

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 3 December 2018** at **19.30**

Signed: P Osborne (Parish Council Clerk)

28.11.2018

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 5 November 2018**
- 5. Matters Arising**
  - Proposal to close central reservation gap at Rufus Stone junction [Item 11]
  - Purchase of battery lights for Christmas tree [Item 16]
  - Consultation on National parks and Areas of Outstanding Natural Beauty [Item 18]
- 6. Items Ongoing**
  - Update on Broadband
  - Drain outside Old Bakery – observation following rainfall
  - Water leak at Congleton Close
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Possible Community Shop**
- 14. Cricket ground maintenance**
- 15. Furzey Garden Defibrillator - community Resilience**
- 16. The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018**
- 17. Matters raised by Councillors**
- 18. Date of next Ordinary Meeting: 7 January 2019 at 19.30**

## APPENDIX

### 10. Planning

#### Decisions

**18/00654** Skymers. Stables; hardstanding.

**Grant**

**18/00707** Old Cobley House. Replacement of tiled roof on barn with thatched roof.

**Grant**

#### New Planning Applications

**18/00886** Appletrees Farm. Garage.

**18/00890** Peters Hold Farm. Cattle shelter.

**18/00904** Sungate. Outbuilding.

### 11. Correspondence

#### Emails circulated

- NALC: LCR survey on small councils merging.

#### To Read

*Local Councils Update (Nov 2018), Clerks & Councils Direct (Nov 2018), Appletree Careline Report 2017.*

### 12. Finance

- Updated budget and adjustment to Clerk salary.
- Receipts & Payments for November 2018:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 October 2018</b>			<b>11,494.83</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
Salaries and expenses	470.08		470.08
ICO: Annual Data Registration fee	35.00		35.00
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
Brockenhurst College: Printing MM x 300	75.00		75.00
Royal British Legion: Poppy wreath for Remembrance Day	25.00		25.00
Peter Bennett: Cement etc for re-siting of village Christmas tree	34.34	4.80	39.14
<b>Total payments for November</b>	<b>639.42</b>	<b>4.80</b>	<b>644.22</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>10,850.61</b>