lengthsman (Jul, Aug, Sep)	320.40		
NALC: Subscription for LCR to October 2017	17.00		
All Saints PCC: Donation towards upkeep of churchyard	300.00		
New Forest CAB: Donation	50.00		
<b>Total payments for October</b>	<b>1,132.43</b>		<b>1,132.43</b>
<b>Balance after payments</b>			<b>15,872.08</b>