

## Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 5 December at 19.30

**Present:** Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin, Mrs P Osborne (Clerk), Cllr Mrs Andrews (NFDC), Mr B Olorenshaw, Mr T Nicholson, Mr D Donawa.

### 1. Apologies for Absence

None

### 2. Public Participation Period

Mr Donawa, Mr Nicholson and Mr Olorenshaw expressed their concern that the police will no longer support Speedwatch on C17 (40mph limit) due to difficulties with accuracy of data at that speed. (Without police support, volunteers would not be insured and data would not be processed.) They felt that, with livestock roaming throughout the New Forest, monitoring speeds in the 40mph zones helps to reduce accidents and that the number of Speedwatch volunteers will fall if this is no longer permitted.

Mr Olorenshaw asked for support from Council for a reduction in speed limit to 30mph on C17 and for Speedwatch to continue on that stretch of road.

Mr Donawa confirmed that he was not aware of any injuries to Speedwatch volunteers, only verbal abuse.

Clerk to check insurance of equipment when in use.

Cllr Mrs Andrews to request the NFDC SID (Speed Indicating Device) for C17 - using the existing pole slot provided some years ago.

*[Mr Donawa and Mr Nicholson left meeting at 19.47]*

### 3. Declarations of Interests

Cllr Taylor declared personal and prejudicial interest in tree work application CONS/16/1223 (Item 12).

### 4. To confirm the Minutes of the Ordinary Meeting held on 7 November 2016

These had been previously circulated and were agreed and signed.

### 5. Matters Arising

- Speedwatch [Item 10]: Support for continued operation on C17 had already been expressed at meeting on 7 November (Item 10). No report received as yet from Cllr Heron. In response to Mr Olorenshaw's request (above, Item 2), Council would not press for 30mph limit on this stretch of road. **Ongoing**
- Adoption of red telephone kiosk in village centre [Item 13]: No further progress. **Ongoing**
- National Highways & Transport *Public Representative Survey* [Item 13]: To be completed immediately after meeting. **Closed**
- Shooting permitted on Manor Waste [Item 17]: Confirmation of dates/times promised but not yet received. Clerk to follow up with request for short piece for Minstead Mail. **Ongoing**

### 6. Items Ongoing

- Dragons' teeth opposite North Lodge: Response from HCC that they did not put them in and they will remove the dragons' teeth if the parish council wishes. However, this is not what was asked: PC wants to know whether they are legal. Chairman to pursue. **Ongoing**
- Muddy section on Footpath 9: Work promised before end of January. Countryside Access Ranger Helen Barber looking at possibility of replacing stile with small kissing gate. **Ongoing**
- Eroded edges on roads: Cllrs Bennett and Taylor had shown Cllr Heron some of the problem areas. Suggested that Cllrs go around the roads and, where there is significant drop (8" – 12"), take a photo (to include a measure) then mark position on map and also report online. Cllr Taylor to co-ordinate the record and Clerk to report all via HCC online reporting system, together with pictures plus a comment that Minstead PC believes these locations to be dangerous - since any vehicle placing a wheel off the carriageway at these points is likely to lose control. **Ongoing**
- Bridleway 13: Remedial work to surface of B13 & B14 has been carried out and paid for by resident Stephen Flood. Clerk to thank Mr Flood. **Closed**

[Mr Olorenshaw left meeting at 20.15]

## 7. Reports from County and/or District Councillor

Cllr Mrs Andrews (NFDC) reported:

- a formal report on Devolution to NFDC is scheduled for next Monday.
- HCC will pay only 40% of traffic management costs. NFDC will raise additional money by charging utilities for road closures.

## 8. Report from Lengthsman

He reported (by email) work done in November:

- Cleaned and weeded War Memorial area for Armistice Day.
- Checked all twelve grit bins, loosened contents and removed rubbish. Recorded damaged bins.

## 9. Reports from Parish Representatives

- Village Hall – Refurbishment and decoration of main hall is now a priority; smoke alarm panel to be moved to be more accessible; need to encourage local hirers to use the hall - special rates are available.

## 10. Report from Police

*Beat Report* for November has been circulated.

## 11. Report from joint L/M working party to address traffic issues

Notes from recent meeting had been circulated and will be published on website. Cllr E Heron has looked at vegetation overgrown on verges at Blackwater and agreed to get it cut back this winter. Council agreed to take responsibility thereafter for maintenance where relevant, via contractor or landowners.

