

## Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 3 December 2018 at 19.30

**Present:** Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, R Taylor, D Wakelin.

**In attendance:** Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 3 public.

### 1. Apologies for Absence

None.

### 2. Public Participation Period

A member of Mill Lane Residents Group asked for progress regarding consolidation of traffic survey data and also their proposal for 'no right turn' from C17 onto A35.

Cllr Taylor said that HCC will be asked shortly if they can supply additional data, e.g separating rush-hour from non rush-hour periods. Regarding the residents' proposal, the Chairman reiterated that the junction is in Lyndhurst parish, not Minstead, so is not a matter for this PC.

In response to the suggestion that a Mill Lane resident be included in the Lyndhurst/Minstead Joint working group, Cllr Taylor said that it had been considered and the group's preference was to invite individuals to meetings as appropriate.

### 3. Declarations of Interests

None

### 4. To confirm the Minutes of the Ordinary Meeting held on 5 November 2018

These had been published previously and were agreed and signed.

### 5. Matters Arising

- Proposal to close central reservation gap at Rufus Stone junction [Item 11]: Cllr Cattell has not found parish council minutes from the same proposal made probably early 1990s. Cllr Ferguson to respond from PC. There has been considerable correspondence from others.
- Purchase of battery lights for Christmas tree [Item 16]: Problems sourcing 12V lights so Mr Chatwin will lend lights for this year. Council will purchase in for next year.
- Consultation on National Parks and Areas of Outstanding Natural Beauty [Item 18]: Cllr Taylor is drafting response.

### 6. Items Ongoing

- Update on Broadband: Another letter sent to Openreach asking for clarification – no response yet. **Ongoing**
- Observation of drain outside Old Bakery: No problems observed in recent rain. **Ongoing**
- Water leak at Congleton Close: Manager of NFDC Environmental Health has been looking into this. Established it is Southern Water's responsibility. **Ongoing**

### 7. Reports from County and/or District Councillor

Cllr Mrs Andrews (NFDC) reported that:

- In January there will be a three month hold on Council house applications as the list is updated to make it more fair, responding to those in real need.
- *Safer New Forest Conference* was very successful.
- She attended Waterside Forum which aims to look at the entire Waterside area before individual large building and developments starts, to ensure a co-ordinated approach.
- There has been a 30% decrease in funds available for grants to charities. During the process of vetting the many charities that applied for grants, it was heart-warming to see the scale of volunteering within the district and to see first-hand how much difference they make to the residents of the New Forest.

She expressed her thanks to Junior Minstead for the recent *Five Candles Service* at the church.

## 8. Report from Lengthsman

During November he visited the footpaths three times and blew off the leaves. He feels that repeated clearing has prevented a build-up of leaves which causes a problem underfoot when rotted down. He also carried out the annual risk assessment of parish council structures. *[Assessment report has been circulated to councillors.]*

Council queried his report on the legs of tree seat on village green – Cllr Cattell will look at it.

## 9. Reports from Parish Representatives

- Website – Mr Barriball is helping with recent problems.
- Minstead Mail went out in November.
- Footpath 6 (Frogs Island) stiles both repaired. Footpath 5 is dry now but ditch alongside needs to be cleared - Cllr Cattell to ask Lee Byford if he would do it.
- Village Hall will be closed soon while floor is re-surfaced.

## 10. Planning

### Decisions

**18/00654** Skymers. Stables; hardstanding.

**Grant**

**18/00707** Old Cobley House. Replacement of tiled roof on barn with thatched roof.

**Grant**

### New Planning Applications

**18/00886** Appletrees Farm. Garage. **Comment No 3.**

**18/00890** Peters Hold Farm. Cattle shelter. **Comment No 1.**

**18/00904** Sungate. Outbuilding. **Parish Briefing not yet available so consideration postponed to next meeting.**

## 11. Correspondence

### Emails circulated

- NALC: LCR survey on small councils merging. **Council agreed responses. Clerk to submit.**

