

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 3 June 2019 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, A Ferguson, G Saunders, R Taylor.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 6 public.

1. Apologies for Absence

Cllr G Hough

2. Public Participation Period

Two parishioners explained the rationale for their respective planning applications 19/00357 and 19/00388 (See item 10).

Representatives of Mill Lane residents expressed their continuing support of Lyndhurst/Minstead working group and their willingness to be involved, if that were possible. The Chairman stressed: there are no obvious solutions to traffic problems; Hampshire budgets are stretched to the limit; parish councils have no power in this matter and can only push.

The Speedwatch Coordinator reported that Community Speedwatch has surveyed Mill Lane on the same seven (anniversary) days & times/duration/direction, both before and after the erection of the new signage. Results showed a 13% increase in the volume of traffic since the new signage was erected, the conclusion being that the new signage has made no difference.

3. Declarations of Interests

Cllr Taylor declared a personal interest in application 19/00388 and a personal and prejudicial interest in CONS/19/0358, both in Item 10. He also declared a personal and prejudicial interest in item 15.

4. To confirm the Minutes of the Annual General Meeting held on 7 May 2019

These had been published. They were confirmed and signed.

5. Matters Arising

There were none.

6. Items Ongoing

- Black tarmac (on New Road): Still no responses. **Closed**
- Road edges (inspection with an engineer, review): Cllr Taylor has suggested worst places as examples; and will send email to remind Highways. Other dangerously eroded edges at sites beyond the village centre could be added if that would be useful. **Ongoing**
- Traffic Survey data (Mill Lane): Due to staff shortages at HCC there is no progress with analysis of survey data. This item will be reinstated on agenda when there is news. Cllr Taylor will communicate this to the residents via newsletter. Cllr Mrs Andrews (NFDC) to speak to Cllr Heron and Cllr Keith Mans. **Suspended until news**
- Village notice board: Thanks to Peter Bennett for cleaning the front. Cllr Cattell is doing repair work found to be necessary when the notice board was re-assembled. **Ongoing**

7. Reports from County and/or District Councillor

Cllr Mrs Andrews (NFDC) reported:

- Cllr. Mark Steele representing Bransgore and Burley has been invited to join the cabinet to replace James Binns who held the portfolio for Leisure and Wellbeing.
- Next year there will be a review of parish boundaries, looking at anomalies where parishes have been previously split e.g. Copythorne North and South.
- With increased use of digital technology it is likely that at the next District elections (2023) the present 60 councillors will be reduced to around 48. This more streamlined council would have a cabinet of eight, and four scrutiny panels each with 10 members. Although we have no idea what the commission will decide, we believe they are less "number" orientated this time and will put community and people first.

- The *Go New Forest* card costs £10 and offers plenty of discounts (at pubs, restaurants, health & beauty etc) so the card will return your £10 within just a few uses. The entire list of offers is online under *Go New Forest*.
- *Safer New Forest* met today. Chief Inspector Ian Trueman reported that knife crime was low but had gone up from 23 incidents to 30 in the first quarter. However, only two were actual “attacks”, the remainder being knives found ‘in possession’ or through ‘stop and search’. This compared favourably against Southampton whose knife crime was in the hundreds. It is hoped that this information will be publicised to make people realise there is more fear of crime than crime itself.
- NFDC today took possession of four new deployable cameras which are ‘state of the art’ and will be used when necessary in compliance with the requirements for cameras in public places. They can be fixed to the side of a building or telegraph pole. Town councils can request them for safety and security purposes but not for traffic offences etc.

It was suggested that the recently updated section, *Safer New Forest*, on the Minstead website might need further amendment. Cllr Andrews will consider this.

8. Report from Lengthsman

He has cut the vegetation along four footpaths (FP 4,5, 9 and the Lyndhurst Road Footway), cutting back overgrown whips and hedges, strimming grass and clearing away cuttings. He also cleaned out the ditch alongside FP5.

9. Reports from Parish Representatives

- Footpaths: ditch alongside FP5 will need more extensive work later in the year.
- Communications: Minstead Mail is ready to print.
- NE Quadrant: matters discussed at recent meeting were:-
 - Concerns over professional dog walkers - contact Dawn Rayment@newforestnpa.gov.uk
 - Year of Green Action (70th Anniversary of National Parks, ground nesting birds, tick awareness)
 - Broadband and Mobile Broadband.

