

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 1 October 2018 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin.

In attendance: Cllr Edward Heron (HCC), Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 1 public.

1. Apologies for Absence

None

2. Public Participation Period

None

3. Declarations of Interests

Cllr Bennett and Cllr Cattell declared a Personal and Prejudicial Interest in Item 10, planning application 18/00656. Cllr Andrews and Cllr Taylor declared a Personal Interest in the same application.

Items 7 and 13 were taken at this point.

Cllr Heron left the meeting at 20.00h

4. To confirm the Minutes of the Ordinary Meeting held on 3 September 2018

These had been published previously and were agreed and signed.

5. Matters Arising

- Minstead PC response re Future of New Forest Association of Local Councils (NFALC): Cllr Taylor to draft a response –possibly raising the issue of satnavs directing vehicles along unsuitable roads.
- Drain outside Old Bakery: yet to be observed following rainfall. **Ongoing**
- Fundraising for relocation of defibrillator at Furzey Gardens: Cllr Bennett to check that Minstead Trust would move it if parish had funding to cover relocation to an exterior wall. **Ongoing**

6. Items Ongoing

- PC response to consultation on bye laws of SSIs: Response not deemed necessary. **Closed.**
- Silent Soldiers Campaign: ‘Tommy’ has arrived and will be erected inside War Memorial fence. Donations from community have exceeded expenditure so the excess will be sent (with gift aid) to Royal British Legion. Thanks have been sent to all donors. **Closed**
- Water leaks (Congleton Close and Newtown): Newtown leak now fixed. However, water still leaking from hydrant at Congleton Close is becoming a health issue – Cllr Mrs Andrews to contact Environmental Health. **Ongoing**
- Animal drinking trough on Village Green: **Ongoing**

7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) reported the decision to set up the *Parish and Town Council Investment Fund* of £0.5m to support councils in working with/for HCC on HCC’s *Serving Hampshire - Strategic Plan*. The fund could help with equipment, volunteering projects etc.

In response to a question about the results of an experiment at Wood Green to improve road edges by using an alternative base layer, Cllr Heron said he would find out and report back.

Cllr Mrs Andrews (NFDC) reported that:

- The lodge at Malwood lost its appeal against an opening and entrance onto Lyndhurst Rd.
- NFDC is in the process of responding to Forestry Commission’s *New Forest Inclosures Deforestation* proposals for removal of 1,114 acres of conifer trees.
- she faces a Scrutiny Panel on 8th October regarding the budget for her portfolio, Community Affairs.
- she has passed the selection process which enables her to stand for the May 2019 elections.

8. Report from Lengthsman

Work done during September:

- FP5 - cut back overgrown greenery whips both sides of path and cleaned path of cuttings. Cleaned out ditch alongside.
- FP4 and Footway opposite Old Court House - cut hedge back and cleaned path of cuttings.
- Checked and reported on grit bins (contents and condition).

9. Reports from Parish Representatives

- Beat Surgery: mention of dead hedge adjacent to Perry Dees.
- NE Quadrant meeting: topics included:- looking at historic routes in NF; Walking Festival coming up; Local Plan Hearings; Glover Revue on National Parks. Next meeting at Netley Marsh on 23 January.
- Footpaths – dog fouling signs needed on FP4 and FP5: Agreed to purchase four signs explaining hazards of dog fouling. Cllr Cattell to order signs.

10. Planning

Decisions

18/00566 Uperne. Attached two-bay car port to existing garage.

Withdrawn

Decision Awaited

18/00591 Williams Farm. Replacement barn; demolish existing.

18/00653 Stable Cottage. Two-storey rear extension; first floor side extension.

New Planning Applications

18/00654 Skymers. Stables; hardstanding. **Comment No 4 because: no mention of provision of muck heap; absence of report from Tree Officer; its close proximity to neighbouring property.**

18/00656 Minstead Social Club. Creation of covered seating area. **Comment No 3 because of its benefit to community; we note comments made about noise and suggest a condition of no external music.**

18/00642 Sir Walter Tyrrell. Retention of mobile home for residential use (staff accommodation). **Comment No 4 because: it is clearly separate accommodation not ancillary to main dwelling house; it is visually intrusive when viewed from road towards Canterton; the application does not show whether there is a clear need for staff accommodation; the mobile home appears not to be situated within any residential curtilage.**

Trees

CONS/18/0849 Pennyfield. Fell 1 x Ash; prune 1 x Liquidambar, 1 x Holm Oak. **No comment.**

11. Correspondence

Emails circulated

To Read

Local Councils Update (Sep 2018), Clerks & Councils Direct September 2018).

12. Finance

- Budget Report for 2nd Quarter: This had been previously published and was approved.
- Receipts & Payments for September 2018:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 August 2018			7,558.70
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	470.08		470.08

Debit card payment:			
Cheques to pay:			
A Ferguson: reimburse fee for Survey Monkey	29.17	5.83	35.00
HMRC: PAYE for 2 nd Quarter (Clerk + Lengthsman)	339.20		339.20
P Osborne: Admin expenses for 1 st + 2 nd Quarters (Apr to Sep)	34.11		34.11
Total payments for September	872.56	5.83	878.39
Balance after payments (This balance is in addition to £6,000 reserve)			6,680.31

Payments proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

13. Mill Lane: traffic management

Cllr Heron reported that:

- Traffic Survey now completed, data still being analysed.
- Signage now in place.
- There may be a need for more dragons' teeth but they will be kept to minimum. The placing of large logs should not be encouraged.
- he will disseminate information via Joint Working Party.

Cllr Taylor reported that Joint Working Party has requested they are informed of survey data; also that an email group (cc Cllr Heron) of interested people has been set up for updates.

Speedwatch Co-ordinator reported that Speedwatch is carried out on same day/time so that comparisons can be made.

Cllr Heron pointed out that the traffic survey monitors the number of vehicles whereas Speedwatch records speed.

14. Minstead Village Shop

- a) Survey re Community Shop: From follow-up emails sent to those who expressed interest in forming a Steering Committee there are five volunteers. Cllr Ferguson will organise a meeting.
- b) Registering previous premises as an *Asset of Community Value*: Agreed to keep this option open.
- c) Access Rights across Council land to previous shop premises and Old Bakery: There are no records on Land Registry of any access rights. Cllr Cattell will explore Hampshire Archives at Winchester.
- d) Planning status of the 'Hideaway': Cllr Taylor is pursuing this.

15. Matters raised by Councillors

- Mobile home at Oakleaf Cottage: has been reported to Enforcement.
- Broadband: Cllr Taylor is expecting an update from Openreach. NFDC Corporate Overview & Scrutiny Panel in November will include broadband and a representative from Openreach, BDUK and HCC; Cllr Taylor has been invited.
- Hedge adjacent to Perry Dees is substantial but dead: Agreed that this is not a matter for the Parish Council.
- Comments received from parishioners that some hedges are overgrown: next Newsletter to mention that householders are responsible for their hedges.

16. Date of next Ordinary Meeting: 5 November 2018 at 19.30

Meeting closed at 21.41