

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council

To be held remotely on **Monday 1 June 2020 at 19.30**

Signed: P Osborne (Parish Clerk)

27.05.2020

AGENDA

Under current Covid-19 Emergency Regulations, all members will participate from home.

1. **Apologies for Absence**
2. **Public Participation Period**
3. **Declarations of Interests**
4. **To confirm the Minutes of the Ordinary Meeting held on 4 May 2020**
5. **Matters Arising**
 - Risk Assessment and Safeguarding Policy for volunteers [*Item 12*]
 - Path from the Grove to Thrifty Beeches [*Item 16*]
 - Neighbourhood Watch: to continue membership? [*Item 16*]
6. **Items Ongoing**
7. **Reports from County/District Councillors**
8. **Reports from Parish Representatives**
9. **Audit 2019/2020**
 - a) Completion of *Certificate of Exemption from Limited Assurance Review*
 - b) Approval of *Annual Governance and Accountability Return Sections 1 & 2*
10. **Planning** [*See Appendix*]
11. **Correspondence** [*See Appendix*]
12. **Finance** [*See Appendix*]
13. **Minstead Resilience**
14. **Matters raised by Councillors**
15. **Date of next Ordinary Meeting: 6 July 2020 at 19.30**

APPENDIX

10. Planning

Decisions

20/00235 Brock Farm. Application to remove condition 2 of application NFR/16013/2 (Erection of house for agricultural worker with landscaping proposals) to allow non-agricultural related occupation.

Refuse

20/00084 Land at Thatched Cottage, Blackwater Road. Stables.

Approve

20/00114 Marleys. New barn; demolition of existing outbuilding.

Withdrawn

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

19/00911 Peters Hold. Replacement dwelling; detached garage/carport; associated works and landscaping (demolition of existing dwelling and annex).

20/00259 Castle Malwood Park Farm. Replacement triple bay garage; demolition of existing garage.

New Planning Applications

20/00288 Muffins. Swimming pool.

20/00327 Muffins. Greenhouse.

20/00307 Malwood Walk House. Single storey side extension; associated landscaping (Application for listed building consent).

20/00346 Williams Hill House. Infill carport; alterations to garage doors and windows; external staircase.

20/00313 Merrie Orchard. 1no outbuilding; demolition of existing outbuilding.

Trees

R14/15/20/0177 3 Blackwater House. Fell 1 x (decayed/leaning) Birch tree. **Exempt works**

CONS/20/0244 Pinelands. Fell 1 x Oak.

11. Correspondence

To Read: *Suspended during lockdown.*

12. Finance

• Receipts & Payments for April 2020:

	£	£	£
	Net	VAT (recoverable)	
Provisional Balance* at 30 April 2020			12,191.72
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.87		525.87
Debit card payment:			
1&1: website monthly fee	5.00	1.00	6.00
Cheques/Online payments:			
Came & Company: Insurance renewal to 31/05/2021	482.73		482.73
Total payments for May			1,014.60
Balance after payments (This balance is in addition to £6,000 reserve)			11,177.12