

## **Minstead Parish Council**

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 7 October 2019 at 19.30**

Signed: P Osborne (Parish Clerk)

02.10.2019

### **AGENDA**

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 2 September 2019**
- 5. Matters Arising**
  - xx
- 6. Items Ongoing**
  - Access to properties on A31 at Stoney Cross
  - Road edges
  - Mill Lane – traffic management
  - Cleaning of war memorial
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Erection of Memorial Seat**
- 14. Planned roadworks**
- 15. Misuse of Minstead Recycling Facility**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 4 November 2019 at 19.30**

### **APPENDIX**

#### **10. Planning**

##### **Decisions**

**19/00586** Uperne. Application to vary condition 2 of planning permission 19/00053 for a carport to allow minor material amendment. **Grant**

**19/00562** Home Farm, Pear Tree Lane. Conversion of garage to home office. **Grant**

**19/00603** Merrie Orchard. application for a Certificate of Lawful Development for a proposed single storey rear extension. **Permitted**

- 19/00357** Mill Lane Farm. Change of Use of existing stables to 1 self-contained holiday let; agricultural barn (Demolition of existing stables). **Refuse**
- 19/00528** Land adjacent to Blackwater Cottage. Manege. **Grant**
- 19/00546** Hunters Brook. Alterations to outbuilding to retain door and window. **Grant**
- 19/00630** Land at Camphill Cottage, Emery Down. Application for Certificate of Lawfulness for development and existing use of outbuildings and land as domestic curtilage. **Withdrawn**
- 19/00621** Sunnydale, Emery Down. Single storey rear extension; roof alterations to facilitate alterations and extension of existing rear dormer window; 1.2m high post and rail fencing; removal of existing wall. **Grant**

### Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

### New Planning Applications

- 19/00674** Hightrees. Single storey side extension; demolition of existing conservatory.
- 19/00691** Blackwater Cottage. Single storey extension (demolition of conservatory).

### Trees

## 11. Correspondence

### Emails circulated

- Safer New Forest: annual community consultation regarding crime and disorder.
- NALC: Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas.
- Unauthorised burning in Minstead.
- NALC: NAO Audit Code of Practice Part Two.
- Citizens Advice NF Post Office Survey.
- Rradar: Legal advice services.

### Correspondence:

- New Forest Disability: request for donation.

To Read: LCU, Clerks & Councils Direct, First, Internet Security.

## 12. Finance

- Budget Report for 2<sup>nd</sup> Quarter (*circulated*)
- Receipts & Payments for September 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 August 2019</b>			<b>9,256.09</b>
<b>Receipts:</b>			
NFDC: Precept			<b>5,250.00</b>
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
HMRC: PAYE 2 <sup>nd</sup> Quarter for Clerk and Lengthsman	367.40		367.40
Lewis Masonry: cleaning War Memorial	695.00		695.00
<b>Total payments for September</b>	<b>1,569.86</b>		<b>1,569.86</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>12,936.23</b>