

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 4 September 2017 at 19.30

Present: Cllrs W Andrews (Chair), S Cattell, H Bennett, G Hough, R Taylor.

In attendance: P Osborne (Clerk), Cllr E Heron (HCC), Cllr Mrs Andrews (NFDC),

1. Apologies for Absence

Cllrs A Ferguson, D Wakelin.

2. Public Participation Period

None.

3. Declarations of Interests

None.

4. To confirm the Minutes of the Ordinary Meeting held on 7 August 2017

These had been previously published and were approved and signed.

5. Matters Arising

- Removal of Himalayan Balsam: Cllr Wakelin had circulated information. **Closed**

6. Items Ongoing

- Update on Broadband Wave 2: Shaun Dale (BT Openreach) has processed lists supplied by Council. Wave 2 plans are now progressing. There will be some properties in Minstead not included for which Mr Dale will give a price for fibre - there may be grants available for some of these. Council is looking at crowd funding for Partnership with HCC and will consider how to launch a crowd funding project. Thanks were expressed to Cllr Taylor for all his work on this. **Ongoing**
- Parking in village centre: No Progress. **Ongoing**
- Additional/replacement village name signs: Cllr Heron said that HCC will repair existing signs - Clerk to report online and send ref. no. to Cllr Heron. For each additional sign HCC would charge £500 for installation (to cover cost of associated paperwork). **Ongoing**
- Conversion of K6 phone kiosk near Village Green: No progress. **Ongoing**
- Water leaks and eroded edges on roads: No further news - Cllr Taylor to ask for update. Suggested that Councillors tour the village, photographing dangerously eroded edges and then reporting online. **Ongoing**

7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) reported that Highways has a new contractor that has purchased new equipment. The contractor will work with Parish Lengthsmen (e.g. training) to extend range of tasks a Lengthsman can do.

Cllr Heron had been asked (Minutes 5 June 2017) how the *Reporting Rural Crime* joint Police/HCC venture would work. He reported that within the National Park it would involve NPA Rangers, not HCC.

He has yet to enquire about footpath signs at both ends of footway opposite Old Court House.

He has raised issue of traffic problems on Mill Lane/Blackwater Road. Council emphasised that signage to deter unsuitable vehicles would help. Alternatively make it one-way only.

Council raised the matter of a recent survey sent as online only. Councils need to have the survey document both to see all questions and to have evidence of their response to comply with transparency requirements. Cllr Heron will report this back to HCC.

Cllr Mrs Andrews (NFDC) reported:

- Years of background work on local planning is coming to fruition and on 6 September planning officers will brief Planning committee and Environment committee members asking for comment. There have been a few unexpected changes particularly in areas around Ringwood where, with up-to-date measuring, areas have been excluded due to possible flooding. This has caused delays. However the plan will probably be published in December.

- Bob Jackson C.E.O. will brief all councillors on 11 September summarising where we are now, why we need to change, where we see ourselves in 2022 and how we get there.
- On 9 October the NPA and NFDC planners will meet to discuss mutual interests.
- The much-discussed Hythe Lidl store comes to the Planning committee next week.

8. Report from Lengthsman for work done during August

- Footpaths 4, 5, 9 and footway opposite Old Court House: strimmed grass, cut back whips, cleared path.
- Cleaned and weeded War Memorial flag stones.

9. Reports from Parish Representatives

- NFNPA NE Quadrant meeting on 4 October in Minstead to be chaired by Cllr Taylor.
- Village Hall Management meeting 18 September.
- Village Fete on 12 August raised £799.19 of which £100 was given to Minstead Defibrillator fund and the remainder shared equally between SSAFA and Church Tower fund.
- Thank you received from SSAFA whose representatives attended the Village Fete.

10. Planning

Decisions

17/00532 Merrie Orchard. Detached oak-framed garage with storage over. Demolish existing.

Grant

17/00578 Faeries Cottage. Replace tiled roof on barn with thatch.

Refuse

17/00616 Fishpond Piece. Application for Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 of planning permission NFDC/91/48438.

Grant

Decision Awaited

17/00589 Grove Chase. Replace existing field shelter.

17/00615 Willow Green. Erect 2 timber sheds for storage/potting.

New Planning Applications

17/00643 Woodland Cottage. Outbuilding. **Comment No 3 because they have taken note of our suggestions.**

17/00663 Minstead Manor. Roof alterations to facilitate second floor accommodation; 2no.dormers; first floor extension over existing garage; brick piers and entrance gates; 1.8 metre high railings.

Comment No 3. It is in keeping with the structure.

17/00657 Grove House. Single-storey rear extension. **Comment No 3. It is a logical addition.**

17/00667 Hunters Brook. Non Material amendment to permission 15/00502: external chimney and fenestration alterations. **Response to Planning Officer: No comment invited. We believe this is a Material amendment and that it should follow the correct process with the documentation required for such. Planning application required.**

Trees

CONS/17/0755 Minstead House. Prune 1 x silver birch; fell 1 x conifer tree, 1 x acer tree, 1 x tulip tree, 1 x oak tree. **No comment.**

11. Correspondence

E-mail correspondence previously circulated:

- HCC Highways: *National Highway and Transport Public Satisfaction Survey* – closing date 20 October.
- Low Carbon Britain event Nov 2017: offer of sponsored (free) places. **Cllr Taylor/Hough may apply.**

Other correspondence

- New Forest Disability: Appeal for grant aid. **We regret we are not in a position to do so.**

To Read

- *Clerks & Councils Direct (September 2017)*

12. Finance

- *Local Councils Update* subscription renewal: It was proposed by Cllr Andrews, seconded by Cllr Taylor and agreed to renew subscription for printed copy, £75.
- Receipts & Payments for August 2017:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 July			9,528.44
Receipts:			
Proceeds of Village Fete: donation to Defibrillator Fund			100.00
Standing Order/Direct Debit payments			
Salaries and expenses	458.90		458.90
Debit card payment			
1&1 Internet: Annual fee 25/08/2017 to 25/08/2018	59.88	11.98	71.86
Cheques to pay:			
LCU subscription renewal to October 2018	75.00		75.00
Total payments for August	593.78	11.98	605.76
Balance after payments			9,022.68

Proposed for payment by Cllr Andrews, seconded by Cllr Taylor and agreed.

13. Recognition of bridleways across Glebe Field

Email response from HCC to enquiry by Clerk stated that Council’s application is now No 13 (*HCC Rights of Way* website shows it as No 15) on waiting list A and, if no further staffing cuts, it should be considered within next two years. Cllr Andrews to talk to the owners to discuss maintaining the bridleways across the land.

14. Community Resilience: Emergency Plan

Good progress has been made on this and an initial draft has been circulated by email. Council discussed who would have the authority to action the plan in the event of an emergency. Investigation is needed to see if there is a set procedure; also further development of the list of useful contacts. Draft Plan is needed to take to next Village Hall Committee meeting (18 Sep).

15. Blackwater Road: arrange cutting of vegetation

Contractor is needed. Cllr Cattell to ask Mark Bridle for quote.

16. Matters raised by Councillors

- New Forest Walking Festival - publicise it locally.
- Minstead Mail to be published early October - send items to Cllr Hough.
- Telegraph poles up Newtown Road from Lyndhurst Road to the Study Centre have started to list. This is a concern for safety on the highway. Clerk to report to BT and to HCC Highways.
- Nosing at cattle grid at junction A337/Lyndhurst Road is breaking down. The grid at next junction A337/New Road) is rattling and requires maintenance. Clerk to inform HCC

17. Date of next Ordinary Meeting: 2 October 2017 at 19.30

Meeting closed at 21.07