

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 1 October 2018 at 19.30**

Signed: P Osborne (Parish Council Clerk)

26.09.2018

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 3 September 2018**
- 5. Matters Arising**
  - PC response re Future of New Forest Association of Local Councils (NFALC)
  - Drain outside Old Bakery – observation following rainfall
  - Fundraising for relocation of defibrillator at Furzey Gardens
- 6. Items Ongoing**
  - PC response to consultation on bye laws of SSIs
  - *Silent Soldiers Campaign*
  - Water leaks (Congleton Close and Newtown)
  - Animal drinking trough outside Village Shop
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Mill Lane: traffic management**
- 14. Minstead Village Shop**
  - a) Survey re Community Shop
  - b) Registering previous premises as an *Asset of Community Value*
  - c) Access Rights across Council land to previous shop premises and Old Bakery
  - d) Planning status of the 'Hideaway'
- 15. Matters raised by Councillors**
- 16. Date of next Ordinary Meeting: 5 November 2018 at 19.30**

## APPENDIX

### 10. Planning

#### Decisions

**18/00566** Uperne. Attached two-bay car port to existing garage.

**Withdrawn**

#### Decision Awaited

**18/00591** Williams Farm. Replacement barn; demolish existing.

**18/00653** Stable Cottage. Two-storey rear extension; first floor side extension.

#### New Planning Applications

**18/00654** Skymers. Stables; hardstanding.

**18/00656** Minstead Social Club. Creation of covered seating area.

**18/00642** Sir Walter Tyrrell. Retention of mobile home for residential use (staff accommodation).

#### Trees

**CONS/18/0849** Pennyfield. Fell 1 x Ash; prune 1 x Liquidambar, 1 x Holm Oak.

### 11. Correspondence

Emails circulated

To Read

*Local Councils Update (Sep 2018), Clerks & Councils Direct September 2018).*

### 12. Finance

- Receipts & Payments for September 2018:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 August 2018</b>			<b>7,558.70</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	470.08		470.08
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
A Ferguson: reimburse fee for Survey Monkey	29.17	5.83	35.00
HMRC: PAYE for 2 <sup>nd</sup> Quarter (Clerk + Lengthsman)	339.20		339.20
P Osborne: Admin expenses for 1 <sup>st</sup> + 2 <sup>nd</sup> Quarters (Apr to Sep)	34.11		34.11
<b>Total payments for September</b>	<b>872.56</b>	<b>5.83</b>	<b>878.39</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>6,680.31</b>