

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 4 December 2017** at **19.30**

Signed  Parish Clerk

28.11.2017

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 6 November 2017**
- 5. Matters Arising**
 - Damage by pigs to footpath surface
 - Field shelter recently erected East of Hunters Brook
 - Remembrance Day Ceremony
- 6. Items Ongoing**
 - Parking in village centre
 - Water leak causing verge erosion at London Minstead
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Risk Assessment for Christmas tree**
- 14. Community Resilience: Emergency Plan**
- 15. Development: how to prevent 'urbanisation'**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 8 January 2018 at 19.30**

APPENDIX

10. Planning

Decisions

17/00666 Hunters Brook. Application to vary Condition 10 of planning permission 15/00502. Garage to be constructed at different angle to that approved. **Grant**

17/00785 Gardeners Cottage. Application for Certificate of Lawful Development for a proposed single storey rear extension. **Permitted**

17/00816 The Lodge, Malwood. Creation of access; entrance gates and fencing. **Refused**

17/00776 Barneys. Single storey and two-storey rear extensions; alterations to elevations. **Grant**

Decision Awaited

17/00843 Fleetwater Farm. Retention and completion of extension to existing outbuilding.

17/00848 Minstead House. Replacement outbuilding.

New Planning Applications

17/00791 Old Off Licence. Single storey extension to existing outbuilding; flue; relocation of existing oil tank. *[Discussion postponed at last meeting until further information provided.]*

17/00915 Park Farm Cottage. Single- storey rear extension.

17/00968 and 17/00969/LBC Muffins. First floor dormer widow; internal alterations.

17/01008 Malwood Walk Farm. 2no. rooflights to existing outbuilding; 2no. rooflights and re-roof existing garage/store; stable block/tack room; sewage treatment plant; demolition of existing workshop.

Trees

CONS/17/1063 The Thatched House, Blackwater Road. Prune 1 x Oak, 2 x Paperbark Silver Birch, 1 x Poplar.

CONS/17/1076 Emery Down & Bank Village Hall. Prune 1 x Liquidambar, 1 x Cherry.

CONS/17/1103 Ellen Lodge. Prune 1 x Birch tree.

CONS/17/1119 SSE Contracting, Castle Malwood. Prune 2 x groups of unidentified trees.

11. Correspondence

Emails circulated

- Hampshire Police and Crime Panel: Consultation on cyber-enabled fraud.
- Minstead Study Centre: Response to Council's decision not to donate towards polytunnel cover.

To Read

LCU (December 2017), First (December 2017)

12. Finance

- Appointment of External Auditor for 2017/18 to 2021/22
- Receipts & Payments for November 2017:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 October			12,137.93
Receipts:			
Cash: sale of Commemoration spoons - Queen's Diamond jubilee			7.97
Standing Order/Direct Debit payments			
Salaries and expenses	458.90		458.90
Debit card payment			
Cheques to pay:			
Royal British Legion: Poppy wreath for Remembrance Day	25.00		25.00
All Saints PCC: Donation towards churchyard maintenance	300.00		300.00
New Forest CAB: Donation	50.00		50.00
Mark Bridle: Hedgecutting (Church Lane + Footway)	40.00	8.00	48.00

Total payments for November			881.90
Balance after payments			11,264.00