

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 1 July 2019 at 19.30**

Signed: P Osborne (Parish Clerk)

26.06.2019

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 3 June 2019**
- 5. Matters Arising**
  - NFNPA – election of Parish Representative [Item15]
  - Gambling Act Policy Consultation [Item 18]
- 6. Items Ongoing**
  - Road edges (inspection with an engineer, review):
  - Village notice board:
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives/Responsibilities**
- 10. Planning [See Appendix]**
- 11. Correspondence [See Appendix]**
- 12. Finance [See Appendix]**
- 13. HCC Consultation on Balancing the Budget**
- 14. Minstead Community Fibre Broadband scheme**
- 15. Minstead Community Shop**
- 16. Resilience**
- 17. Review of Minstead Parish Council Regulatory Documents**
- 18. Ragwort pulling – set date**
- 19. Matters raised by Councillors**
- 20. Date of next Ordinary Meeting: 5 August 2018 at 19.30**

## APPENDIX

### 10. Planning

#### Decisions

**19/00388** Home Farm Cottage. Retention of replacement oil tank.

**Grant**

#### Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**19/00357** Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

**19/00397** Petrol Station, Stoney Cross. Display of 2no. internally illuminated fascia signs (Application for Advertisement Consent).

#### New Planning Applications

**19/00172** Castle Malwood Lodge. Installation of 4 x low level light bollards and associated works.

**19/00470** The Lodgers, Malwood Walk Stables. Certificate of Lawful Development for continued use of building known as *The Lodgers* as an independent dwelling.

**19/00457** Wisteria Cottage. Orangery; insertion of 1no. dormer window (Demolition of existing conservatory).

**19/00477** Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping (Demolition of existing dwelling and annexe). **[Parish Briefing not yet available.]**

#### Trees

**CONS/19/0412** Forest Verge. Fell 1 x Eucalyptus tree.

**CONS/19/0422** Castle Malwood Park farm. Fell 1 X Ash; prune 1 x London Plane; prune 4 x Oak. Exempt works: Prune 1 X Apple, prune deadwood; 2 x Oak; Remove broken stem 1 x Pear.

### 11. Correspondence

Emails circulated

Proposed New Forest Shakespeare Festival 2020

To Read: *LCU, Clerks & Councils Direct.*

### 12. Finance

- Receipts & Payments for June 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 May 2019</b>			<b>11,561.59</b>
<b>Receipts:</b>			
Minstead residents: contributions to Fibre Broadband Scheme			<b>1,463.38</b>
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
HMRC: PAYE for 1 <sup>st</sup> Quarter for Clerk and Lengthsman	367.20		367.20
Brockenhurst College: Printing Minstead Mail x 300	75.00		75.00
Minstead Community Shop Ltd: Donation	1,450.00		1,450.00
P Osborne: Expenses for 1 <sup>st</sup> Quarter	34.21		34.21
<b>Total payments for June</b>	<b>2,433.87</b>		<b>2,433.87</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>10,591.10</b>

- Budget Report for 1<sup>st</sup> Quarter