[Cllr Mrs Andrews left meeting at 20.42]

## 12. Planning

### NPA Decisions

**16/00798** Faeries Cottage. Replacement 1.8m high fence.

**Grant**

**16/00801** The Lodge, Malwood. New access and gates.

**Withdrawn**

**16/00863** Woodland Cottage. Double garage with storage over; creation of new driveway.

**Withdrawn**

### New Planning Applications

**16/00922** Appletrees Farm. Single storey extension; alterations to garage; Juliette balcony; alterations to fenestration. **Comment No. 5 to confirm that within 30% of original dwelling. We are surprised to find that converting use of two garages does not affect parking arrangements.**

**16/00878** Mill Lane Farm. Cattle shed (demolition of existing stables). **Comment No. 3.**

**16/00971** Castle Malwood. Retention of store building and roof alterations. **Comment No. 3.**

**16/00921** Holly Hatch, Emery Down. Single storey extension; several alterations. **Multiple Parish - for information only. Noted.**

**16/00969** Twin Oaks, Canterton. Two-storey and single-storey rear extensions. Replacement conservatory. **Comment No. 3.**

**16/00959 and 00960 LBC** Peartree Cottage, Emery Down. Internal and external alterations; re-roof existing single storey extension; associated landscaping. (Application for Listed Building Consent.) **Comment No. 3.**

### Trees

**CONS/16/1204** Appletrees Farm. Prune 3 x hazel; prune 3 x oak.

**CONS/16/1223** Little Wycherleys. Prune 2 x oak.

**CONS/16/1235** Piglets Corner (field). Prune 1 x oak.

**CONS/16/1240** The Rise. Fell 1 x ash; fell 1 x holly.

**There were no objections raised to these applications.**

**13. Correspondence**

E-mail correspondence previously circulated was noted:

- HALC: notification of Planning Training Session on negotiating a better outcome.
- HALC: Councillor Commission Interim Report.
- HCC Access Team: Priority Cutting List on Rights of Way for Parishes in 2017/18.
- NFDC: Invitation to Presentation prior to Cabinet Meeting on 7 December.

To Read:

*LCR (Winter 2016)*

**14. Finance**

- Update on Defibrillator Fund: Clerk had previously circulated the account of income (from grants and donations) and expenditure (on training and equipment). The balance is currently **£161.68** and will be used to fund further training and maintenance of equipment.
- Receipts & Payments for November 2016:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 October</b>			<b>15,872.08</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	445.03		
<b>Cheques to pay:</b>			
Mark Bridle: hedge cutting	30.00	6.00	
HALC: Finance Training for Officers (Clerk)	75.00	15.00	
<b>Total payments for November</b>	<b>550.03</b>	<b>21.00</b>	<b>571.03</b>
<b>Balance after payments</b>			<b>15,301.05</b>

Proposed for payment by Cllr Andrews, seconded by Cllr Cattell and agreed.

**15. Budget and Precept for 2017-2018: to agree draft budget and set Precept**

Clerk had previously circulated a draft budget. This included the transfer of £6,000 into a Reserve Fund. There were no queries on the draft budget. Acceptance of the budget with a Precept amount £10,000 was proposed by Cllr Andrews, seconded by Cllr Cattell and agreed by all.

**16. Village Name Signs**

Councillors felt that £800 for NFNPA sign was excessive and they will investigate other suppliers.

**17. New Forest National Park Local Plan Review - Consultation**

Response from Minstead Parish Council had been submitted.

**18. Matters raised by Councillors**

- Parishioner suggested that, with many local post offices having already closed, Council should respond to the consultation on extending role of Post Office. Cllr Bennett to do this.
- Minstead village sign at Emery Down needs cleaning. Ask Lengthsman to clean it.
- Flytipping on Ringwood Road near access to A31 has been reported to Forestry Commission.
- Suggestion that old high wall outside Fylingdale and West Winds should be listed. Council agreed that it is part of Minstead's heritage, being part of the original walled kitchen garden of Castle Malwood. Clerk to write to Conservation Officer at NFNPA.

**19. Date of next Ordinary Meeting: 9 January 2017 at 19.30**

Meeting closed at 21.26