

**Ordinary Meeting of Minstead Parish Council**

Danby Room, Minstead Village Hall

**Monday 3 October at 19.30**

**Present:** Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin, Mrs P Osborne (Clerk), PCSO R Williams, Mr B Olorenshaw, Mrs P Olorenshaw, Ms P Rainbow.

**1. Apologies for Absence**

Cllr Mrs Andrews (NFDC), Cllr K Mans (HCC).

**2. Public Participation Period**

PCSO R Williams reported that actions are now being taken regarding inappropriate behaviour in and around Minstead car parks. He and PC Norris are patrolling regularly and LAGLO are in online contact with the perpetrators. Forestry Commission will close Hazel Hill and Shave Green car parks over the winter and will be clearing the thick canopy in those areas. His superiors are willing to attend next Minstead PC meeting. MP Dr Julian Lewis has said he will contact Chief Inspector.

*[PCSO R Williams left meeting at 19.42]*

Mr Olorenshaw said, although largely resolved, concerns remain regarding his neighbour's planning application 16/00662: the size (huge) of extension and height of garage.

Regarding Bridleway 13 Mr Olorenshaw reported that recent thunderstorms had worn away surface and, in his view, it is now dangerous and could become impassable. Council pointed out that this track serves as both bridleway and private road and also has several protections. As a bridleway, maintained by HCC, it is for use of pedestrians, cyclists, horse riders only. As a private road it is the responsibility of those with rights over it plus land owners. At meeting in February with residents, residents had agreed to approach Minstead Manor re maintenance (see Minutes 7 March 2016 Item 6). However, there has since been no action by residents. Mr Olorenshaw volunteered to speak to the owner of Little Skymers to determine what action he was likely to take now that repair of the track surface is urgently needed. He will keep PC informed of progress. The Chairman offered parish council assistance if needed.

Mr Olorenshaw also reported that the grass triangle at top of Bridleway 13 is being further degraded. Council has contacted Natural England for suggestions for works to resolve this.

**3. Declarations of Interests**

Cllr Taylor declared a personal and prejudicial interest in tree work application CONS/16/0955.

**4. To confirm the Minutes of the Ordinary Meeting held on 5 September 2016**

These had been previously published and were agreed and signed.

**5. Matters Arising**

- Inappropriate behaviour in car parks [Item 2]: Letter from PC was sent to Police and Crime Commissioner and acknowledged. See report from police above in Item 2.
- Consultations by Survey Monkey [Item 15]: Letter from PC objecting to this format was sent to Chris Borg, Policy and Development Manager, NALC. **Ongoing**

**6. Items Ongoing**

- Dragons' teeth opposite North Lodge, London Minstead: No response from Bob Brown (HCC). **Ongoing**
- Muddy section on Footpath 9: No response to emails to Sam Jones (HCC). Chairman had written to Cllr Mans for support and action; Cllr Mans had replied that he would contact Mr Jones immediately. *[Subsequent to meeting response received from Mr Jones with promise of imminent work.]* **Ongoing**
- Eroded edges on roads: Cllr Taylor will raise this matter at Quadrant meeting. **Ongoing**
- Bridleway 13: See above (Item 2).
- Village name signs: Sarah Kelly, Landscape Officer NFNPA, will attend November PC meeting to discuss options. She has pointed out that Verderers must be consulted. **Ongoing**

**7. Reports from County and/or District Councillor**

Neither was present.

**8. Report from Lengthsman**

Work done in September:

- Footpath 4 - cut grass and cut back whips.
- Footpath 5 - Cut back holly tree overgrown onto footpath and associated overhanging branches along path; cut grass.
- Cleaned road direction signpost outside Blackwater Farm; cleaned width restriction signs.

Request made by public for clearance of brambles around post box at C17/ Bridleway 14 junction.

**9. Reports from Parish Representatives**

- None.

