

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 18 March 2019 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, G Hough, R Taylor, D Wakelin.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 1 public.

1. Apologies for Absence

Cllr A Ferguson

2. Public Participation Period

Council was informed that since the parking area at Castle Malwood Lodge is completely dark at night, the residents will be submitting a planning application for lights. Council suggested that, to minimise risk of refusal, the applicants might first ask the Planning Department for their preferred type of light in this situation.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on 4 February 2019

These had been published and were agreed and signed.

5. Matters Arising

There were none.

6. Items Ongoing

- Road edges (inspection with an engineer, review): Cllr Taylor still intends to drive round with an engineer. It is now three years since a possible alternative material to hoggin was suggested but nothing more has been heard. Since damaged road edges is a problem across the New Forest, not just in Minstead, Council to write to Cllr Heron to ask for the issue of managing road edges to be included in the Partnership Plan next year. **Ongoing**
- Water leak at Congleton Close: Bournemouth Water has declared the problem is fixed, however water is still leaking. Cllr Andrews to get back to Bournemouth Water. **Ongoing**
- Traffic Survey data (Mill Lane) Responses awaited from Cllr Heron and Mandy Ware re meeting. Cllr Taylor has sent data to Speedwatch Co-ordinator, Mr Donawa. **Ongoing**
- Village notice board: No progress. **Ongoing**

7. Reports from County and/or District Councillor

Cllr E Heron (HCC) was not present.

Cllr Mrs Andrews (NFDC) reported

- The NFDC element of the Council tax on an average Band D Property has increased by £5.00 or 2.97% on last year. (10p a week). This represents 9.8% of the total bill.
- With elections imminent, the work of the committees is being brought to a close and "signed off" by cabinet.
- This is an unsettling time for all councillors. Apart from the election itself, all committees, all positions return to zero, and will start again as the council is reshuffled incorporating those who are new and those who have been re-elected.
- To finish on a bright note..... Our most senior Appletree Careline community alarm customer has just celebrated her 107th birthday. She stills lives in her own home with the reassurance of a community alarm from Appletree Careline.

8. Report from Lengthsman

In February he carried out two monitoring tours of Minstead.

9. Reports from Parish Representatives

- Police - PCSO R Williams held Beat Surgery last week and will be attending Annual Parish Meeting.

- Community Resilience - Community Resilience Plan has been submitted to the Emergency Planning & Resilience team. Currently awaiting feedback or plan approval.
- Consultative Panel – at recent meeting there was a presentation by Rob Waite, Environmental Agency, about The Flood and Coastal Risk Management Maintenance Programmes, plus Highways’ plans for improvements to A31.
- Communications – All Saints PCC has suggested co-hosting notices with Council on Facebook. This was put to the vote and it was agreed unanimously that Council notices should remain separate.
- NE Quadrant - next meeting will be in Bramshaw; date not yet decided.
- NFALC – next meeting on 25 April.
- Footpaths – good, despite all recent rain.
- Hall Management Committee – newly re-surfaced floor was damaged at a Monday night auction; the hole will be filled with wax and the individual responsible has offered to pay for the repair.

10. Planning

Decisions

- | | |
|---|------------------|
| 18/00886 Appletrees Farm. Garage. | Grant |
| 18/00890 Peters Hold Farm. Cattle shelter. | Grant |
| 18/00904 Sungate. Outbuilding. | Grant |
| 18/00910 Yew Tree House. Conversion of agricultural barn into annexe. | Withdrawn |
| 18/00900 My Way. Bungalow; bin and cycle store; removal of existing mobile home. | Grant |
| 19/00013/ADV Stoney Cross Travel Lodge. Display of 4No. internally illuminated fascia signs; 1No. internally illuminated wall mounted fascia sign; 1No. externally illuminated totem sign; 2No. non-illuminated totem signs. | Grant |

Decision Awaited

- 18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.
- 19/00053** Upcerne. Carport.

New Planning Applications

- 19/00115/LDCE** Malwood Walk Stables. Application for Certificate of Lawful Development for Existing use of dwelling in breach of Condition 2 (agricultural Occupancy) of planning permission NFDC/78/10690. **Comment: Councillors believe the information supplied regarding occupancy is accurate.**
- 19/00195** Land of Williams Farm. Replacement barn; demolition of existing barn (Application for a Non-material amendment to Planning Permission 18/00591). **Planning Officer’s briefing not yet available. Discussion postponed to next meeting.**

Trees

- CONS/19/0177** Park Farm Cottage. Fell 1 x Spruce. **No comment.**

11. Correspondence

To Read: *Clerks & Councils Direct; LCU, First.*

12. Finance

- Receipts & Payments for February 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 January			9,361.24
Receipts:			
HCC Cllr E Heron (Community Engagement Grant)	1,850.00		1,850.00

Standing Order/Direct Debit payments:			
Salaries and expenses	481.08		481.08
Debit card payment:			
Cheques to pay:			
Minstead PC & Minstead Village Community Shop: donation	550.00		550.00
Total payments for February			1,031.08
Balance after payments (This balance is in addition to £6,000 reserve)			10,180.16

Payments proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

13. Annual Parish Meeting 20.03.2019

Projector will be used. Cllr Taylor to present facts as known about Broadband. Tim Nicholson to give presentation on plans for Community Shop.

14. Litter Pick 22 March - 23 April: decide date for Minstead Litter Pick

6 April, meet outside former village shop at 10.30. Pickers, gloves, sacks and Hi Viz jackets will be available. Pickers should read Safety Guidance Notes; Cllr Bennett to update Risk Assessment.

15. Resolution: Council resolves to open a Lloyds Bank Business account in the name of *Minstead Parish Council & Minstead Village Community Shop*.

Proposed: Chairman Cllr Bill Andrews; seconded: Vice-Chairman Cllr Steve Cattell

Agreed unanimously.

16. Matters raised by Councillors

- HCC Spring Event: Cllrs Taylor and Bennett had attended and reported on new online Roadworks app, accessed via HCC website, that shows all works across all utilities; there was also a presentation from SKANSKA about how they will operate.
- Elections: District and parish elections will be on 2 May.

17. Next Ordinary Meeting: 1st April 2019 at 19.30

Meeting closed at 20.52