

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Surgery, Minstead Village Hall on **Monday 5 October 2015** commencing at **19.30**

Signed  Parish Clerk

29.09.2015

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 7 September 2015**
- 5. Matters Arising**
 - C17/A31 junction - Suggestion of *Animal Accidents* sign [Item 6]
 - Risk Assessment for Snow Clearance [Item 13]
- 6. Items Ongoing**
 - Repairs to seat at cricket pitch
 - Bridleway restoration work:
 - Eroded edges on roads:
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Report from Councillors' Surgeries**
- 10. Reports from Parish Representatives**
- 11. Planning** [See Appendix]
- 12. Correspondence** [See Appendix]
- 13. Finance** [See Appendix]
- 14. Update on pension scheme**
- 15. Defibrillator in Minstead**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 2 November 2015 at 19.30**

APPENDIX

Please note that items in the Appendix may be updated after publication but before the meeting. In this event see the Village website for updated version.

11. Planning

NPA Decisions

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Decision Awaited

15/00468 Pilmore Heath Farm. Stables.

15/00468 Cartref Cottage. Single storey extension; detached double garage with storage over.

15/00490 Ivy Cottage. Chimney alterations.

15/00502 Hunters Brook. Amended plans for replacement dwelling + garage.

New Planning Applications

15/00641 (Listed Building Consent), **00642** Yew Tree. Single storey extension; extension to garage to create car port; replacement shed; external and internal alterations.

Trees

CONS/15/0847 Fleetwater House. Prune: 1 x Sycamore, 1 x Birch, 5 x Goat Willow; Fell 7 x Cherry, 7 x Ash trees; Coppice Hazel within the area marked as W1 on the location plan, as a rolling 5 year consent.

CONS/15/1014 Merrie Cottage. Prune 1 x willow.

12. Correspondence

E-mail correspondence previously circulated:

- NFNPA: Initial consultation on *NF National Park Local Plan Review* – comments by 23/09/2015.
- Furzey Track – proposed closure of access to A31.
- Department for Transport: Consultation on *Traffic Signs Regulations and General Directions 2016* – comments by 06/10/2015.

To Read:

- *LCR (Autumn 2015)*

13. Finance

- Receipts & Payments for September 2015:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31.08.2015			11,434.70
Receipts:			
NFDC: Precept			4,750.00
Standing Order payments			
Salaries and expenses	427.87		
Cheques to pay:			
CommuniCorp: Annual subscription to LCU from 1/11/15	75.00		
P Osborne: Admin expenses for July, August, September	40.88	2.76	
HMRC: PAYE (2 nd quarter)	307.40		
Total payments for September	851.15	2.76	853.91
Balance after payments			15,330.79

- Budget Report at end of 2nd Quarter: Clerk had circulated a statement of Receipts & Payments to date compared with amounts budgeted.