

## Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council  
To be held in the Danby Room, Minstead Hall on **Monday 3 February 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

29.01.2020

### AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. Apologies for Absence
2. Public Participation Period
3. Declarations of Interests
4. To confirm the Minutes of the Ordinary Meeting held on 6 January 2020
5. Matters Arising
  - Replacing fencing around Manor Wood [Item 9]
6. Items Ongoing
  - Access to properties on A31 at Stoney Cross
7. Reports from County and/or District Councillor
8. Report from Lengthsman
9. Reports from Parish Representatives
10. Planning [See Appendix]
11. Correspondence [See Appendix]
12. Finance [See Appendix]
13. NFDC Electoral Review: To consider Minstead Council's response to consultation (closes 2 March)
14. Minstead Community Broadband Scheme and Broadband Wave 2
15. Donations by Minstead Parish Council 2019/2020
16. Date of AGM in May 2020
17. Annual Parish Meeting (Wednesday 18 March 2020)
18. Matters raised by Councillors
19. Date of next Ordinary Meeting: 2 March 2020 at 19.30

### APPENDIX

#### 10. Planning

##### Decisions

19/00827 Marleys. One & two storey extensions; roof alterations.  
19/00842 Marleys. New barn; demolition of existing outbuilding.  
19/00890 Hunters Brook. Outbuilding.

Grant  
Refuse  
Grant

## Decision Awaited

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**19/00909** Hollyhock Cottage. Reconfiguration of domestic curtilage.

## New Planning Applications

**19/00911** Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

**19/00932** The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; new pitched roof to existing attached garage; alterations to fenestration; raised patio; removal of existing porch.

**19/00949** The Cottage, Toms Lane Corner. Replacement outbuilding; new retaining wall to facilitate access alterations and new driveway; removal of existing outbuilding.

**20/00043** Holly Lodge, Emery Down. Outbuilding; conservatory; porch; 2no roof lights, replacement gate, terrace extension (demolition of carport, outbuilding and conservatory).

## Trees

**CONS/19/0773** Manor Farm. Prune 2 x Cherry trees, Prune 1 x Sycamore tree.

**CONS/20/0024** Minstead Village Hall. Fell 3 x Ash, 2 x Silver Birch, 1 x Oak; prune 1 group mixed tree species.

**CONS/20/0036** Malwood Walk House. Prune 3 x Oak, 1 x Horse Chestnut.

**CONS/20/0042** Home Farm. Coppice 1 x Holly; prune 1 x Ash.

**CONS/20/0051** Old Off Licence. Fell 1x Eucalyptus; prune 1 x Eucalyptus and 1 x Willow.

**CONS/20/0057** Yew Tree Cottage, Woodside. Prune 1 x Ash.

**R14/15/20/0021** Malwood Walk House. Fell 2 x Oak. *Exempt works. No comment required.*

**R14/15/20/0023** Manor Farm Park. Fell 2 x Ash. *Exempt works. No comment required*

## 11. Correspondence

To Read: LCU.

## 12. Finance

- Receipts & Payments for January 2020:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 31 December 2019</b>			<b>9,180.40</b>
<b>Receipts:</b>			
HCC: MCFBS (Broadband) Refund			<b>106,698.00</b>
Cadnam Cricket Club: Rent of Cricket ground 1/1/2020 to 31/12/2020			<b>80.00</b>
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
<b>Cheques to pay:</b>			
HMRC: PAYE for Clerk + Lengthsman (3 <sup>rd</sup> Quarter)	367.40		367.40
<b>Total payments for January</b>			<b>874.86</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>115,083.54</b>