

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 2 September 2019 at 19.30

Present: Cllrs W Andrews (Chair), S Cattell, A Ferguson, G Saunders, R Taylor.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 2 public.

1. Apologies for Absence

Cllr H Bennett, Cllr G Hough.

2. Public Participation Period

Applicant for 19/00528 (Item 10 below) gave brief rationale for this planning application.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on 5 August 2019

These had been previously published and were agreed and signed.

5. Matters Arising

- Access to properties on A31 at Stoney Cross [Item 7]: Clerk had received phone call from Mr Heely in Winchester in response to letter to Highways England. To pursue if no further news within 4 weeks.

6. Items Ongoing

- Road edges: Email seeking clarification of suggested actions sent to Cllr Heron. **Ongoing**
- Village notice board: Cork now fitted and board in use. **Closed**
- Mill Lane – traffic management: Residents wrote to MP Dr J Lewis who replied and forwarded their letter to Cllr Humby (HCC). **Ongoing**
- Cleaning of war memorial: quote received for cleaning £695.00. Acceptance proposed by Cllr Andrews, seconded by Cllr Ferguson and agreed. **Ongoing**

7. Reports from County and/or District Councillor

Cllr Mrs Andrews (NFDC) reported:

- new digital CCTV system now in operation with cameras across the region - closest to Minstead is in Lyndhurst car park.
- Boundary Commission consultation is ongoing.

8. Report from Lengthsman

During August he cleared four footpaths - FPs 4, 5, 9 and Old Court House footway - strimming grass, cutting back hedges and overgrown greenery, then removing all cuttings. He also cleaned out ditch alongside FP5.

He attended the half day training course run by Skanska for Hampshire Highways on 15 August, successfully completing the *NHSS 12 Temporary Traffic Management Basic Course*.

Council agreed that unless HCC is willing to pay for his training time, Mr Short should count it in his monthly hours.

Cllr Cattell will ask him to clear the tree fallen across path at Toms Lane; also to clear brambles from seat and salt bin by the water splash.

9. Reports from Parish Representatives

- Website – updating in progress. Cllr Ferguson is preparing new regulatory documents: Information Security policy, Records Management, Data Protection.
- Community Shop - recent fundraising successful; share issues progressing.
- NE Quadrant – next meeting here on 26 September.
- National Park (NPA) will be joining the Partnership for South Hampshire (PFSH) - previously the Partnership for Urban South Hampshire (PUSH) - a strategic partnership comprising Hampshire County

Council, the unitary authorities of Portsmouth and Southampton, and the local authorities of Eastleigh, East Hampshire, Fareham, Gosport, Havant, New Forest, Test Valley, and Winchester.

- NPA meeting on 17 Oct. NPA hopes to set up equipment stores for use by volunteer groups.
- Footpaths - Frogs Island FP – vegetation needs clearing at stiles – ask Lengthsman to clear.

10. Planning

Decisions

19/00470 The Lodgers, Malwood Walk Stables. Certificate of Lawful Development for continued use of building known as *The Lodgers* as an independent dwelling. **Raise Objections**

19/00457 Wisteria Cottage. Orangery; insertion of 1no. dormer window (Demolition of existing conservatory). **Grant**

19/00477 Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping (Demolition of existing dwelling and annexe). **Application withdrawn**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00357 Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables).

19/00546 Hunters Brook. Alterations to outbuilding to retain door and window.

19/00586 Uperne. Application to vary condition 2 of planning permission 19/00053 for a carport to allow minor material amendment.

19/00562 Home Farm, Pear Tree Lane. Conversion of garage to home office. **Council considered this again in the light of Planning Officer's Briefing now available. It was agreed that provisional comment at previous meeting would stand: viz. Comment No 1 but we recommend that it be conditioned that it should never be used as accommodation or for use not incidental to main dwelling and that any permitted development rights should be withdrawn.**

New Planning Applications

19/00528 Land adjacent to Blackwater Cottage. Manege. **Comment No 3. We support the comments of the Planning and Landscape Officers.**

19/00630 Land at Camphill Cottage, Emery Down. Application for Certificate of Lawfulness for development and existing use of outbuildings and land as domestic curtilage. **Council is not qualified to comment.**

19/00621 Sunnysdale, Emery Down. Single storey rear extension; roof alterations to facilitate alterations and extension of existing rear dormer window; 1.2m high post and rail fencing; removal of existing wall. **Comment No 3.**

19/00603 Merrie Orchard. application for a Certificate of Lawful Development for a proposed single storey rear extension. **Cannot comment because documents not available.**

Trees

TPO/19/0509 1 Blackwater House, Blackwater. Prune 1 x Ash.

019/2608/2019 Felling Licence Application - Shelter Belt on eastern boundary of land adjacent to Hunters Moon, Emery Down.

CONS/19/0548 Grove Cottage. Prune 6 x English Oak.

There were no comments on these applications for tree work.

11. Correspondence

Emails circulated:

- Citizens Advice: New Forest Survey into Post Office Closures. **Response submitted.**
- Age Concern NF: invitation to Annual meeting on 14.09.2019. **No one available to attend.**

To Read: LCU

12. Finance

- Receipts & Payments for August 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 July 2019			10,083.64
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
1&1: website fee for 1 year starting 25/08/2019	59.88	11.98	71.86
Cheques to pay:			
CommuniCorp: LCU annual subscription to 31/10/2020	75.00		75.00
P Bennett: reimburse for cork tiles for noticeboard	33.34	6.66	40.00
P Osborne: reimburse for printer ink + laminating pouches	40.68	8.14	48.82
Minstead Village Hall: Room hire for NE Quadrant meeting	35.28		35.28
A Ferguson: reimburse for Red Ensign	40.94	8.19	49.13
Total payments for August	792.58	34.97	827.55
Balance after payments (This balance is in addition to £6,000 reserve)			9,256.09

Payments proposed by Cllr Andrews, seconded by Cllr Taylor and agreed.

13. Erection of Memorial Seat

Council felt best location would be by church at top of footpath, subject to permission of landowner.
Clerk to write suggesting this.

14. Matters raised by Councillors

- Camping licence at Walter Tyrrell - Planning Officer has explained there are three types of licence and Walter Tyrrell camping is compliant. Cllr Taylor to seek further information on campsites of this type.
- Concerns expressed over condition of verges - tell people to report on website.
- Merchant Navy Day 3 September – Red Ensign will be raised at 9.00 on the village green.
- Brambles on top green are growing vigorously - Clerk to ask FC to cut them.

15. Date of next Ordinary Meeting: 7 October 2019 at 19.30

Meeting closed at 20.38