

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 1 April 2019 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Hough, D Wakelin.

In attendance: P Osborne (Clerk), 2 public.

1. Apologies for Absence

Cllr R Taylor

2. Public Participation Period

None

3. Declarations of Interests

None

Item 14 was taken at this point.

4. To confirm the Minutes of the Ordinary Meeting held on 18 March 2019

These had been published and were agreed and signed.

5. Matters Arising

Annual Parish Meeting (20/03/19): well attended and went well.

6. Items Ongoing

- Road edges (inspection with an engineer, review): Ongoing
- Water leak at Congleton Close: no recent rain so currently dry. Closed
- Traffic Survey data (Mill Lane): Ongoing
- Village notice board: Ongoing

7. Reports from County and/or District Councillor

Cllr Edward Hern (HCC) was not present.

Cllr Mrs Andrews (NFDC) had nothing to report. With elections coming up, the chairman thanked her for her support during her term of office.

8. Report from Lengthsman

- Footpath 5: grass strimmed, cut back areas of vegetation at path edge, cleaned off debris.
- Footpath 4: strimmed grass, cleaned off debris, leaving majority of pretty spring flowers.
- Cleaned inside of both bus shelters. Noted small amount of repairs needed to Hall bus shelter.

30 mph sign at Acres Down has been turned once more – and has been reported to Highways. Cllr Cattell to ask Lengthsman to deal with this yet again.

9. Reports from Parish Representatives

- Community Resilience: Community Resilience Plan has been approved by the Emergency Planning Team but distribution will be delayed until after the upcoming election so that it goes out with an up-to-date Councillor list and contact details. Further work to wait until after elections
- Proposed Community Shop: next meeting 16 April.
- Village Hall Management: recent Hunt Ball was successful; previously reported floor damage will be repaired soon at expense of person responsible; new committee will be elected in May.
- Cricket Ground: Complaint received regarding rubbish around the pavilion. However, councillors have inspected the site and are satisfied that the debris is from ongoing work to the structure and will be removed when work is finished.

10. Planning

Decisions

19/00195 Land of Williams Farm. Replacement barn; demolition of existing barn (Application for a Non-material amendment to Planning Permission 18/00591). **No objections**

19/00053 Upcerne. Carport. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00115/LDCE Malwood Walk Stables. Application for Certificate of Lawful Development for Existing use of dwelling in breach of Condition 2 (Agricultural Occupancy) of planning permission NFDC/78/10690.

New Planning Applications

19/00205 Home Farm, Pear Tree Lane. Internal alterations (Application for Listed Building Consent.) **Comment No 3.**

Trees

CONS/19/0231 Chestnut Cottage, Ringwood Road. Prune 1 x Horse chestnut. **No objections.**

11. Correspondence

To Read: *LCU, First.*

12. Finance

- Receipts & Payments for March 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 29 February			10,180.16
Receipts:			
NFDC: Cllr Mrs Andrews (Community Grant)			150.00
Standing Order/Direct Debit payments:			
Salaries and expenses	481.08		481.08
Debit card payment:			
Cheques to pay:			
WG Andrews: reimbursement for postage	51.06	10.21	61.27
All Saints PCC: donation towards churchyard maintenance	300.00		300.00
P Osborne: admin expenses for 3 rd and 4 th quarters (£32.88) + salary arrears for 2018/19 (£4.02)	36.90		36.90
S Short: salary arrears for 2018/19	1.24		1.24
HMRC: PAYE for 4 th Quarter	380.60		380.60
Total payments for March	1,250.88	10.21	1,261.09
Balance after payments (This balance is in addition to £6,000 reserve)			9,069.07

Proposed for payment by Cllr Andrews, seconded by Cllr Ferguson and agreed.

- 13. Resolution: To be resolved that the February meeting minutes be added to record that "the signed Minutes of February Meeting are amended to read *Both County and District Councillors have granted funding (total £2,000) to Minstead Parish Council who may, at its discretion, use towards initial seed-funding the Minstead Village Community Shop Project. The parish council voted to fund £550 initially to cover costs of joining Plunkett and formation of CBS, but to retain the balance pending successful completion of those items.*"**

Proposed by Chairman Cllr Andrews, seconded by Vice-Chairman Cllr Cattell.

Agreed unanimously.

14. Minstead Community Fibre Broadband scheme

Chairman gave a brief resume of the current position: parish council is waiting for HCC to produce a contract which they had hoped to sign by end March. There will be 30 days to raise money - responses from community regarding contributions have been positive but if total is not raised then shortfall will have to depend on generosity of others. However, HCC has withdrawn crowd-funding mechanism so council will explore banking arrangements.

Chairman emphasised that the match-funding will close by 30 April.

Members of the public present offered to help with communication within the community.

15. Matters raised by Councillors

- Village Litter pick (6 April): meet at Village Green, 10.30. Volunteers should take collected litter home to put out for collection with their domestic refuse.
- Black tarmac: new surface dressing on New Road is black, not grey as is required within New Forest. Cllr Andrews has written to Cllr Heron to ask whether regulations have changed.
- Minstead Mail: next edition in May to introduce new council and provide updates on Broadband and Community Shop.
- Parked car: vehicle that is taxed and insured has been in Congleton Close car park for last two months. Cllr Bennett to report to PCSO Williams to see if he can help and to report also a car abandoned at Running Hill turning off A31.
- Chairman thanked councillors for their support during his term of office.

16. Date of Annual General Meeting: Tuesday 7 May 2019 at 19.30

Meeting closed at 20.43