

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 2 July 2018 at 19.30**

Signed: P Osborne (Parish Council Clerk)

27.06.2018

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 4 June 2018**
- 5. Matters Arising**
 - Council Regulatory Documents: annual review
- 6. Items Ongoing**
 - Community Emergency Plan
 - Flooding on roads (junction by Shave Wood; London Minstead).
 - Animal drinking trough outside Village Shop.
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Ragwort Pulling**
- 14. Matters raised by Councillors**
- 15. Date of next Ordinary Meeting: 6 August 2018 at 19.30**

APPENDIX

10. Planning

Decisions

18/00283 South Lodge. Outbuilding (demolition of existing).

Grant

Decision Awaited

18/0034 Willow Green. Single-storey rear extension; raised terrace; demolish existing conservatory.

New Planning Applications

18/00226 Land of Thistledown Farm. Manège; drainage network and soakaway.

18/00387 Canterton Manor Farm. Retention of temporary residential mobile home.

Trees

11. Correspondence

Emails circulated

- HCC: Consultation on proposals to change street lighting, supported passenger transport services and the concessionary travel scheme in Hampshire.
- NF Citizens Advice: Request for grant aid.

To Read

Local Councils Update (June 2018).

12. Finance

- Budget Report for 1st Quarter.
- Receipts & Payments for June 2018:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 May 2018			10,282.39
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	470.08		470.08
Debit card payment:			
Cheques to pay:			
Came & Company: Insurance to 31/05/2019	461.75		461.75
HMRC: PAYE for Clerk + Lengthsman for 1 st Quarter	339.00		339.00
Brockenhurst College: Printing 300 x Minstead Mail	75.00		75.00
W G Andrews: Reimburse payment of additional work to laptop	65.00		65.00
WEL Medical: Replacement pads for defibrillator (1 pair)	63.20	12.64	75.84
Total payments for June	1,474.03	12.64	1,486.67
Balance after payments (This balance is in addition to £6,000 reserve)			8,795.72