Next meeting in September, probably Minstead.

- Police: PCSO Richard Williams is happy to talk to groups about personal safety e.g.scams .
- Village Hall Committee: Two new members elected; considerable maintenance work is required.
- Community Shop project: Dates fixed for Pop-up Café monthly during the summer to raise funds. Slow progress with negotiation with brewery for use of store room at Trusty Servant. Cannot have a bank account for Shop until registered as Community Benefit Society.

10. Planning

Decisions

19/00231 Merrie Orchard. Detached garage with storage over; Demolition of existing outbuilding. (Application for Non-Material Amendment to Planning Permission 17/00532). **No Objections**

19/00115/LDCE Malwood Walk Stables. Application for Certificate of Lawful Development for Existing use of dwelling in breach of Condition 2 (Agricultural Occupancy) of planning permission NFDC/78/10690. **Lawful**

19/00205 Home Farm, Pear Tree Lane. Internal alterations (Application for Listed Building Consent.) **Grant**

19/00083 Land of Hollyhock Cottage. Retention of barn and agricultural building. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

New Planning Applications

19/00388 Home Farm Cottage. Retention of replacement oil tank. **Comment No 3.**

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables). **Comment No 4 because farm diversification is not proven and it appears to result in a separate 4 bedroom house that is difficult to see as compatible with tourism.**

19/00397 Petrol Station, Stoney Cross. Display of 2no. internally illuminated fascia signs (Application for Advertisement Consent). **Comment No 3**

19/00172 Castle Malwood Lodge. Installation of 4 x low level light bollards and associated works. **[No documentation available yet.] Postpone discussion to next meeting.**

Trees

CONS/19/0354 Woodside House. Fell 1 x Oak, Fell 1 x Conifer, Prune 2 x Oak, Prune 1 x Ash. **Comment we don't think that the lean of the oak over the drive justifies the loss of its amenity value.**

CONS/19/0358 Home Farm. Prune 3 x Birch trees. **No comment.**

11. Correspondence

Emails circulated

- NPA: Survey of Rural Services and Events. **No comment to make.**

To Read: LCU.

12. Finance

- Receipts & Payments for May 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 April 2019			14,505.83
Receipts:			
Minstead residents: contributions to Fibre Broadband Scheme			105,234.62
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
HP: Printer inks	34.49	6.90	41.39
Cheques to pay:			
Came & Company: Insurance 1/6/19 to 31/5/20	470.13		470.13
WG Andrews: Chairman's Allowance	240.00		240.00
JK Murray: Internal Audit Fee	165.00		165.00
WG Andrews: Reimbursement for postage	47.40	9.48	56.88
HCC: Minstead Community Fibre Broadband Scheme	90,000.00		90,000.00
HCC: Minstead Community Fibre Broadband Scheme	16,698.00		16,698.00
Total payments for May	108,162.48	16.38	108,178.86
Balance after payments (This balance is in addition to £6,000 reserve)			11,561.59

Proposed for payment by Cllr Cattell, seconded by Cllr Bennett and agreed.

13. Audit 2018/1019

The clerk reported that the Internal Audit was again carried out by Mr John K Murray. His follow-up letter had been circulated to Councillors in which he stated that there were no matters he needed to bring to the attention of the Council.

Thanks were expressed to Polly Osborne as Clerk & RFO.

14. Minstead Community Fibre Broadband scheme

The required funding has been donated by the community and a cheque sent to HCC, so now implementation is in hands of Openreach.

15. NFNPA – election of Parish Representative

Council voted unanimously for one candidate – Clerk to send this in.

16. Minstead Community Shop

[See Item 9 above]

17. Resilience

The final *Resilience (Emergency) Plan* has been produced and it was agreed to publish on website but without personal information. Thanks to Dawne Wakelin and Cllr Bennett for their work on this,

18. Gambling Act Policy Consultation

Cllr Andrews to draft a response.

19. Review of Minstead Parish Council Regulatory Documents

Councillors and Clerk agreed to each review one or two documents.

20. Matters raised by Councillors

- Village Fete will be 10 August, proceeds to be shared between Minstead Community Shop project and All Saints Tower fund.

21. Date of next Ordinary Meeting: 1 July 2018 at 19.30

Meeting closed at 21.39