

## Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 4 November 2019** at **19.30**

Signed: P Osborne (Parish Clerk)

30.11.2019

### AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. Apologies for Absence
2. Public Participation Period
3. Declarations of Interests
4. To confirm the Minutes of the Ordinary Meeting held on 7 October 2019
5. Matters Arising
  - xx
6. Items Ongoing
  - Access to properties on A31 at Stoney Cross
  - Mill Lane – traffic management
7. Reports from County and/or District Councillor
8. Report from Lengthsman
9. Reports from Parish Representatives
10. Planning [See Appendix]
11. Correspondence [See Appendix]
12. Finance [See Appendix]
13. Lending out SID
14. Website: To discuss and action as agreed ownership of Internet Domain(s) for PC &/or Village &/or Community use as appropriate.
15. eNewsletter and Village website
16. Matters raised by Councillors
17. Date of next Ordinary Meeting: 2 December 2019 at 19.30

### APPENDIX

#### 10. Planning

##### Decisions

19/00674 Hightrees. Single storey side extension; demolition of existing conservatory.

Grant

##### Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00691 Blackwater Cottage. Single storey extension (demolition of conservatory).

## New Planning Applications

19/00777 Perrys Farm. Partial re-roofing of outbuilding.

## Trees

CONS/19/0649 Muffins, Woodside. Fell 1 x Oak.

CONS/19/0688 Furzey Gardens. Arboricultural works to mixed tree species as contained in tree work applications.

### 11. Correspondence

Emails circulated

- xx

To Read: LCU.

### 12. Finance

- Budget 2020-2021 [Draft circulated]
- Receipts & Payments for October 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 30 September 2019</b>			<b>12,936.23</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
ICO: Data Annual Data Registration fee	35.00		35.00
<b>Debit card payment:</b>			
1&1: Domain renewal fees for 2 x Domains for 24 months @ £19.98 [[minstead.org.uk; minsteadvillage.org.uk]	39.96	7.99	47.95
<b>Cheques to pay:</b>			
Minstead Hall: Room hire for 01/09/2019 to 31/03/2020	282.40		282.40
<b>Total payments for October</b>	<b>864.82</b>	<b>7.99</b>	<b>872.81</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>12,063.42</b>