

## Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 6 January 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

01.01.2020

### AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. Apologies for Absence
2. Public Participation Period
3. Declarations of Interests
4. To confirm the Minutes of the Ordinary Meeting held on 2 December 2019
5. Matters Arising
  - Replacing fencing around Manor Wood [Item 9]
6. Items Ongoing
  - Access to properties on A31 at Stoney Cross
  - Mill Lane – traffic management
7. Reports from County and/or District Councillor
8. Report from Lengthsman
9. Reports from Parish Representatives
10. Planning [See Appendix]
11. Correspondence [See Appendix]
12. Finance [See Appendix]
13. Minstead Website: To discuss retention of two domains ([minsteadvillage.org.uk](http://minsteadvillage.org.uk) and [minstead.org.uk](http://minstead.org.uk)) plus [minstead.com](http://minstead.com)
14. Minstead Website security: option of continuous site scanning
15. NFDC Electoral Review: To consider Minstead Council's response
16. Broadband Wave 2
17. NFNPA consultation on the proposed Main Modifications to The New Forest District (outside the National Park) Local Plan 2016-2036 Part 1 Planning Strategy.
18. Matters raised by Councillors
19. Date of next Ordinary Meeting: 3 February 2020 at 19.30

### APPENDIX

#### 10. Planning

##### Decisions

19/00777 Perrys Farm. Partial re-roofing of outbuilding.

Grant

**19/00859** Brock Farm. Application for a Certificate of Lawful Development for existing use of dwelling in breach of condition 2 (agricultural occupancy) of planning permission NFR 160131/2 **Lawful**

**19/00696** Duells Farm. Retention of extension to outbuilding **Grant**

### Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**19/00827** Marleys. One & two storey extensions; roof alterations.

### New Planning Applications

**19/00842** Marleys. New barn; demolition of existing outbuilding.

**19/00890** Hunters Brook. Outbuilding; gates.

**19/00909** Hollyhock Cottage. Continued use of land as residential.

**19/00911** Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

**19/00932** The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; new pitched roof to existing attached garage; alterations to fenestration; raised patio; removal of existing porch.

### Trees

**CONS/19/0773** Manor Farm. Prune 2 x Cherry trees, Prune 1 x Sycamore tree.

## 11. Correspondence

To Read: LCU.

## 12. Finance

- Setting of Precept 2020-2021
- Budget Report for 3<sup>rd</sup> Quarter (current year)
- Receipts & Payments for December 2019:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 October 2019</b>			<b>9,767.86</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
HMRC: PAYE 2 <sup>nd</sup> Qtr for Clerk & Lengthsman [Replacement cheque]			367.40
[Previous cheque sent to HMRC in October was not received; assumed lost in transit, therefore cheque STOPPED. ]			-367.40
Forestry England: Annual rent for cricket ground 1 Jan to 31 Dec 2020	80.00		80.00
<b>Total payments for December</b>			<b>587.46</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>9,180.40</b>