

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 3 September 2018 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 7 public.

1. Apologies for Absence

None,

2. Public Participation Period

- The reasons for planning application 18/ 00653 (Item 10 below) were given by the applicant.
- The applicant for 18/00566 (Item 10 below) explained his proposal with the aid of an additional plan plus photographs.
- Two residents of Mill Lane/Blackwater spoke of their extreme frustration with the ever-increasing traffic problems along their roads and the tardiness of any action by the authorities e.g. replacing missing /broken dragons' teeth, the improved signage promised for August but not yet done.
In response Council informed them that it is continuing to chase HCC about new dragons' teeth plus the planned signage on the A337 and A35 showing width and weight restrictions. Also, data from the traffic survey carried out in August is being analysed and Council has asked to be involved in the response to this process.

3. Declarations of Interests

None.

4. To confirm the Minutes of the Ordinary Meeting held on 6 August 2018

These had been published previously and were agreed and signed.

5. Matters Arising

- Village Fete [Item 9]: Proceeds of this successful event were £1,200 shared between All Saints Church (for tower roof repairs) and SSAFA. Thanks to all, including the Trusty Servant, who contributed to the event
- Revised time/place for Beat Surgeries [Item 9]: To be held monthly on Saturdays 11.00 at Trusty Servant. Dates in weekly eNewsletter.
- Consultation on bye laws of SSIs [Item 11]: Cllr Taylor will to do this.
- Silent Soldiers Campaign [Item 15]: With some pledges of support received from parishioners and councillors willing to make personal contributions it was agreed to purchase Classic Tommy to be placed inside fencing at war memorial. Cllr Bennett to order it. Clerk to respond to emails offering money.
- Water leak from (Congleton Close [Item 17]: Both this and Newtown Road leak have been inspected by Bournemouth Water who claim it is not mains water. Further investigation will follow. Cllr Taylor is pursuing this.

6. Items Ongoing

- Animal drinking trough on Village Green: Discussion postponed to next meeting.

7. Reports from County and/or District Councillor

Cllr Mrs Andrews (NFDC) reported on the *Safer New Forest* delivery group meeting for parishes/town councils that included problems with drugs, lack of police support and two recent murders. The *Safer New Forest* Conference (for anyone interested in domestic abuse, children at risk, modern slavery and human trafficking, drug and alcohol-related harm) on 12 November is free. [Booking information online.]

8. Report from Lengthsman

Work done on August:

- Footpaths:
 - FP4 - cut hedge back. Cleared path of cuttings.
 - FP5 - cut back overgrown greenery whips both sides of path; cleared path of cuttings. Cleaned out drainage ditch alongside.
 - Footway opposite Old Court house - cut back hedge and cleared path of cuttings.
 - FP9 - strimmed grass; cut back overgrown hedge and whips; cleared path of cuttings.
- Cleaned traffic directional finger posts.

9. Reports from Parish Representatives

- Footpaths – Stiles on FP6 (field path from Frogs Island to Lyndhurst Road) need to be replaced. Cllr Cattell to speak to landowner.
- Weekly Newsletter – Cllr Ferguson to resume responsibility.
- Village Hall – floor of main hall to be resurfaced.

10. Planning

Decisions

18/00278 Yew Tree House, Emery Down. Raise ridge height of existing outbuilding to facilitate 1st floor; 5 no. rooflights; single storey extension; cladding. **Refuse**

18/00279 Yew Tree House, Emery Down. Re-roofing and barn conversion to living accommodation. **Refuse**

New Planning Applications

18/00566 Uperne. Attached two-bay car port to existing garage. **Comment No 4. We don't expect full timber doors on a car port and it is not small enough to be incidental to the fairly modest scale of the main house.**

18/00591 Williams Farm. Replacement barn; demolish existing. **Comment No 1.**

18/00653 Stable Cottage. Two-storey rear extension; first floor side extension. **Comment No 3 – it meets requirements of DP11 (Exceptional circumstances).**

18/00654 Skymers. Stables; hardstanding. **Parish Briefing not yet available so consideration postponed to next meeting.**

18/00656 Minstead Social Club. Creation of covered seating area. **Parish Briefing not yet available so consideration postponed to next meeting.**

Trees

CONS/18/0719 Dunbridge Cottage. Prune 1 x willow.

CONS/18/0721 Garden Cottage. Fell 1 x willow, 1 x sycamore, 1 x leylandii; prune 1 x oak, 1 x holly.

CONS/18/0824 Whitethorn. Fell 1 x oak.

CONS/18/0827 Whitethorn. Fell 1 x redwood.

Council had **no comment** on any of these four applications.

11. Correspondence

Emails circulated:

- Councillor Commission Round Table Event - 5th September – **No one free to attend.**

To Read:

- *First (Sep 2018).*

12. Finance

- Receipts & Payments for August 2018:

	£	£	£
	Net	VAT (recoverable)	

Balance at 31 July 2018			8,175.64
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	470.08		470.08
Debit card payment:			
1&1: Website fee to 25/8/2019 (£5.99/month less discount £12)	59.88	11.98	71.86
Cheques to pay:			
LCU subscription	75.00		75.00
Total payments for August	604.96	11.98	616.94
Balance after payments (This balance is in addition to £6,000 reserve)			7,558.70

Proposed for payment by Cllr Andrews, seconded by Cllr Taylor and agreed.

13. Mill Lane: traffic management

This had been discussed during Public Participation (Item 2 above).

14. Village Community Shop survey

The results of the survey are still being analysed and councillors agreed to meet again to discuss them.

15. Future of New Forest Association of Local Councils (NFALC)

NFALC was intended as communication between NFDC and town/parish councils but meetings have not been well supported by the larger councils. NFALC has asked for views on the how it might function to better serve councils. Cllr Andrews to draft response from Minstead PC.

16. Proposed Local Government 2019/20 Council Tax Referendum Principles

Council agreed that response should be similar to last year – Cllr Taylor to respond.

17. Drain outside Old Bakery

Householder has reported that the drain from his property passing under gravelled area to the road would seem to be blocked. Agreed to monitor the situation and observe (take photos) at next rainfall.

18. Matters raised by Councillors

- Minstead Community Fibre Partnership – responses have been received from Openreach to Council's letter expressing Minstead's frustration with lack of progress with this scheme; but still no plan or dates have been provided. Brief update on the situation to be included in next newsletter.
- Traffic Management Joint Lyndhurst/Minstead Working Party to meet soon.
- Could ex-Village Shop be registered as Asset of Community Value? With changed circumstances this should be revisited - Cllr Andrews to enquire.
- What access rights are there across Council land from existing gates to Old Bakery and ex-Village Shop? Enquiries by Cllr Andrews are ongoing with both NFDC, HCC & NPA.
- Has use of 'The Hideaway' at Old Bakery been regularised as recommended? Clerk to contact Planning to clarify planning status of 'The Hideaway'.
- Community Resilience - good response from parishioners to Council's request for offers of help in the event of an emergency.
- Defibrillator at Furzey Gardens – it is currently positioned indoors so is accessible only in working hours; but Minstead Trust would be willing to move it to an exterior wall if a cabinet were provided. Council to consider raising funds for a cabinet and fixings necessary for relocation of this defibrillator.

19. Date of next Ordinary Meeting: 1 October 2018 at 19.30

Meeting closed at 21.27