

## Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 2 December 2019** at **19.30**

Signed: P Osborne (Parish Clerk)

27.11.2019

### AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. Apologies for Absence
2. Public Participation Period
3. Declarations of Interests
4. To confirm the Minutes of the Ordinary Meeting held on 4 November 2019
5. Matters Arising
  - Lending of SID (Speedwatch equipment) to Hale PC
6. Items Ongoing
  - Access to properties on A31 at Stoney Cross
  - Mill Lane – traffic management
7. Reports from County and/or District Councillor
8. Report from Lengthsman
9. Reports from Parish Representatives
10. Planning [See Appendix]
11. Correspondence [See Appendix]
12. Finance [See Appendix]
13. Minstead Website: To discuss retention of two domains ([minsteadvillage.org.uk](http://minsteadvillage.org.uk) and [minstead.org.uk](http://minstead.org.uk)) plus [minstead.com](http://minstead.com)
14. NFDC Electoral Review: To consider Council's response
15. Matters raised by Councillors
16. Date of next Ordinary Meeting: 6 January 2020 at 19.30

### APPENDIX

#### 10. Planning

##### Decisions

19/00674 Hightrees. Single storey side extension; demolition of existing conservatory. **Grant**

19/00691 Blackwater Cottage. Single storey extension (demolition of conservatory). **Grant**

##### Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00777 Perrys Farm. Partial re-roofing of outbuilding.

##### New Planning Applications

**19/00859** Brock Farm. Application for a Certificate of Lawful Development for existing use of dwelling in breach of condition 2 (agricultural occupancy) of planning permission NFR 160131/2

**19/00696** Duells Farm. Retention of extension to outbuilding

**19/00827** Marleys. One & two storey extensions; roof alterations.

### **Trees**

**CONS/19/0719** Ellen Lodge. Fell 1 x Birch.

**CONS/19/0746** Naboths Vineyard. Prune 2 x Oak.

**CONS/19/0773** Manor Farm. Prune 2 x Cherry, prune 1 x Sycamore.

## **11. Correspondence**

NFDC: confirmation of renewal of Small Business Rate Relief for Minstead Cricket Ground.

Emails circulated:

- Invitation to register to access Police and Crime Commissioner resources.
- HALC Councillor Training - 12 February 2020 in Lyndhurst.

To Read: LCU.

## **12. Finance**

- Budget 2020-2021 [Updated Draft circulated]
- Receipts & Payments for November 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 October 2019</b>			<b>12,063.42</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
Royal British Legion: donation for Remembrance poppy wreath	25.00		25.00
Mark Bridle: hedge cutting	42.00	8.40	50.40
NFDC: cost of elections 2 May 2019	1,712.70		1,712.70
<b>Total payments for November</b>	<b>2,287.16</b>	<b>8.40</b>	<b>2,295.56</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>9,767.86</b>