



# Minstead Parish Council

## New Forest Hampshire

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### Minutes of the Ordinary Meeting of Minstead Parish Council held on Monday 4 February 2019 at 7:30pm in the Danby Room of Minstead Hall

Councillors Present: Bill Andrews – Chair (BA), Helen Bennett (HB), Richard Taylor (RT), Georgina Hough (GH), Dawne Wakelin (DW), Alan Ferguson (AF), Stephen Cattell (SC), Cllr Diane Andrews - NFDC (DA), Cllr Edward Heron - HCC (EH), Others Present: Melanie Camilleri - Clerk (MC). No members of the public attended.

**1 Apologies for Absence:** Polly Osborne

**2 Public Participation Period**

**3 Declarations of interest:** None

**4 Minutes**

The Minutes of the Parish Council meeting held on Monday 7 January 2019 were approved and signed.

**5 Matters arising**

- Traffic survey data – RT reported that the detailed data had been received and he has asked Cllr EH and Mandy Ware if a meeting can be organised to discuss a way forward.
- Village notice board SC reported that work on this was still outstanding

**6 Items ongoing**

Road edges:

RT reported that he was very disappointed and frustrated with regards to the lack of progress with regards to road edges. He was currently trying to contact R Errington but had had no response. RT does have another email address and will try to contact him via that. To date no one has come up with any other way of managing the sides of the roads other than hoggin which is totally inappropriate for most of the areas around Minstead because of the depths of their erosion.

Cllr EH reported that there was only one legal material, hoggin, that can be used. RT expressed a frustration that people do not appear to accept that this solution will not work in Minstead. Cllr EH suggested that an interim way forward is a site meeting with engineers. He pointed out that the risk of having a site meeting may be that where the road is breaking up it may be closed. Cllr EH requested an email from the council to ask him for a site meeting as they do not routinely occur following a council request. RT to plan a drive round with an engineer and Cllr EH to review the situation.

RT asked Cllr EH to clarify whose responsibility is the one and a half metres from the tarmac edge either side of the carriage way. Cllr EH reported that county does not own anything including the road but that they have highway rights. The only exception is Crown land. Manorial rights are not an exception, it is county's responsibility.

Water leak at Congleton Close:

Still in existence. BA to chase response from Bournemouth Water

**7 Report from Cllr EH:**

- Budget setting process- aim to go for max permissible (2.99%)
- Financial pressure from child protection services, attributed to increased public awareness to raise concerns
- National Park visitor numbers now 15 million. Concerns raised at last Quadrant meeting on ever increasing volume of traffic (A326). Key solution to taking off pressure is to encourage taking alternate means of transport when visiting the Forest e.g. train, as well as provide alternatives for not coming in to the Forest e.g. alternate cycle routes, dog walking routes

**Report from Cllr DA:**

- Inspector Korine Bishop will be attending Bramshaw PC Meeting on 26 Feb to discuss the numerous 'hit-and-run' incidents taking place across the New Forest. The Councillors want the police to treat all hit-and-run incidents with the seriousness they deserve, and to pursue prosecutions to the fullest extent of the law.

- Movement of some police vehicles from Lyndhurst to the new Lymington Police Station will improve the response time in that area
- The four topics will be continued this year under the Safer New Forest Strategy Group 1) Children at risk, 2) Human slavery 3) Drugs and alcohol, 4) Domestic violence
- 1.3% decline in offences compared to last year's figures. Main issue is drugs amongst young people. Thefts from sheds and outbuildings now classified as domestic burglaries
- Budget £229K for CAB. A three year plan agreed to reduce this funding year on year before CAB financially stands on its own feet.
- Question: RT asked DA to clarify the comment made at NFALC by Bob Jackson (CEO NFDC) about NFDC's intention to change the way it communicates with local councils. DA responded that change is needed for content to be more relevant. This will encourage greater attendance, as numbers are dwindling.

## 8 Lengthsman Report

- Sign post turned around at Junc of Acres Down and Newton Rd C17. He'll return with spanner. This has already been reported to Highways online
- Salt bins checked and crusty surfaces loosened. Some damaged bins reported have now been replaced. Except one at the Water Splash, which is full of water. RT will report
- Concrete posts diverting the stream under the road adjacent to Minstead Hall – damaged. He was unable to find the appropriate replacements. BA will report to highways and an explanatory note to Cllr EH
- DA reported seeing lots of highways signs left by utilities and contractors. They can be reported online, with view to collection.
- Sandbags – to be left as they have been placed intentionally. Their purpose is to soak-up water. The hessian material is bio-degradable.

## 9 Reports from Parish Representatives

### HB:

- Beat Surgery is 16/02/2019, DW to attend – will discuss the vulnerable people initiative. Also to discuss how this council will be alerted if the Community Resilience plan needs to be instigated, Would it be via the police? In the previous adverse weather incident Copythorne used Facebook.

