

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 6 August 2018 at 19.30

Present: Cllrs S Cattell (Chair), H Bennett, G Hough, R Taylor, D Wakelin.

In attendance: P Osborne (Clerk), 5 public.

1. Apologies for Absence

Cllr W Andrews, Cllr A Ferguson, Cllr Mrs Andrews (NFDC).

2. Public Participation Period

In relation to planning application 18/00387 (*Minutes July 2018 Item 10*) the owner of Canterton Manor Farm queried the Council comment "... damage to the protected area ...". The damage had been reported by a local resident.

The owner of Yew Tree House and Farm gave the reasons for his planning applications **18/00278** and **18/00279** (*Item 10 below*).

3. Declarations of Interests

None.

4. To confirm the Minutes of the Ordinary Meeting held on 2 July 2018

These had been published previously and were accepted and signed.

5. Matters Arising

None.

6. Items Ongoing

- Community Emergency Plan: Progressing. **Closed as Ongoing item**
- Flooding on roads (Newtown Road): Road is currently closed and work being carried out. [*Clerk to ask HCC to collect the many Diversion signs that have been left around the village in recent months.*] **Closed**
- Animal drinking trough outside Village Shop: No progress. **Ongoing**

7. Reports from County and/or District Councillor

Neither was present.

8. Report from Lengthsman

Work done during July:

- Footpaths 4, 5, 9 and Footway opposite Old Court House – strimmed grass, cut back overgrown greenery whips and hedge, cleared cuttings;
- Roadside barrier railings on bend Lyndhurst Rd - cut back greenery round posts;
- Bus shelter (Lyndhurst Road) - cut back greenery around frontage;
- Roadside barrier railings (bottom of Running Hill) - cleaned and painted.

9. Reports from Parish Representatives

- Minstead Fete on 11 August - Junior Minstead will run a stall in Trusty Servant garden.
- NFALC – Matters discussed at recent meeting included:
 - How to improve representation by councils at NFALC meetings – to be considered in detail at next meeting.
 - NFDC has new powers to fine the registered owner of a vehicle if litter is thrown from it.
 - *Safer New Forest* - councils asked to consider their safety priorities and send to Chairman for inclusion in 2019/2020 Action Plan. New app is available to report issues of modern slavery. *Safer New Forest* conference on 12 November 2018 – Cllr Bennet would like to attend.
- Police – With Village Shop now closed, a new venue is required for Beat Surgery. Agreed to suggest to PCSO Richard Williams that it be held at Trusty Servant either 18.00 on Fridays or 11.00 on Saturdays.

10. Planning

Decisions

18/00226 Land of Thistledown Farm. Manege; drainage network and soakaway. **Withdrawn**

18/00354 Willow Green. Single-storey rear extension; raised terrace; demolish existing conservatory. **Grant**

18/00387 Canterton Manor Farm. Retention of temporary residential mobile home. **Refuse**

New Planning Applications

18/00278 Yew Tree House, Emery Down. Raise ridge height of existing outbuilding to facilitate 1st floor; 5 no. rooflights; single storey extension; cladding. **Council noted that there had been no Ecological Survey carried out. Comment No 1 subject to Ecological Survey being done and with the condition that it never become a dwelling.**

18/00279 Yew Tree House, Emery Down. Re-roofing and barn conversion to living accommodation. **Comment No 4 because this would create a new dwelling with the potential to have the Agricultural Occupancy condition removed at a later date.**

11. Correspondence

Emails circulated

- NALC: Consultation by Natural England on bye laws of sites of scientific interest – **Cllr Taylor to look at this.**
- Forestry Commission: *New Forest Inclosures Deforestation Proposals* – **noted.**
- HALC: Government consultation on proposed *2019/20 Council Tax Referendum Principles* – **to be discussed at September meeting.**
- Renewal notice for *Local Councils Update* - print edition £75 for 12 months – **agreed to renew.**

To Read

Local Councils Update (July and Aug 2018).

12. Finance

- Receipts & Payments for July 2018:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 June 2018			8,795.72
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	470.08		470.08
Debit card payment:			
Cheques to pay:			
NF Citizens Advice: Donation	100.00		100.00
A Ferguson: Reimburse payment for printing of 250 x surveys	50.00		50.00
Total payments for July	620.08		620.08
Balance after payments (This balance is in addition to £6,000 reserve)			8,175.64

Proposed for payment by Cllr Bennett, seconded by Cllr Hough and agreed by all.

13. Mill Lane

Revised signage is now due to be installed at the end of August, timed in order not to coincide with the traffic survey to be conducted mid-August. Residents are being kept informed.

14. Village Community Shop

It was agreed that completed surveys would still be welcome and that the offer by a parishioner of help with data entry/processing would be gratefully accepted. Survey forms would be available at Village Fete this coming Saturday. It is hoped to have results by PC meeting on 1 October.

15. Silent Soldiers

Council agreed to mention *Silent Soldier Campaign* in next Newsletter: Royal British Legion is selling near life-size weatherproof silhouettes of a First World War 'Tommy' suitable for display in public places. Cost £250. Parish council cannot use public funds for such a purchase, but it was thought that individuals might wish to contribute to this campaign.

16. Safer New Forest

Discussed under Item 9: NFALC above.

17. Matters raised by Councillors

- Man behaving suspiciously was seen recently in village and a description was circulated on Facebook.
- Consultation on *Managing Recreation in New Forest* (jointly developed by FC, Verderers, NPA, HCC, Natural England and NFDC) ends 12 August. Council agreed the response drafted by Cllr Bennett which is in general agreement with the principles.
- Parishioner expressed concern about hedge overhanging road in Seamans Lane – owner is cutting it.
- There is leak from hydrant outside 8 Congleton Close – Clerk to report to Bournemouth Water.

18. Date of next Ordinary Meeting: 3 September 2018 at 19.30

Meeting closed 20.46