

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 18 March 2019** at **19.30**

Signed: P Osborne (Clerk)

13.03.2019

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 4 February 2019**
- 5. Matters Arising**
- 6. Items Ongoing**
 - Road edges (inspection with an engineer, review) *[Item 6]*
 - Water leak at Congleton Close *[Item 6]*
 - Traffic Survey data (Mill Lane) *[Item 5]*
 - Village notice board *[Item 5]*
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** *[See Appendix]*
- 11. Correspondence** *[See Appendix]*
- 12. Finance** *[See Appendix]*
- 13. Annual Parish Meeting 20.03.2019**
- 14. Litter Pick 22 March -23 April – decide date for Minstead Litter Pick**
- 15. Resolution: Council resolves to open a Lloyds Bank Business account in the name of “Minstead Parish Council & Minstead Village Community Shop”**
Proposed: Chairman Cllr Bill Andrews; seconded: Vice-Chairman Cllr Steve Cattell
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 1st April 2019 at 19.30**

APPENDIX

10. Planning

Decisions

18/00886 Appletrees Farm. Garage.	Grant
18/00890 Peters Hold Farm. Cattle shelter.	Grant
18/00904 Sungate. Outbuilding.	Grant
18/00910 Yew Tree House. Conversion of agricultural barn into annexe.	Withdrawn
18/00900 My Way. Bungalow; bin and cycle store; removal of existing mobile home.	Grant
19/00013/ADV Stoney Cross Travel Lodge. Display of 4No. internally illuminated fascia signs; 1No. internally illuminated wall mounted fascia sign; 1No. externally illuminated totem sign; 2No. non-illuminated totem signs.	Grant

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.
19/00053 Upcerne. Carport.

New Planning Applications

19/00115/LDCE Malwood Walk Stables. Application for Certificate of Lawful Development for Existing use of dwelling in breach of Condition 2 (agricultural Occupancy) of planning permission NFDC/78/10690.
19/00195 Land of Williams Farm. Replacement barn; demolition of existing barn (Application for a Non-material amendment to Planning Permission 18/00591).

Trees

CONS/19/0177 Park Farm Cottage. Fell 1 x Spruce.
--

11. Correspondence

Emails circulated

To Read: *Clerks & Councils Direct, LCU, First.*

12. Finance

- Receipts & Payments for February 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 January			9,361.24
Receipts:			
HCC Cllr E Heron (Community Engagement Grant)	1,850.00		1,850.00
Standing Order/Direct Debit payments:			
Salaries and expenses	481.08		481.08
Debit card payment:			
Cheques to pay:			
Minstead PC & Minstead Village Community Shop: donation	550.00		550.00
Total payments for February			1,031.08
Balance after payments (This balance is in addition to £6,000 reserve)			10,180.16