

## Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 5 August 2019 at 19.30**

Signed: P Osborne (Parish Clerk)

31.07.2019

### AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. **Apologies for Absence**
2. **Public Participation Period**
3. **Declarations of Interests**
4. **To confirm the Minutes of the Ordinary Meeting held on 1 July 2019**
5. **Matters Arising**
  - Mill Lane – analysis of traffic data [Item 7]
  - Review of council regulatory documents [Item17]
  - Cleaning of war memorial [item 19]
6. **Items Ongoing**
  - Road edges (inspection with an engineer, review):
  - Village notice board:
7. **Reports from County and/or District Councillor**
8. **Report from Lengthsman**
9. **Reports from Parish Representatives**
10. **Planning** [See Appendix]
11. **Correspondence** [See Appendix]
12. **Finance** [See Appendix]
13. **HCC Consultation on Balancing the Budget**
14. **Erection of Memorial Seat on Village Green**
15. **Matters raised by Councillors**
16. **Date of next Ordinary Meeting: 2 September 2018 at 19.30**

### APPENDIX

#### 10. Planning

##### Decisions

**19/00397** Petrol Station, Stoney Cross. Display of 2no. internally illuminated fascia signs (Application for Advertisement Consent). **Grant**

**19/00172** Castle Malwood Lodge. Installation of 4 x low level light bollards and associated works. **Grant**

##### Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**19/00357** Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

**19/00470** The Lodgers, Malwood Walk Stables. Certificate of Lawful Development for continued use of building known as *The Lodgers* as an independent dwelling.

**19/00457** Wisteria Cottage. Orangery; insertion of 1no. dormer window (Demolition of existing conservatory).

### New Planning Applications

**19/00477** Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping (Demolition of existing dwelling and annexe).

**19/00357** Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

**19/00546** Hunters Brook. Alterations to outbuilding to retain door and window.

**19/00586** Uperne. Application to vary condition 2 of planning permission 19/00053 for a carport to allow minor material amendment.

**19/00562** Home Farm, Pear Tree Lane. Conversion of garage to home office.

### Trees

**CONS/19/0445** Naboth's Vineyard. Prune 7 x Leylandii trees.

**R14/15/19/0453** Minstead Manor Farm. Prune 1x Ash to remove Ash dieback – exempt works. **For information only,**

**Forestry England Open Forest Felling.** Lucas Castle and Milliford Green.

**CONS/19/0484** Fleetwater House. Prune 1 x Oak, 1 x Liquid Amber, 1 X Eucalyptus, 1 x Sugar Maple, 1 x Ash; fell 9 X Ash; deadwood 7 X Oak (Exempt works); deadwood 4 x Ash (Exempt works).

**CONS/19/0482** Eastern Boundary of Land Adjacent to Hunters Moon, Emery Down. Fell 1 x group of (approximately) 50 mixed non-indigenous conifers of Norway Spruce and Lawson Cypress trees.

## 11. Correspondence

### Emails circulated

- NFDC: review of polling districts and polling places.
- Lyndhurst PC: [councillor](#) planning training with Jon Brown (HALC) on Tuesday 5 November.
- Hants Constabulary: Police 101 call Service.
- NFNPA: Planning Training Event for Parish and Town Councils, 4 September 14.00-16.30, Brockenhurst.
- NALC: Policy E-Briefing PC8-19 – Consultation on Draft Data Sharing Code of Practice.
- NALC: NALC Surveys - May 2019 Elections

### To Read:

## 12. Finance

- Receipts & Payments for July 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 30 June 2019</b>			<b>10,591.10</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
<b>Total payments for July</b>	<b>507.46</b>		<b>507.46</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>10,083.64</b>

- *Local Councils Update*: subscription renewal (from November 2019 - £75)