

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 5 November 2018** at **19.30**

Signed: P Osborne (Parish Council Clerk)

30.10.2018

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 1 October 2018**
- 5. Matters Arising**
Update on Broadband [Item 15]
- 6. Items Ongoing**
 - PC response re future of NFALC
 - Drain outside Old Bakery – observation following rainfall
 - Possible relocation of defibrillator at Furzey Gardens
 - Water leak at Congleton Close
 - Animal drinking trough on Village Green
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Clerk's absence - arrangements to cover**
- 14. Mill Lane: update on traffic management**
- 15. Minstead Village Shop**
 - a) Possible Community Shop
 - b) Access Rights across Council land to previous shop premises and Old Bakery
 - c) Planning status of the 'Hideaway'
- 16. Christmas at Minstead – Christmas tree, Carols and Santa**
- 17. Cricket ground maintenance**
- 18. Matters raised by Councillors**
- 19. Date of next Ordinary Meeting: 3 December 2018 at 19.30**

APPENDIX

10. Planning

Decisions

18/00591 Williams Farm. Replacement barn; demolish existing.	Grant
18/00656 Minstead Social Club. Creation of covered seating area.	Grant
18/00653 Stable Cottage. Two-storey rear extension; first floor side extension.	Grant
18/00642 Sir Walter Tyrrell. Retention of mobile home for residential use.	Refuse

Decision Awaited

18/00654 Skymers. Stables; hardstanding.

New Planning Applications

18/00707 Old Cobley House, Emery Down. Replacement of tiled roof on barn with thatched roof.

18/00775 Land at Long Aldermoor Farm. Application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of the siting, appearance and design of an agricultural building.

18/00776 Land at Sinefield Farm. Application under part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 in respect of an extension to an existing agricultural building.

Trees

CONS/18/1084 Oakleaf Cottage. Fell 1 x Ash, 1 x Rowan, 1 x Huntingdon Elm.

11. Correspondence

Emails circulated

- Highways England: Proposal to close central reservation gap at A31 Rufus Stone junction.
- NPA: Hosting animal accident silhouettes.

To Read

Local Councils Update (Oct 2018), Clerks & Councils Direct September 2018).

12. Finance

- Budget and setting of Precept for 2019-2010 *[Draft previously circulated]*
- Receipts & Payments for October 2018:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 September 2018			6,680.31
Receipts:			
NFDC: Precept			5,000.00
HCC: Parish Lengthsman Scheme			1,100.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	470.08		470.08
Debit card payment:			
Cheques to pay:			
Minstead Hall: Room booking 1/9/18 to 31/8/19	476.00		476.00
HMRC: PAYE 3 rd Quarter (Clerk + Lengthsman) Advance payment	339.40		339.40
Total payments for October	1,285.48		1,285.48
Balance after payments (This balance is in addition to £6,000 reserve)			11,494.83