

Ordinary Meeting of Minstead Parish Council
Danby Room, Minstead Village Hall

Monday 2 December 2019 at 19.30

Present: Cllrs W Andrews (Chair), S Cattell, H Bennett, A Ferguson, G Hough, G Saunders, R Taylor.

In attendance: Cllr Mrs Andrews (NFDC), P Osborne (Clerk), 3 public.

1. Apologies for Absence

None

2. Public Participation Period

None of those present wished to speak.

3. Declarations of Interests

None

4. To confirm the Minutes of the Ordinary Meeting held on 4 November 2019

These had been published and were agreed and signed.

5. Matters Arising

- Lending of SID (Speedwatch equipment) to Hale PC: Ownership is shared between Minstead, Copythorne and Bramshaw councils. Since Copythorne PC has refused to lend it, the matter is closed.

6. Items Ongoing

- Access to properties on A31 at Stoney Cross: Chairman has had no response to his letter to Royal Mail. He will pursue the matter via other agencies.
- Mill Lane – traffic management: Cllr Taylor had circulated action points from a meeting about traffic problems around Lyndhurst held on 18/11/19. Mill Lane cannot be viewed in isolation since any changes have a knock-on effect elsewhere. HCC has said that residents cannot do their own survey, and that HCC plans are only for some signage work. Cllr Taylor is trying to get traffic management issues included in the update for the National Park Partnership Plan due next year. He will look to raise the issue of traffic management at the next NFALC meeting.

7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) was not present.

Cllr Mrs Andrews (NFDC) reported from NFDC:

- Grant interviews now completed; next round in August.
- Boundary consultation decision due August 2020. Councillor numbers may be reduced from 60 to 48.
- Website design will go ahead and is expected to be ready mid 2020; second phase of linking departments to the website will follow.
- Christmas trees will be composted in Lyndhurst car park from 2nd to 12th January 2020.

8. Report from Lengthsman

Despite being still unfit for work this month, he did manage to prepare the War Memorial area for Remembrance.

9. Reports from Parish Representatives

- Police – Beat Surgery 10.00 on 21 December at Trusty Servant. The first ever *Policing in your Community* meeting will be at 19.30 on 6 December in Lyndhurst church.
- Community Shop – The first Shareholders' Meeting held on 30 November was well attended. Committee expects to be given keys to premises at Trusty Servant this week then refit can begin. Aim to open shop at Easter. Chairman of Community Shop Committee is discussing planning with NFNPA.
- NFALC – minutes of last meeting had been circulated, including a letter to Tim Lawton (HCC Highways), about the failure to produce and implement a maintenance plan and specification for highway operations within the National Park.

- Church Footpath - fence around Manor Wood was removed some time ago to allow Forestry Commission (FC) work. Clerk to write to FC Deputy Surveyor to ask that, if work is finished, they replace fence before animals destroy growing vegetation.
- Village Hall Committee - has two new signatories. Centenary celebrations in progress. Committee is getting quotes for replacing exterior cladding and currently discussing with NPA Planning Office whether cedar cladding could be used, without black paint. Damaged slope access to Hall is to be replaced with stronger materials.

10. Planning

Decisions

19/00674 Hightrees. Single storey side extension; demolition of existing conservatory.

Grant

19/00691 Blackwater Cottage. Single storey extension (demolition of conservatory).

Grant

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00777 Perrys Farm. Partial re-roofing of outbuilding.

New Planning Applications

19/00859 Brock Farm. Application for a Certificate of Lawful Development for existing use of dwelling in breach of condition 2 (agricultural occupancy) of planning permission NFR 160131/2. **No Comment.**

19/00696 Duells Farm. Retention of extension to outbuilding. **Comment No 1; we would like to suggest the condition that the building never be used for separate inhabitable accommodation.**

19/00827 Marleys. One & two storey extensions; roof alterations. **Comment No 3.**

Trees

CONS/19/0719 Ellen Lodge. Fell 1 x Birch.

CONS/19/0746 Naboths Vineyard. Prune 2 x Oak.

No comments on these tree work applications.

11. Correspondence

- NFDC: confirmation of renewal of Small Business Rate Relief for Minstead Cricket Ground – noted.
- Invitation to register to access Police and Crime Commissioner resources: Noted but no thank you.
- HALC Planning training rescheduled – Cllrs Bennett and Saunders to attend.

To Read: *LCU, Clerks & Councils Direct.*

12. Finance

- Budget 2020-2021 [Updated Draft circulated]. No comments. Council to vote on precept amount in January.
- Receipts & Payments for November 2019:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 October 2019			12,063.42
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
Cheques to pay:			
Royal British Legion: donation for Remembrance poppy wreath	25.00		25.00
Mark Bridle: hedge cutting	42.00	8.40	50.40
NFDC: cost of elections 2 May 2019	1,712.70		1,712.70
Total payments for November	2,287.16	8.40	2,295.56

Balance after payments (This balance is in addition to £6,000 reserve)			9,767.86
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Payments proposed by Cllr Andrews seconded by Cllr Bennett and agreed.

13. Minstead Website: To discuss retention of two domains (minsteadvillage.org.uk and minstead.org.uk) plus minstead.com

Defer to January.

14. NFDC Electoral Review: To consider Council's response

Defer to January.

15. Matters raised by Councillors

- Cllr Cattell has still had no responses concerning the collection of 'old' signs and he suggested contacting a scrap merchant. If any useful ones they should be kept.
- Broadband Wave 2 – Cllr Taylor reported date for conference call (HCC/Openreach/PC) on 6 Jan.
- Conservation Area Character Appraisal – Minstead might be an area for updated appraisal (current one was done in 2009). Council was in favour of being involved since there might be benefits in terms of inappropriate development and directing possible applications. Cllr Taylor offered to look into it.
- Carols by Green 21 December – arrangements in hand.
- Recycling Area – this is ONLY for recycling but a black bag of rubbish was left there. If abused in this way, NFDC might remove the facility. Only suggestion was for more notices emphasising what can and cannot be left there.
- Village notice board - thanks to Mr & Mrs Bennett for fixing cork back on.

16. Date of next Ordinary Meeting: 6 January 2020 at 19.30

Meeting closed at 20.43