

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 3 June 2019 at 19.30**

Signed: P Osborne (Parish Clerk)

29.05.2019

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Annual General Meeting held on 7 May 2019**
- 5. Matters Arising**
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- 6. Items Ongoing**
 - Black tarmac (on New Road)
 - Road edges (inspection with an engineer, review):
 - Traffic Survey data (Mill Lane):
 - Village notice board:
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning [See Appendix]**
- 11. Correspondence [See Appendix]**
- 12. Finance [See Appendix]**
- 13. Audit 2018/1019**
- 14. Minstead Community Fibre Broadband scheme**
- 15. NFNPA – election of Parish Representative**
- 16. Minstead Community Shop**
- 17. Resilience**
- 18. Gambling Act Policy Consultation**
- 19. Review of Minstead Parish Council Regulatory Documents**
- 20. Matters raised by Councillors**
- 21. Date of next Ordinary Meeting: 1 July 2018 at 19.30**

APPENDIX

10. Planning

Decisions

19/00231 Merrie Orchard. Detached garage with storage over; Demolition of existing outbuilding. (Application for Non-Material Amendment to Planning Permission 17/00532). **No Objections**

19/00115/LDCE Malwood Walk Stables. Application for Certificate of Lawful Development for Existing use of dwelling in breach of Condition 2 (Agricultural Occupancy) of planning permission NFDC/78/10690. **Lawful**

19/00205 Home Farm, Pear Tree Lane. Internal alterations (Application for Listed Building Consent.) **Grant**

19/00083 Land of Hollyhock Cottage. Retention of barn and agricultural building. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

New Planning Applications

19/00388 Home Farm Cottage. Retention of replacement oil tank.

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

19/00397 Petrol Station, Stoney Cross. Display of 2no. internally illuminated fascia signs (Application for Advertisement Consent).

19/00172 Castle Malwood Lodge. Installation of 4 x low level light bollards and associated works. **[No documentation available yet.]**

Trees

CONS/19/0354 Woodside House. Fell 1 x Oak, Fell 1 x Conifer, Prune 2 x Oak, Prune 1 x Ash.

CONS/19/0358 Home Farm. Prune 3 x Birch trees.

11. Correspondence

Emails circulated

- NPA: Survey of Rural Services and Events

To Read: *LCU*.

12. Finance

- Receipts & Payments for April 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 April 2019			14,505.83
Receipts:			
Minstead residents: contributions to Fibre Broadband Scheme			105,234.62
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
HP: Printer inks	34.49	6.90	41.39
Cheques to pay:			
Came & Company: Insurance 1/6/19 to 31/5/20	470.13		470.13
WG Andrews: Chairman's Allowance	240.00		240.00
JK Murray: Internal Audit Fee	165.00		165.00
WG Andrews: Reimbursement for postage	47.40	9.48	56.88
HCC: Minstead Community Fibre Broadband Scheme	90,000.00		90,000.00
HCC: Minstead Community Fibre Broadband Scheme	16,698.00		16,698.00

Total payments for May	108,162.48	16.38	108,178.86
Balance after payments (This balance is in addition to £6,000 reserve)			11,561.59