

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 4 September 2017 at 19.30**

Signed  Parish Clerk

29.08.2017

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 7 August 2017**
- 5. Matters Arising**
  - Removal of Himalayan Balsam
- 6. Items Ongoing**
  - Update on Broadband Wave 2
  - Parking in village centre
  - Additional/replacement village name signs
  - Conversion of K6 phone kiosk near Village Green
  - Water leaks and eroded edges on roads
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Recognition of bridleways across Glebe Field**
- 14. Community Resilience: Emergency Plan**
- 15. Blackwater Road: arrange cutting of vegetation**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 2 October 2017 at 19.30**

## APPENDIX

### 10. Planning

#### Decisions

**17/00532** Merrie Orchard. Detached oak-framed garage with storage over. Demolish existing.

**Grant**

**17/00616** Fishpond Piece. Application for Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 of planning permission NFDC/91/48438.

**Grant**

#### Decision Awaited

**17/00578** Faeries Cottage. Replace tiled roof on barn with thatch.

**17/00589** Grove Chase. Replace existing field shelter.

**17/00615** Willow Green. Erect 2 timber sheds for storage/potting.

#### New Planning Applications

**17/00643** Woodland Cottage. Outbuilding.

**17/00663** Minstead Manor. Roof alterations to facilitate second floor accommodation; 2no.dormers; first floor extension over existing garage; brick piers and entrance gates; 1.8 metre high railings.

**17/00657** Grove House. Single-storey rear extension.

**17.00667** Hunters Brook. Non Material amendment to permission 15/00502: external chimney and fenestration alterations.

#### Trees

**Cons/17/0755** Minstead House. Prune 1 x silver birch; fell 1 x conifer tree, 1 x acer tree, 1 x tulip tree, 1 x oak tree.

### 11. Correspondence

E-mail correspondence previously circulated:

- HCC Highways: *National Highway and Transport Public Satisfaction Survey* – closing date 20 October.
- Low Carbon Britain event Nov 2017: offer of sponsored (free) places.

Other correspondence

- New Forest Disability: Appeal for grant aid.

### 12. Finance

- *Local Councils Update* subscription renewal
- Receipts & Payments for August 2017:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 July</b>			<b>9,528.44</b>
<b>Receipts:</b>			
Proceeds of Village Fete: donation to Defibrillator Fund			<b>100.00</b>
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	458.90		458.90
<b>Debit card payment</b>			
1&1 Internet: Annual fee 25/08/2017 to 25/08/2018	59.88	11.98	71.86
<b>Cheques to pay:</b>			
LCU subscription renewal to October 2018	75.00		75.00
<b>Total payments for August</b>	<b>593.78</b>	<b>11.98</b>	<b>605.76</b>
<b>Balance after payments</b>			<b>9,022.68</b>