

Minstead Parish Council
Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 3 February 2020 at 19.30

Present: Cllrs S Cattell (Chair), H Bennett, A Ferguson, G Hough, R Taylor.

In Attendance: P Osborne (Clerk), 2 public.

1. Apologies for Absence

Cllr W Andrews, Cllr G Saunders, Cllr Mrs Andrews (NFDC).

2. Public Participation Period

None

3. Declarations of Interests

Cllr Taylor declared a Personal interest in tree work application CONS/20/0042 (Item 10).

4. To confirm the Minutes of the Ordinary Meeting held on 6 January 2020

These had previously been published and were accepted and signed.

5. Matters Arising

- Replacing fencing around Manor Wood [Item 9]: Access is still required to extract wood. Forestry England (FE) had hoped to finish by end of January, but work has been slowed by wet weather. Fences will be re-erected as soon as possible.

6. Items Ongoing

- Access to properties on A31 at Stoney Cross: No progress.

7. Reports from County and/or District Councillor

Neither was present.

8. Report from Lengthsman

He is still unfit for work.

9. Reports from Parish Representatives

- Police:
 - Cllr Bennett has contacted Countryside Police re issues over night-time activities in fields behind Village Hall and has passed contact details of Countryside Police to PCSO R Williams.
 - She will ask PCSO Williams whether to ask whether Speedwatch data (postcodes) could be used to identify whether those speeding are local (SO43 residents) or outsiders.
- Website software has been updated. There are a few teething problems with using the new version.
- Recent NFALC meeting included:
 - NFDC proposals for *Electoral Review of Ward Boundaries* puts Minstead with Lyndhurst.
 - *Safer New Forest* presentation – seeking cooperation from parish councils on safeguarding vulnerable people online.
- HCC Parish event: topics included: climate change; community energy; wind power potential; Greening Campaign; lack of money; HCC declared a climate emergency on 17/06/19.
- Quadrant Meeting: NPA initiative - Volunteers needed for clearing paths. *New Forest Spring Clean 20* March - 13 April 2020. Regulating Campsites – need parishes to list campsites within their parish. Considerable changes likely in Waterside area. NFNPA declared a climate and nature emergency at the authority meeting on 23/01/20.
- Footpaths – Lee Byford has agreed to clean FP 4 and FP 5.

10. Planning

Decisions

- 19/00827 Marleys. One & two storey extensions; roof alterations. **Grant**
- 19/00842 Marleys. New barn; demolition of existing outbuilding. **Refuse**
- 19/00890 Hunters Brook. Outbuilding. **Grant**

Decision Awaited

- 18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.
- 19/00909 Hollyhock Cottage. Reconfiguration of domestic curtilage.
This application for reconfiguration was prompted by siting of a caravan outside domestic curtilage in contravention of planning regulations. Council discussed a similar situation at Grove House where a caravan had been moved in response to an Enforcement Order. It was pointed out that planning applications must be considered separately from Enforcement Orders.

New Planning Applications

- 19/00911 Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex). **Comment No 4: we support Landscape Officer re spoil, lighting and size of basement; we are also in agreement with the Conservation Officer's report which was critical of the design and did not support the application.**
- 19/00932 The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; new pitched roof to existing attached garage; alterations to fenestration; raised patio; removal of existing porch. **Comment No 4 because increase is greater than 30%.**
- 19/00949 The Cottage, Toms Lane Corner. Replacement outbuilding; new retaining wall to facilitate access alterations and new driveway; removal of existing outbuilding. **Comment: Councillors have concerns about the oak tree (T1). However, they would support this application subject to the precautionary measures in the Arboricultural report which states no long-term damage to the tree.**
- 20/00043 Holly Lodge, Emery Down. Outbuilding; conservatory; porch; 2no roof lights, replacement gate, terrace extension (demolition of carport, outbuilding and conservatory). **Only extreme NE corner of this plot is in Minstead, the major part including the area for proposed development, being in Lyndhurst parish. No Parish Briefing yet so postpone discussion to next meeting.**

