

Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 4 November 2019 at 19.30

Present: Cllrs S Cattell (Chair), H Bennett, A Ferguson, G Hough, G Saunders, R Taylor.

In attendance: P Osborne (Clerk), 3 public.

1. Apologies for Absence

Cllrs W Andrews, Cllr Mrs Andrews (NFDC).

2. Public Participation Period

Re planning application for outbuildings at Marleys: applicant answered questions about his proposed plans. Council advised that he check the new requirements for agricultural buildings.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on 7 October 2019

These had been published and were agreed and signed.

5. Matters Arising

None

6. Items Ongoing

- Access to properties on A31 at Stoney Cross: Cllr Andrews has written to Royal Mail. **Ongoing**
- Mill Lane – traffic management: Cllr Taylor has had no responses. Suggested that individuals write to Cllr E Heron. **Ongoing**

7. Reports from County and/or District Councillor

Neither was present.

8. Report from Lengthsman

He has been unable to carry out duties this month due to sickness.

9. Reports from Parish Representatives

- Police – Beat Surgery now held at monthly Community Café in the church.
- Community Shop – progressing. Shareholders meeting arranged for 30 November.
- NFALC – notes from meeting had been circulated.
 - NFDC Electoral Review: changes proposed could affect Minstead so suggested that Council discuss its response at December meeting.
 - Steve Avery of NFNPA reported that he will be bringing a paper to the November planning committee regarding caravan sites under permitted development rules.
 - Road Maintenance: NFALC agreed to write to Hampshire Highways and Natural England with a copy to NFNPA to ask them to agree an effective scheme for highway maintenance in the Forest (as per partnership plan 2015 action TT7)
- Broadband: Cllr Taylor spoke to Glenn Peacey of HCC and a meeting was promised in January to discuss any outstanding issues with Wave 2 and progress on the community fibre scheme.
- Footpaths – OK despite all the recent rain.

10. Planning

Decisions

19/00674 Hightrees. Single storey side extension; demolition of existing conservatory.

Grant

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00691 Blackwater Cottage. Single storey extension (demolition of conservatory).

New Planning Applications

19/00777 Perry’s Farm. Partial re-roofing of outbuilding. **Comment No 1.**

Trees

CONS/19/0649 Muffins, Woodside. Fell 1 x Oak.

CONS/19/0688 Furzey Gardens. Arboricultural works to mixed tree species as contained in tree work applications.

No objections to these applications for tree work.

11. Correspondence

To Read: LCU.

12. Finance

- Budget 2020-2021: An amended version will be circulated.
- Receipts & Payments for October 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 September 2019			12,936.23
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
ICO: Data Annual Data Registration fee	35.00		35.00
Debit card payment:			
1&1: Domain renewal fees for 2 x Domains for 24 months @ £19.98 [[minstead.org.uk; minsteadvillage.org.uk]	39.96	7.99	47.95
Cheques to pay:			
Minstead Hall: Room hire for 01/09/2019 to 31/03/2020	282.40		282.40
Total payments for October	864.82	7.99	872.81
Balance after payments (This balance is in addition to £6,000 reserve)			12,063.42

Payments were proposed by Cllr Cattell, seconded by Cllr Bennett and agreed.

13. Lending out SID

Hale PC has asked to borrow the SID. Equipment is currently insured (when stored) by Bramshaw PC as well as Minstead PC; this is not necessary. Clerk to clarify insurance cover with Bramshaw and Copythorne. When in use it is covered by Hampshire Constabulary so it would be covered by Police insurance if borrowed for Speedwatch by another PC. Council agreed to lend it on condition they pick it up and return it immediately.

14. Website: To discuss and action as agreed ownership of Internet Domain(s) for PC &/or Village &/or Community use as appropriate.

Alistair Banks has owned and now is offering the domain minstead.com to PC. Council has no immediate plans for its use but agreed to take over this domain. Council already pays for two domains (minsteadvillage.org.uk and minstead.org.uk) and will discuss these domains at next meeting.

15. eNewsletter and Village website

Cllr Ferguson is unable to continue producing Newsletters every week. He will do two Newsletters in November then a monthly Newsletter from 1 December. He will try to get Minstead Mail published by

Christmas and will continue with website in the short term. Someone is needed to take over. Cllr Hough said she would have more time from June 2020.

16. Matters raised by Councillors

- Request for contributions for Minstead Mail before end of November.
- Cllr Taylor has sent responses to *New Forest Citizens Advice Post Office Survey* and to *NFDC Safer New Forest Survey*.
- Cllr Cattell has had no response to his request by telephone to collect 'old' road signs so he will phone again.

17. Date of next Ordinary Meeting: 2 December 2019 at 19.30

Meeting ended at 20.25