

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 5 August 2019 at 19.30

Present: Cllrs W Andrews (Chair), H Bennett, S Cattell, G Hough, G Saunders, R Taylor.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 2 public.

1. Apologies for Absence

Cllr A Ferguson

2. Public Participation Period

The applicant and architect for **19/00477** (Item 10 below) gave their rationale for the proposed new building which they felt complied with NPA planning policies. Council felt there was confusion over policy in relation to permitted increase in size of replacement dwelling and advised them to clarify this with the Planning Office.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on 1 July 2019

These had been published and were approved and signed.

5. Matters Arising

- Mill Lane – analysis of traffic data: No progress. Residents have confirmed that a representative will attend the Joint Working Group meeting when it is arranged. **Ongoing**
- Review of council regulatory documents: All now reviewed, updated where appropriate and on the website. **Closed**
- Cleaning of war memorial: Cllr Cattell is waiting for a response from one company. Cllr Taylor to ask NFNPA Conservation Officer for a contact. **Ongoing**

6. Items Ongoing

- Road edges: Cllr Heron has reported (by email) on the works proposed following recent inspection by an Engineer. Cllr Taylor to ask Cllr Heron for clarification of some suggested actions. It was noted that Partnership Plan has an outstanding action to agree method of mending edges within National Park. **Ongoing**
- Village notice board: Appropriate thickness cork is needed. **Ongoing**

7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) was not present.

Cllr Mrs Andrews (NFDC) reported serious problems with deliveries to properties along A31. The postman has to drive along the verge and recently damaged his van doing this. Some drivers try to reverse in from the carriageway. Access to these properties is highly dangerous. Clerk to write to Highways England, Cc to PCSO Richard Williams, stating that the verge from Rufus Stone service station to C17 junction is hazardous and is causing serious problems with deliveries.

She also reported that all NFDC Committees had been set up.

8. Report from Lengthsman

The recent good weather has encouraged growth of path vegetation which Mr Short is doing his best to control. During July he:

- cleared vegetation on four footpaths 4, 5, 9 and Old Court House footway, strimming, cutting back hedges and removing all cuttings.
- removed greenery under seat at cricket pitch and in front of bus shelter on Lyndhurst Road.

He again found dog poo on footpaths 5 (by church) and 9 (by Red House) - not pleasant to trim. Council agreed to publish a reminder in the Newsletter and on Facebook for dog walkers to pick up after their dogs; also to ask landlord of Trusty Servant to include this request in information provided for their B&B guests.

He reported that on footpath 5, lower end fence posts have been made secure.

9. Reports from Parish Representatives

- Police: No beat surgery this month.
- Community Shop: Committee is waiting to hear from brewery. They may apply for Asset of Community Value status on the old village shop premises. They are planning a concert to raise money.
- NFALC: George Bisson new chair. Discussed: making Information Bulletins more relevant to parishes; problem with rubbish thrown from cars; NFNPA final version of 5 Year Plan dated 2016 about to be published; Recreation Management Strategy is looking at using Local Development Order to make changes to location of car parks.
- Minstead Hall: Periodic Review of fabric showed extensive problems with exterior fabric so they may replace all cladding - what material to use? Next year, 2020, is centenary of Minstead Hall – all village organisations are being asked to do something to celebrate.

10. Planning

Decisions

19/00397 Petrol Station, Stoney Cross. Display of 2no. internally illuminated fascia signs (Application for Advertisement Consent). **Grant**

19/00172 Castle Malwood Lodge. Installation of 4 x low level light bollards and associated works. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

19/00470 The Lodgers, Malwood Walk Stables. Certificate of Lawful Development for continued use of building known as *The Lodgers* as an independent dwelling.

19/00457 Wisteria Cottage. Orangery; insertion of 1no. dormer window (Demolition of existing conservatory).