Trees

- CONS/19/0773 Manor Farm. Prune 2 x Cherry trees, Prune 1 x Sycamore tree. **No objections**
- CONS/20/0024 Minstead Village Hall. Fell 3 x Ash, 2 x Silver Birch, 1 x Oak; prune 1 group mixed tree species. **Comment: No objection subject to replanting with suitable indigenous trees.**
- CONS/20/0036 Malwood Walk House. Prune 3 x Oak, 1 x Horse Chestnut. **No objections**
- CONS/20/0042 Home Farm. Coppice 1 x Holly; prune 1 x Ash. **No objections**
- CONS/20/0051 Old Off Licence. Fell 1x Eucalyptus; prune 1 x Eucalyptus and 1 x Willow. **No objections**
- CONS/20/0057 Yew Tree Cottage, Woodside. Prune 1 x Ash. **No objections**
- R14/15/20/0021 Malwood Walk House. Fell 2 x Oak. **Exempt works. No comment required.**
- R14/15/20/0023 Manor Farm Park. Fell 2 x Ash. **Exempt works. No comment required**

11. Correspondence

To Read: LCU.

12. Finance

- Receipts & Payments for January 2020:

	£	£	£
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	Net	VAT (recoverable)	
Balance at 31 December 2019			9,180.40
Receipts:			
HCC: MCFBS (Broadband) Refund			106,698.00
Cadnam Cricket Club: Rent of Cricket ground 1/1/2020 to 31/12/2020			80.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	507.46		507.46
Debit card payment:			
Cheques to pay:			
HMRC: PAYE for Clerk + Lengthsman (3 rd Quarter)	367.40		367.40
Total payments for January			874.86
Balance after payments (This balance is in addition to £6,000 reserve)			115,083.54

Payments were proposed by Cllr Taylor, seconded by Cllr Bennett and agreed.

13. NFDC Electoral Review: To consider Minstead Council's response to consultation (closes 2 March)

Council feels it is logical to be put with Lyndhurst as has been proposed so may not send a response.

14. Minstead Community Fibre Broadband Scheme (MCFBS)

Since HCC has decided to fully fund the MCFBS and has repaid monies received, all donations from residents will be refunded.

15. Donations by Minstead Parish Council 2019/2020

Agreed donations as last year: £300 to All Saints PCC for Churchyard maintenance; £100 to Citizens Advice New Forest.

16. Date of AGM in May 2020

Since May Bank Holiday has been moved from Monday 4 May to 8 May (75th Anniversary of VE Day), it was agreed to change the date of the AGM (previously agreed as Tuesday 5 May) to Monday 4 May.

17. Annual Parish Meeting (Wednesday 18 March 2020)

Green Room is booked. The Community Shop was agreed as an appropriate topic this year - Clerk to ask Committee Chairman to speak. Cllr Cattell to arrange for bar to be open afterwards and Clerk to provide refreshments.

18. Matters raised by Councillors

- Leaning telegraph pole on Newtown Road is leaning further. Cllr Taylor has already contacted Openreach and will report again including the low-hanging cables at three locations.
- Agreed Minstead Spring Litter Pick w/b 23 March. Cllr Bennet to organise and Clerk to request equipment.
- Since reducing traffic in one place just results in it going elsewhere, Cllr Taylor is hoping to get *Traffic* recognised as a single issue, rather than as separate problems in specific locations.
- Broadband – council will push for improvements to areas not included in existing schemes.
- Woodside corner – yet another vehicle went off eroded edge and got stuck. This dangerous edge has been reported to Highways many times. Cllr Taylor to write to Cllr Heron appealing for help - possibly reflective posts and/or warning signs?

19. Date of next Ordinary Meeting: 2 March 2020 at 19.30

Meeting closed at 21.33