

**Minstead Parish Council**  
**Meeting of Minstead Parish Council**

A virtual meeting

Monday 6 April 2020 at 19.30

**Present:** Cllrs W Andrews (Chair), S Cattell, H Bennett, A Ferguson, G Hough, G Saunders, R Taylor.

**In Attendance:** P Osborne (Clerk).

***In accordance with Covid-19 Emergency Regulations, all members participated from home.***

**1. Apologies for Absence**

Cllr Mrs Andrews (NFDC)

**2. Declarations of Interests**

There were none.

**3. To confirm the Minutes of the Ordinary Meeting held on 2 March 2020** These had been published and were agreed. They would be signed when possible.

**4. Matters Arising**

- Community Shop: work on premises has continued but plans for opening were necessarily postponed.

**5. Items Ongoing**

- Access to properties on A31 at Stoney Cross. Letter sent to MP prompted a response from Highways England that they would discuss matter further.
- Footpaths: L Byford has agreed to clear drainage ditch alongside FP5.
- Consultative Panel: last meeting focused on global warming. Now all meetings suspended.

**6. Reports from Parish Representatives**

- Minstead Village Hall (and Social Club) remain closed with no events booked or planned for the foreseeable future.

**7. Planning**

**Decisions**

**20/00043** Holly Lodge, Emery Down. Outbuilding; conservatory; porch; 2no roof lights, replacement gate, terrace extension (demolition of carport, outbuilding and conservatory). Grant

**Decision Awaited**

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**19/00911** Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

**20/00084** Land at Thatched Cottage, Blackwater Road. Stables.

**20/00097** Appletrees Farm. Replacement stables.

**New Planning Applications**

**20/00114** Marleys. New barn; demolition of existing outbuilding. **Comment: Applicant has said that paperwork is not accurate so Clerk to ask NPA to move decision date back until paperwork can be checked. (Based on the existing information from NPA, Council commented as follows: No 4 - the proposal is for a barn in the same location and of the same size as the previous application that was refused, so the reasons for refusal still stand. It remains contrary to policies DP2, SP7, SP16, SP17, DP18 and DP50 of the New Forest National Park Local Plan 2016 - 2036 and the National Planning Policy Framework. Also there remains the conflicting justification of need between storage of machinery and carriages v. housing livestock.)**

**19/00974** Auberge. Continued use of land as garden; replacement outbuilding attached to raised and enlarged existing outbuilding; access alterations; new 1.8m high close boarded fencing including 2no new entrance gates; 1no.new pedestrian access gate. **Comment No 4 for the following reasons:**

- size of garage
- outbuilding being not within domestic curtilage - that piece of land has never been 'garden'
- two justifiable neighbour objections
- it is unclear as to the extent and whereabouts of fencing and hedging

- **proposed main entrance gates would be detrimental to the street scene in the Conservation Area.**

**However, in the event that this development should be approved, the councillors feel that the retention of existing hedging should be a condition.**

Council expressed concern regarding development already granted and completed at Merrie Orchard (19/00231 and 17/00532). The original plan had included screening but the original hedge was removed and not replaced. Cllr Taylor to ask householders what are their plans for screening.

**Trees**

**CONS/20/0134** Brambletye, Pear Tree Lane. Fell 8 x Beech trees, 1 x Laburnum, ,1 x unknown species, 2 x Oak, 1 x Alder; Prune 4 x Oak trees.

**CONS/20/0151** Eugenie. Prune 1 x Holly, 1 x Ash, 2 x Birch, 2 x Cypress, 1 x Lime; Remove 1 x already fallen Willow tree, 1 x already fallen Cypress tree.

**CONS/20/0145** Hollyhock Cottage. Prune 1 x Beech. **WITHDRAWN**

**CONS/20/0146** Merrie Orchard. Prune 1 x Oak, 1 x Pear.

**CONS/20/0159** Hollyhock Cottage. Re-pollard 1 x Oak, pollard 1 x Chestnut, Re-pollard 1 x Eucalyptus.

**There were no comments on these applications for tree works.**

**8. Correspondence**

To Read: LCU, Clerks & Councils Direct. **These publications to be kept until the current movement restrictions are over.**

**9. Finance**

- Extension of Small Business Rate Relief for Cricket Ground: NFDC is continuing to charge £0.00 Rates so Council is still paying only rent for the ground (£80/year). This amount is then charged to Cadnam Cricket Club who use the cricket field.
- HCC Parish Lengthsman Scheme: Funding to continue at same rate as 2019/20. New contract received. It was proposed by Cllr Andrews, seconded by Cllr Cattell and agreed by all that contract be signed and returned.
- Budget Report for 4<sup>th</sup> Quarter: this had been circulated and was approved.
- Receipts & Payments for March 2020:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 29 February 2020</b>			<b>7,283.53</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	507.46		507.46
<b>Debit card payment:</b>			
1&1: Basic fee 16/2/2017 TO 16/02/2020	64.61	12.92	77.53
1&1: Site scan and repair (£5/month)	5.00	1.00	6.00
<b>Cheques to pay:</b>			
P. Osborne: salary arrears (for yr 2019/2020) + expenses 1/7/19 to 31/3/20	10.72		10.72
S Short: salary arrears (for yr 2019/2020)	2.34		2.34
<b>Total payments for March</b>			<b>604.05</b>
<b>Balance after payments (This balance is in addition to £6,000 reserve)</b>			<b>6,679.48</b>

Payments proposed by Cllr Andrews, seconded by Cllr Cattell and agreed.

### **10. Minstead Resilience**

Information is on website (and Facebook where appropriate) and has also been delivered to houses. It was agreed to direct all enquiries to Esmie Briggs who is organising volunteers.

### **11. Annual Parish Meeting (18 March 2020)**

This was cancelled due to Emergency Regulations. Agreed to defer until next year.

### **12. HCC Parish Lengthsman Scheme – to agree and sign contract for 2020/21**

The contract was agreed. It will be signed electronically and returned to HCC.

### **13. Matters raised by Councillors**

- Cllr Ferguson announced his resignation from council at the end of the month but said he is willing to continue managing website until someone can take over. The Chairman and councillors expressed thanks to Cllr Ferguson for his valuable contribution over many years.
- Applications can now be made for the County Councillor grant. Cllr Cattel proposed an application for an upgrade to Zoom software (needed for meetings at present), seconded by Cllr Ferguson and agreed. Clerk to do this.
- Cllr Ferguson will do another newsletter if needed.

### **14. Date of Annual General Meeting: 4 May 2020 at 19.30**

Agreed to postpone AGM until 2021. Under amendments to legislation (4 April 2020) during current Emergency, the requirement to hold an Annual Meeting is disapplied. Appointments made at AGM 2019 (Chairman and Vice Chairman) will continue until next AGM. The meeting on 4 May 2020 will be an Ordinary Meeting.

Meeting closed at 20.20