

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 2 September 2019** at **19.30**

Signed: P Osborne (Parish Clerk)

27.08.2019

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. Apologies for Absence
2. Public Participation Period
3. Declarations of Interests
4. To confirm the Minutes of the Ordinary Meeting held on 5 August 2019
5. Matters Arising
 - Access to properties on A31 at Stoney Cross [Item 7]
6. Items Ongoing
 - Road edges
 - Village notice board
 - Mill Lane – traffic management
 - Cleaning of war memorial
7. Reports from County and/or District Councillor
8. Report from Lengthsman
9. Reports from Parish Representatives
10. Planning [See Appendix]
11. Correspondence [See Appendix]
12. Finance [See Appendix]
13. Erection of Memorial Seat
14. Matters raised by Councillors
15. Date of next Ordinary Meeting: 7 October 2019 at 19.30

APPENDIX

10. Planning

Decisions

19/00470 The Lodgers, Malwood Walk Stables. Certificate of Lawful Development for continued use of building known as *The Lodgers* as an independent dwelling.

Raise Objections

19/00457 Wisteria Cottage. Orangery; insertion of 1no. dormer window (Demolition of existing conservatory).

Grant

19/00477 Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping (Demolition of existing dwelling and annexe).

Application withdrawn

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

19/00546 Hunters Brook. Alterations to outbuilding to retain door and window.

19/00586 Upcerne. Application to vary condition 2 of planning permission 19/00053 for a carport to allow minor material amendment.

19/00562 Home Farm, Pear Tree Lane. Conversion of garage to home office.

New Planning Applications

19/00528 Land adjacent to Blackwater Cottage. Manège.

19/00630 Land at Camphill Cottage, Emery Down. Application for Certificate of Lawfulness for development and existing use of outbuildings and land as domestic curtilage.

19/00621 Sunnydale, Emery Down. Single storey rear extension; roof alterations to facilitate alterations and extension of existing rear dormer window; 1.2m high post and rail fencing; removal of existing wall.

19/00603 Merrie Orchard. application for a Certificate of Lawful Development for a proposed single storey rear extension.

Trees

TPO/19/0509 1 Blackwater House, Blackwater. Prune 1 x Ash.

019/2608/2019 Felling Licence Application - Shelter Belt on eastern boundary of land adjacent to Hunters Moon, Emery Down.

CONS/19/0548 Grove Cottage. Prune 6 x English Oak.

11. Correspondence

Emails circulated

- Citizens Advice: New Forest Survey into Post Office Closures.
- Age Concern NF: invitation to Annual meeting on 14.09.2019.

To Read: LCU.

12. Finance

- Receipts & Payments for August 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 July 2019			10,083.64
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
1&1: website fee for 1 year starting 25/08/2019	59.88	11.98	71.86
Cheques to pay:			
CommuniCorp: LCU annual subscription to 31/10/2020	75.00		75.00
P Bennett: reimburse for cork tiles for noticeboard	33.34	6.66	40.00
P Osborne: reimburse for printer ink + laminating pouches	40.68	8.14	48.82
Minstead Village Hall: Room hire for NE Quadrant meeting	35.28		35.28
A ferguson: reimburse for Red Ensign flag	40.94	8.19	49.13
Total payments for August	792.58	34.97	827.55
Balance after payments (This balance is in addition to £6,000 reserve)			9,256.09