

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held remotely on **Monday 4 May 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

29.04.2020

AGENDA

Under current Covid-19 Emergency Regulations, all members will participate from home.

1. **Apologies for Absence**
2. **Declarations of Interests**
3. **To confirm the Minutes of the Ordinary Meeting held on 6 April 2020**
Amendment to Item 9 (payments for March 2020): *an additional payment of £367.40 to HMRC, leaving a balance on 31 March of £6,312.08.*
4. **Matters Arising**
 - Screening at Merrie Orchard [Item 7]
5. **Items Ongoing**
 - Access to properties on A31 at Stoney Cross **Closed until further progress.**
 - Clearance of drainage ditch alongside FP5 **Done**
6. **Reports from County/District Councillors**
7. **Reports from Parish Representatives**
8. **Planning** [See Appendix]
9. **Correspondence** [See Appendix]
10. **Finance** [See Appendix]
11. **Insurance Renewal**
12. **Minstead Resilience**
13. **Councillor Vacancy**
14. **Parish Council Representatives/Responsibilities**
15. **Audit 2019-2020: Deadline dates moved forward two months; wet signatures still required.**
16. **Matters raised by Councillors**
17. **Date of next Ordinary Meeting: 1 June 2020 at 19.30**

APPENDIX

10. Planning

Decisions

20/00043 Holly Lodge, Emery Down. Outbuilding; conservatory; porch; 2no roof lights, replacement gate, terrace extension (demolition of carport, outbuilding and conservatory). **Grant**

20/00097 Appletrees Farm. Replacement stables. **Withdrawn**

19/00974 Auberge. Continued use of land as garden; replacement outbuilding attached to raised and enlarged existing outbuilding; access alterations; new 1.8m high close boarded fencing including 2no new entrance gates; 1no.new pedestrian access gate. **Withdrawn**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00911 Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

20/00084 Land at Thatched Cottage, Blackwater Road. Stables.

20/00114 Marleys. New barn; demolition of existing outbuilding.

New Planning Applications

20/00235 Brock Farm. Application to remove condition 2 of application NFR/16013/2 (Erection of house for agricultural worker with landscaping proposals) to allow non-agricultural related occupation.

20/00259 Castle Malwood Park Farm. Replacement triple bay garage; demolition of existing garage.

Trees

R14/15/20/0177 3 Blackwater House. Fell 1 x (decayed/leaning) Birch tree. *Exempt works*

11. Correspondence

To Read: *Suspended during lockdown.*

12. Finance

- Receipts & Payments for April 2020:

	£	£	£
	Net	VAT (recoverable)	
Provisional Balance* at 31 March 2020			6,312.08
Receipts:			
HCC: Parish Lengthsman Scheme			1,100.00
NFDC: Precept	5,750.00		5,750.00
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.87		525.87
Debit card payment:			
1&1: website monthly fee	5.00	1.00	6.00
Cheques/BACS payments:			
WG Andrews: Reimburse for Citipost mail postage	84.27	16.85	101.12
Lee Byford: Unblocking drain	60.00		60.00
Lee Byford: Clearing ditch along Footpath 5, strimming grass	70.00		70.00
HALC: Affiliation fees 2020/21 + NALC Levy	305.36		305.36
Lyndhurst Parish Council: HALC training (February 2020) for 1 councillor	25.00		25.00
Total payments for April	1,075.50	17.85	1,093.35
Balance after payments (This balance is in addition to £6,000 reserve)			12,068.73