

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 5 February 2018 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, G Hough, R Taylor, D Wakelin.

In attendance: P Osborne (Clerk), Cllr Edward Heron (HCC), 1 member of public.

1. Apologies for Absence

Cllr A Ferguson, Cllr Mrs Andrews (NFDC).

2. Public Participation Period

None.

3. Declarations of Interests

None.

4. To confirm the Minutes of the Ordinary Meeting held on 8 January 2018

These had been published previously and were agreed and signed.

5. Matters Arising

- SID for C17: Still under discussion by NFDC.
- Village Christmas tree: Chairman has yet to speak to Minstead Trust re the need for a stronger barrier. Cllr Cattell reported that LED battery powered lights are available – it was agreed that he should purchase one set of cold white lights for inspection.
- Ice on Newtown Road: No response to online reporting. Clerk to write to HCC Highways West, cc Cllr Heron, emphasising that this is a safety issue.

6. Items Ongoing

None.

7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) reported that:

- Signage to deter large vehicles from using Mill Lane is progressing but is not simple. Traffic monitoring should be in place for summer season.
- HCC currently going through budget - changes affecting residents should be minimal.
- HCC website should be used to report any issues (with roads, rights of way etc). Anyone can do this.

[Item to be included in Minstead eNewsletter that parishioners should use the website to report damage/concerns.]

Council thanked Cllr Heron for getting the damaged village name sign replaced.

[Cllr Heron left meeting at 19.45]

Cllr Diane Andrews (NFDC) sent report:

- Regarding the problem with animal and recycling bags. the collection points are being varied. **Council suggested there could be some fixed sites across cattle grids.**
- She attended a crime meeting in Calmore that proved the benefit of Safer New Forest.

8. Report from Lengthsman

He has cleared leaves from footway opposite Old Court House, but with wet weather it had not been possible to scrape mud off.

9. Reports from Parish Representatives

- Footpaths: ditch alongside FP5 needs clearing and FP9 is very muddy. Agreed that Cllr Cattell should ask L Byford to do necessary work.
- Village Hall: No report; but a suggestion from Council that the committee consider installing an electric car charging point.

10. Planning

Decisions

17/00968 and 17/00969/LBC Muffins. First floor dormer widow; internal alterations. **Grant**

17/01008 Malwood Walk Farm. 2no. rooflights to existing outbuilding; 2no. rooflights and re-roof existing garage/store; stable block/tack room; sewage treatment plant; demolition of existing workshop. **Grant**

17/01004 Fishpond Piece. Two storey extension. **Refuse**

Decision Awaited

None.

New Planning Applications

18/00033 Appletrees Farm. 2 x single storey extensions; 2 x rooflights; 1 x lantern light; alterations to fenestration; juliette balcony. **Discussion postponed to next meeting since Parish Briefing not yet available.**

11. Correspondence

Emails circulated

- HCC: *Parish Lengthsman Scheme* to continue next financial year. **Council confirmed its wish to continue to participate.**
- HALC: consultation regarding *Local Government Ethical Standards* – comments by 13 April. **Cllrs Taylor/Wakelin to look at this before next meeting.**
- HALC: invitation to *HALC Annual Conference* on 21 March 2018. **Noted.**
- NFNPA: public consultation on proposed *Submission draft Local Plan 2016 – 2036*, 17 January to 28 February 2018. **Include link in next eNewsletter for parishioners to respond.**

To Read

LCU (Jan/Feb 2018).

12. Finance

- Receipts & Payments for January 2018:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 December 2017			10,196.29
Receipts:			
Cadnam Cricket Club: Rent of cricket ground for 2018			80.00
Standing Order/Direct Debit payments			
Salaries and expenses	458.90		458.90
Debit card payment			
Cheques to pay:			
Total payments for January	458.90		458.90
Balance after payments			9,817.39

Proposed for payment by Cllr Andrews, seconded by Cllr Cattell and agreed.

13. New General Data Protection Regulation

Regulations for small councils such as Minstead are still not clear. However, Councillors are advised to set up an email address for Council business and to delete all third party personal details that are not specifically needed. The eNewsletter is now distributed only to those who have confirmed that they wish to be on the mailing list.

14. Community Resilience: Emergency Plan

This is progressing and a draft plan should be available soon.

15. Annual Parish Meeting 21 March

Clerk confirmed that the Green Room is booked and she will do posters and order usual bread and cheese for afterwards. Chairman to invite speaker(s) and report back.

16. New Forest Spring Clean 2 – 4 March

Agreed to participate in NFDC event. Clerk to complete registration form. Filled sacks can either be taken home by individuals for Monday collection or left inside fence at the Old Cottage.

17. Matters raised by Councillors

- Water leak at London Minstead has reappeared with water bubbling up. Cllr Taylor has reported it, with photos.
- Dragon's tooth on roadside at London Minstead protecting a raised access cover has rotted. This now presents a danger - Clerk to report to Forestry Commission (FC).
- Pothole at road edge on Lyndhurst Road has worsened – Cllr Hough to report it.
- Water on road outside Manor Farm Park – ditch needs digging out – Cllr Cattell to speak to Mr Bridle.
- Fallen dragons' teeth on Mill Lane – Clerk to write to FC.

18. Date of next Ordinary Meeting: 5 March 2018 at 19.30

Meeting closed at 20.46