New Planning Applications

19/00477 Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping (Demolition of existing dwelling and annexe). **Defer discussion pending clarification from Planning Office on size and compliance with policies DP10 and DP11.**

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables). **Comment: We don't think the evidence as presented has changed our previous decision. [See Minutes June 2019 Item 10].**

19/00546 Hunters Brook. Alterations to outbuilding to retain door and window. **Comment: this application does not address the issues that need to be addressed and we agree with the Inspector's comments of APP/B9506/C/18/3200132. We feel unable to make any recommendation on this application for a building that does not appear to have existing planning permission.**

19/00586 Uperne. Application to vary condition 2 of planning permission 19/00053 for a carport to allow minor material amendment. **Comment No 3.**

19/00562 and 00563 Home Farm, Pear Tree Lane. Conversion of garage to home office. Application for Listed Building Consent. **In the absence of a Briefing Note, we reserve the right to change our response but for the time being suggest this: Comment No 1 but we recommend that it be conditioned that it should never be used as accommodation or for use not incidental to main dwelling and that any permitted development rights should be withdrawn.**

19/00528 Land adjacent to Blackwater Cottage. Manege. **[Parish Briefing not yet available - postpone discussion to next meeting.]**

Trees

There were no comments on these applications:

CONS/19/0445 Naboth's Vineyard. Prune 7 x Leylandii trees.

R14/15/19/0453 Minstead Manor Farm. Prune 1x Ash to remove Ash dieback – exempt works. **For information only,**

Forestry England Open Forest Felling. Lucas Castle and Milliford Green.

CONS/19/0484 Fleetwater House. Prune 1 x Oak, 1 x Liquid Amber, 1 X Eucalyptus, 1 x Sugar Maple, 1 x Ash; fell 9 X Ash; deadwood 7 X Oak (Exempt works); deadwood 4 x Ash (Exempt works).

CONS/19/0482 Eastern Boundary of Land Adjacent to Hunters Moon, Emery Down. Fell 1 x group of (approximately) 50 mixed non-indigenous conifers of Norway Spruce and Lawson Cypress trees.

11. Correspondence

Emails circulated:

- NFDC: review of polling districts and polling places. **Noted.**
- Lyndhurst PC: councillor planning training with Jon Brown (HALC) on Tuesday 5 November. **Cllr Saunders to attend.**
- NFNPA: Planning Training Event for Parish and Town Councils, 4 September 14.00-16.30, Brockenhurst. **Cllrs Andrews, Saunders, Cattell, Taylor to attend.**
- Hants Constabulary: Police 101 call Service. **Noted.**
- NALC: Policy E-Briefing PC8-19 – Consultation on Draft Data Sharing Code of Practice. **Noted**
- NALC: NALC Surveys - May 2019 Elections. **Noted.**

To Read: LCU

12. Finance

- Receipts & Payments for July 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 June 2019			10,591.10
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
Cheques to pay:			
Total payments for July	507.46		507.46
Balance after payments (This balance is in addition to £6,000 reserve)			10,083.64

Proposed for payment by Cllr Andrews, seconded by Cllr Cattell and agreed by all.

- *Local Councils Update*: subscription renewal from November 2019 - £75. Cllr Andrews proposed renewal, seconded by Cllr Bennett and agreed.

13. HCC Consultation on Balancing the Budget

Deadline date now passed.

14. Erection of Memorial Seat on Village Green

The descendants of a couple who were born in the New Forest but died several years ago in America would like to pay for a bench in their memory, possibly on the Village Green, because they particularly loved the Minstead area. Since there is already a seat on the Green (around the tree), council suggested it might be appreciated more outside the church fence at top end of footpath. Cllr Cattell to Investigate this area.

15. Matters raised by Councillors

- Complaint received about noise from campers at Glen Cottage. Advise complainant to keep a log.
- Remembrance – agreed Cllr Bennett should order wreath.
- Hedge cutting - encourage people to cut hedges after end August.
- Fly tipping reported along track from A31 alongside SSE. Cllr Andrews to respond.

16. Date of next Ordinary Meeting: 2 September 2018 at 19.30

Meeting closed at 21.51