**10. Planning****NPA Decisions**

**16/00653** Fishpond Piece. Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 (Agricultural Occupancy) Permission NFDC/91/48438. **Refuse**

**16/00550** South Lodge. Single storey extension. **Grant**

**16/00563** Fleetwater Cottage. Replacement 1.2m high fence. **Grant**

**Decision Awaited**

**16/00621** Fleetwater Cottage. Garage (demolition of existing).

**New Planning Applications**

**16/00662** Skymers. Single-storey side, front and rear extension; 2-storey side extension; porch; outbuilding. [Revised plans] **Comment No 4 due to excessive height of garage with potential for conversion to accommodation; and we note the neighbour's concern about proximity of the structure to his boundary.**

**16/00765** Minstead Study Centre. Demolish existing greenhouse (3.3mx3.8m); new greenhouse (3.6mx4.8m) at same distance from boundary. **Comment No 3 because this should be permitted development.**

**Trees**

**CONS/16/0852** Little Orchard. Fell 4 x birch trees.

**CONS/16/0934** The Splash. Prune 2 x Leyland Cypress hedges; prune 1 x copper beech; prune 1 x alder.

**CONS/16/0957** Faeries Cottage. Fell 1 x magnolia.

**CONS/16/0955** Home Farm, London Minstead. Remove cypress hedge, fell 1 x ash; prune holly hedges; fell 1 x Scots pine; fell 1 x dead oak (Exempt work); prune 4 x oak trees; prune various unspecified species; prune various ash; coppice various hazel.

**There were no objections raised.**

**11. Correspondence**

E-mail correspondence previously circulated:

- NFALC: copies of letters re Devolution to Cllr Perry (HCC) and John Coughlan (HCC). **Noted.**
- NFALC: information re DCLG Precept Consultation. **Cllr Taylor will draft response.**

Other correspondence:

- Local Government Boundary Commission: final recommendations for electoral review of Hampshire. **[Also available online.]**

To Read:

- *You First – Integrated Domestic Abuse Service*
- *Recycle Right(NFDC)*
- *Clerks & Councils Direct (September 2016)*

**12. Finance**

- Notification of renewal of Data Registration from 2 November 2016.
- Agreed to renewal of LCR (quarterly official magazine of NALC) - £17 members rate.

- Agreed £300 donation to All Saints PCC for churchyard maintenance. Also £50 donation to New Forest CAB.
- Budget Report for 2<sup>nd</sup> Quarter had been previously circulated. There were no queries.
- Receipts & Payments for September 2016:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 August</b>			<b>13,310.96</b>
<b>Receipts:</b>			
Precept			4,750
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	445.03		
ICO: Annual Data Registration fee	35.00		
<b>Cheques to pay:</b>			
Local Councils Update Subscription	75.00		
Minstead Hall: Hire of Danby room 01.09.16 to 31.08.17 (£34x12)	408.00		
Brockenhurst College: Minstead Mail x 300	75.00		
P Osborne: Admin expenses for July, Aug, Sep.	18.42		
<b>Total payments for September</b>	<b>1,056.45</b>		<b>1,056.45</b>
<b>Balance after payments</b>			<b>17,004.51</b>

All payments were proposed by Cllr Andrews, seconded by Cllr Cattell and agreed.

### 13. Report from joint working party (Lyndhurst/Minstead) to address traffic issues

Verderers and Police have agreed to a meeting to discuss issues/possible solutions but HCC has declined. Cllr Taylor to write to HCC, cc Cllr Mans.

### 14. Devolution

Chairman reported that information is available online.

### 15. Date of Annual Meeting May 2017

Clerk will be unable to attend on 8 May 2017 but Cllr Andrews would not be able to attend if meeting were held on 15 May. Agreed to keep date as published at 8 May.

### 16. Matters raised by Councillors

- Hedge cutting from opposite Old Court House to phone box + side (only) of Church Lane – agreed to ask local contractor.
- Hardcore deposited at field entrance opposite Manor Farm – Clerk to report to Paul Hocking.
- New Forest National Park Local Plan Review: Consultation Draft – Cllrs to look at this online and discuss at next meeting. Include in weekly eNewsletter.
- Beat Surgery times changed to Saturday 8.30 – new time published on website and eNewsletter.
- Concerns have been raised among residents at the proposal of Minstead Lodge as a wedding venue. Cllr Ferguson will attend the launch event on 9 October and also the Minstead Trust AGM.
- A deer fence has been erected around Cartref Cottage which now houses people with epilepsy. Planning permission is not required for this.

### 17. Date of next Ordinary Meeting: 7 November 2016 at 19.30

Meeting closed at 20.58