APPENDIX 5

Minstead Parish Council
PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS
ACCOUNTS FOR THE YEAR ENDED 31 March 2017

Local Audit And Accountability Act 2014
Accounts and Audit Regulations 2015 (SI 2015/234)

Minstead Parish Council's annual return needs to be reviewed by an external auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to those records or documents.

These documents for **Minstead Parish Council** are to be made available on reasonable notice by application between the hours of 10.00 and 14.00 on working days (excluding public holidays).

Commencing on **13 June 2017**
And
Ending on **24 July 2017**

If you wish to view them then please contact the named smaller authority representative:

Name: POLLY OSBORNE
Position in Smaller Authority: Clerk + Responsible Financial Officer
Address: Curtle Cottage
Minstead
SO43 7HA

Phone number: 02380 812375

Local electors and their representatives have rights to question the auditor about the accounts and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The auditor can be contacted at the address below for this purpose during the inspection period which commences on **13 June 2017** and ends on **24 July 2017.**

The smaller authority's annual return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice.

The appointed auditor of **Minstead Parish Council** is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton, SO14 3TL
Telephone: 023 8088 1941