### To Read

*Local Councils Update (Nov 2018), Clerks & Councils Direct (Nov 2018), Appletree Careline Report 2017, First (Dec 2018), Forest Matters.*

## 12. Finance

- Updated budget and adjustment to Clerk salary: Agreed no change required in Precept (£10,500) set at November meeting.
- Receipts & Payments for November 2018:

|   | £             | £                    | £                |
|---|---------------|----------------------|------------------|
|   | Net           | VAT<br>(recoverable) |                  |
| <b>Balance at 31 October 2018</b>                                 |               |                      | <b>11,494.83</b> |
| <b>Receipts:</b>  |               |                      |                  |
|   |               |                      |                  |
| <b>Standing Order/Direct Debit payments:</b>                      |               |                      |                  |
| Salaries and expenses   | 470.08        |                      | 470.08           |
| ICO: Annual Data Registration fee                                 | 35.00         |                      | 35.00            |
| <b>Debit card payment:</b>  |               |                      |                  |
|   |               |                      |                  |
| <b>Cheques to pay:</b>  |               |                      |                  |
| Brockenhurst College: Printing MM x 300                           | 75.00         |                      | 75.00            |
| Royal British Legion: Poppy wreath for Remembrance Day            | 25.00         |                      | 25.00            |
| Peter Bennett: Cement etc for re-siting of village Christmas tree | 34.34         | 4.80                 | 39.14            |
| <b>Total payments for November</b>                                | <b>639.42</b> | <b>4.80</b>          | <b>644.22</b>    |

|   |  |  |                  |
|---|--|--|------------------|
| <b>Balance after payments<br/>(This balance is in addition to £6,000 reserve)</b> |  |  | <b>10,850.61</b> |
|---|--|--|------------------|

Proposed for payment by Cllr Andrews, seconded by Cllr Bennett and agreed.

### 13. Possible Community Shop

More than 60 people attended the public meeting in November when various ideas were put forward. The Working Group will consider options and will call a further public meeting when it feels this is necessary.

Council wished to thank the Working Group for efforts being made on behalf of the community.

### 14. Cricket ground maintenance

There is a slight change in position of the fence, resulting in more grazing outside the fenced area. The new position was agreed at a site meeting between Cllr Taylor, Sean Marsh (Forestry Commission) and Ron and Peter Biddlecombe (Cadnam Cricket Club) using the map from the lease together with evidence on site. Changes are:

- SW corner post (nearest to Applethwaite) is slightly further north than the original post – a previous post had been concreted in, preventing replacement in that exact position.
- SE corner had been rounded off a little from the original position a few years ago as the original corner position is extremely wet. The new fence is in the same position as this slightly revised one.

### 15. Furzey Garden Defibrillator - Community Resilience

Councillors feel that Furzey Gardens is not a suitable location for a council defibrillator. They expressed thanks to Minstead Trust for offering to move it onto exterior wall.

### 16. The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018

Cllr Ferguson to ask Mr Barriball if he can advise on implications for Minstead Parish Council.

### 17. Matters raised by Councillors

- Some grit bins recently refilled. Cllr Taylor to ask whether refills are done only on request.
- Mobile Post Office and Mobile Bank in Minstead? This matter is in the hands of Community Shop working group. It has been established that Mobile Bank will not come since there was not previously a bank in Minstead.
- Registering previous premises of Minstead Shop as an *Asset of Community Value* – it was agreed to start the process. Chairman to do this.
- Street sign at Church Close has broken - Chairman to contact District Councillor.
- Vulnerable people – support is being considered as part of Community Resilience.
- Speedwatch kit (jointly purchased in 2012 by Minstead, Copythorne and Bramshaw PCs) is old, could fail and will shortly be unsupported. It was felt that there is no need for action at this point but we should be aware of this.
- Road edges – update on experiment to improve road edges using alternative base layer still awaited from Cllr Heron. Clerk to contact him.
- Footway signs for Footway at Old Court House – Cllr Heron has this matter in hand.

### 18. Date of next Ordinary Meeting: 7 January 2019 at 19.30

Meeting closed at 21.36