

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority:

Minstead Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2020

Prepared by (Name and Role):

Polly Osborne Clerk/ RFO

Date:

07/06/2020

	£	£
Balance per bank statement as at 31/3/20		
Current Account	34,786.54	
	<hr/>	34,786.54
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/20 (normally only current account)		
Cheque number		
794	2.34	
795	10.72	
796	367.40	
MCFBS Refunds returned by bank		
843	500.00	
858	100.00	
859	500.00	
877	500.00	
887	500.00	
889	15,000.00	
913	5,000.00	
	<hr/>	22,480.46
Add: any un-banked cash as at 31/3/20		-
Net balances as at 31/3/20 (Box 8)		<u>12,306.08</u>