### RT:

- Hampshire Police has online system for reporting crimes
- Churches are not eligible for S137 Grants (only churchyards)
- Ashurst Hospital reappeared as a housing site (protected living/extra care)
- Notified there's a National Park Award for the Best Green Building
- Linking with Cllr Martin Vann of Bramshaw PC to push for a New Forest Broadband strategy, under the universal service obligation request

### GH:

- Vicar has approached to see if Junior Minstead can get involved in a family service, as well as a Lego Club.
- Contact her to add any FB posts
- Pantomime 15<sup>th</sup> March at 6.30pm and 16 March at 2pm. Production of *A Twist of Oliver*. Tickets can be purchased in the pub, club, or on the door. Bar opens an hour before each performance.

### DW:

- Community shop funding was discussed, with consideration of Grants (up to £2K) from Cllrs EH and DA. Minstead PC will co-ordinate these Grant applications
- Pop-up shop on The Green proceeding

### AF:

- Requested a volunteer to produce the Newsletter in his absence. Otherwise it will be missed for a short period of time.
- Annual Parish Meeting – will put up poster and bulletin on the website
- Litter pick (22 March – 23 April): Agreed that Minstead will take part. Date to be agreed at PC meeting 18 March

### SC:

- Ditches cleared FP5.

### BA:

- New hall online booking system
- New floor surfaces popular
- NFDC want to use our meeting facilities. Southern Elect already use frequently

**10 Planning**  
**18/00900**

Site: My Way, The Grove, Minstead.

Proposal: Bungalow; bin and cycle store; removal of existing mobile home.

Observation date: **14 February 2019**

Parish Council Decision: After a pre-discussion, it was unanimously agreed Option 3 (Permission) but to await NFDC's briefing before making a final decision

**19/00013/ADV**

Site: Stoney Cross Travel Lodge.

Proposal: Display of 4No. internally illuminated fascia signs; 1No. internally illuminated wall mounted fascia sign; 1No. externally illuminated totem sign; 2No. non-illuminated totem signs. (Application for Advertisement Consent)

Observation date: **11 February 2019**

Parish Council Decision: Unanimous decision Option 1 (permission, but would accept the decision reached by the National Park Authority's Officers under delegated powers)

**19/00053**

Site: Upcerne, Lyndhurst Road

Proposal: Carport

Observation date: **26 February 2019**

Parish Council Decision: Unanimous decision Option 1 (permission, but would accept the decision reached by the National Park Authority's Officers under delegated powers). Add comment that this application makes all the changes requested after the initial application was refused.

**Trees**

**CONS/19/0047** Merrie Orchard. Fell 1 x conifer: No comment.

**CONS/19/0079** Woodside Cottage. Fell 2 x Beech Trees. No comment

**CONS/19/0076** Acres Down House. Pollard 1 x Beech Tree. No comment

**11 Correspondence:** various emails circulated

**12 Finance**

Cheque for signature – Ditch clearance

Receipts and payments for January 2019

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 December 2018</b>			<b>9,982.24</b>
<b>Receipts:</b>			
Cadnam Cricket Club	80.00		<b>80.00</b>
<b>Standing Order/Direct Debit payments:</b>			
Salaries and expenses	481.08		481.08
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
Forestry Commission: Rent for Cricket Ground 1/1/19 to 31/12/19	80.00		80.00
Andy Chatwin: Christmas tree lights and batteries	69.92		69.92
Lee Byford: Ditch clearance	70.00		70.00
<b>Total payments for January</b>	<b>701.00</b>		<b>701.00</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>9,361.24</b>

- 13 Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018:**  
Compliance date for existing websites is 23 Sept 2020. Shaun B estimates it's approx. 70% compliant, but will report back fully.
- 14 Footpath signage: FP7 and 12**  
This has never been a Byway Open to All traffic (BOAT). It's Manor owned private land, with access only to those with lawful authority. It's illegal for any other motorised vehicle to drive down. Furzey Gardens has now erected a sign notifying as such. Cllr EH to contact sat nav companies to update their maps.
- 15 Matters raised by Councillors**  
**SC:**  
Reported manhole cover at Back Lane Road, is in a bad state of repair and dropping away. BA will email Cllr EH  
**AF:**  
Requested an additional grit bin at Brook. He'll establish location  
**HB:**  
Requested AF to print two Welcome Packs for her to deliver to two houses that have changed hands, and HB would encourage the new owners to spread grit on the roads when icy. HB to also encourage the pub to grit the road in adverse weather.  
Sign at Church Close fallen off. BA has reported and was given a promise that it would be fixed  
**GH:**  
In light of increasing thefts in the region, if anyone has CCTV, to report to PCSO Richard Williams
- 16 Date of next meeting**  
Being no further business, BA closed the meeting at 9:30pm.  
It was agreed the next Minstead Parish Council meeting will be held on **Monday 18 March 2019** at 7:30pm in the Danby Room, Minstead Hall.  
It was also agreed that the Minstead's **Annual Parish Meeting** will be held on **Wednesday 20 March 2019** at 7:30pm in the Green Room, Minstead Hall