

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 2 March 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

26.02.2020

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

1. **Apologies for Absence**
2. **Resignation and Election of Vice-Chairman**
3. **Public Participation Period**
4. **Declarations of Interests**
5. **To confirm the Minutes of the Ordinary Meeting held on 3 February 2020**
6. **Matters Arising**
 - xx
7. **Items Ongoing**
 - Access to properties on A31 at Stoney Cross
8. **Reports from County and/or District Councillor**
9. **Report from Lengthsman**
10. **Reports from Parish Representatives**
11. **Planning** [See Appendix]
12. **Correspondence** [See Appendix]
13. **Finance** [See Appendix]
14. **NFDC Electoral Review: To consider Minstead Council's response to consultation (closes 2 March)**
15. **Minstead Community Broadband Scheme and Broadband Wave 2**
16. **Annual Parish Meeting (Wednesday 18 March 2020)**
17. **Matters raised by Councillors**
18. **Date of next Ordinary Meeting: 6 April 2020 at 19.30**

APPENDIX

11. **Planning**

Decisions

19/00909 Hollyhock Cottage. Reconfiguration of domestic curtilage.

Grant

19/00932 The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; new pitched roof to existing attached garage; alterations to fenestration; raised patio; removal of existing porch.

Refuse

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00911 Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

19/00949 The Cottage, Toms Lane Corner. Replacement outbuilding; new retaining wall to facilitate access alterations and new driveway; removal of existing outbuilding.

New Planning Applications

20/00043 Holly Lodge, Emery Down. Outbuilding; conservatory; porch; 2no roof lights, replacement gate, terrace extension (demolition of carport, outbuilding and conservatory).

20/00084 Land at Thatched Cottage, Blackwater Road. Stables.

20/00097 Appletrees Farm. Replacement stables.

20/00114 Marleys. New barn; demolition of existing outbuilding

Trees

CONS/20/0057 Yew Tree Cottage, Woodside. Prune 1 x Ash.

CONS/20/0070 Minstead Lodge. Fell/Prune mixed tree species as per work schedule provided.

R14/15/20/0058 Electricity Sub Station at Castle Malwood Lodge. Fell dead Birch, fell root lifted tree, fell dead Oak, fell dead Beech. **Exempt works. No Comment required**

CONS/20/0070 Minstead Lodge. Fell/Prune mixed tree species.

R14/15/20/0069 Minstead Lodge. Remove 1 already fallen Beech tree, Fell 1 x Scots Pine, 1 x Turkey Oak, 2 x Ash, 1 x Silver Birch, 1 x Group of 3 False Acacia. **Exempt works. No Comment required**

12. Correspondence

To Read: *LCU*.

13. Finance

- Receipts & Payments for February 2020:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 January 2020			115,083.54
Receipts:			
Minstead residents: refund of contributions to Fibre Broadband Scheme			- 106,698.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
Staples – printer paper and ink	45.44	9.09	54.53
Cheques to pay:			
S Barriball: Wordpress Plug-in for Website	20.02		20.02
All Saints PCC: Donation for Churchyard maintenance	300.00		300.00
Citizens Advice New Forest: Donation	100.00		100.00
Lee Byford: Clearance of leaves from footpaths	120.00		120.00
Total payments for February	1,092.92	9.02	1,102.01
Balance after payments (This balance is in addition to £6,000 reserve)			7,283.53