

**Ordinary Meeting of Minstead Parish Council  
Meeting held virtually**

**Monday 7 September 2020 at 19.30**

**Present:** Cllrs W Andrews (Chair), S Cattell, H Bennett, G Hough, R Taylor.

**In Attendance:** P Osborne (Clerk), 1 public.

**1. Apologies for Absence**

Cllr G Saunders, Cllr Mrs Andrews (NFDC), Cllr E Heron (HCC).

**2. Public Participation Period**

A parishioner outlined the proposed development, application 20/00452, with emphasis on the plans for screening with trees plus underplanting; also planting in lower paddock.

*Item 10 application 20/00452 was taken at this point.*

**3. Declarations of Interests**

Cllr Bennett declared a Personal interest in Item 10 application 20/00453.

**4. To confirm the Minutes of the Ordinary Meeting held on 3 August 2020**

These had been published and were agreed. They would be signed later.

**5. Matters Arising**

- [Clearing of rubbish bins on Village Green](#): Chairman reported that NFDC is monitoring this.
- [Amendment to Minstead PC's Code of Conduct to include 'gifts and hospitality'](#): Chairman to do this.
- [New Council Regulatory document on Asset Management to include trees for which Council is responsible](#): Lengthsman inspects trees informally annually and this should be included in his report. Any concerns raised are referred to a professional.
- [Cricket ground licence renewal](#): FE Land Agent has suggested site meeting in September. Clerk to ask him for possible dates.

**6. Items Ongoing**

- [Hazardous access to properties on A31 at Stoney Cross](#): No progress and no apparent way forward.  
**Closed**

**7. Reports from County/District Councillors**

Neither was present.

**8. Reports from Parish Representatives**

- NPA Consultative Panel meeting: Bruce Rothnie acting chair. Topics included Plan for Waterside and Forestry England (FE) rented properties.
- Footpaths: FP9 - hedge is significantly overgrown and contractor is needed. Cllr Cattell to ask Lee Byford if he would cut it. FP5 - kissing gate at bottom end now repaired.
- Police: For Speedwatch activities, police would prefer a 'smiley face' SID.

**9. Report from Lengthsman**

Work done in August:

- Time lost due to hot weather and heavy rain; but should be able to make up time in September.
- Footpaths 4, 5 and Footway opposite Old Court House - trimmed grass, cut back overgrown hedge/greenery whips, cleaned path of cuttings.

He commented: "There is still dog poo on church footpath. Not pleasant, but I suppose we must put up with it."

**10. Planning**

**Decisions**

**20/00409** Stoney Cross Lodge. Installation of replacement sewage treatment system; demolition of existing tank. **Grant**

**20/00422** Merrie Orchard. Single storey rear extension with roof terrace over; single storey infill extension; demolition of lean-to. **Grant**

**20/00379** Hartings. Replacement outbuilding with storage over; demolition of 4no. existing outbuildings. **Refuse**

**20/00024** and **00025** Minstead Lodge. Replacement external roof ladder and Application for Listed Building Consent. **Grant**

**20/00465** Appletrees Farm. Swimspace pool; decking and terrace. **Grant**

**20/00464** Camphill Cottage, Emery Down. Replacement building and greenhouse. **Grant**

**Decision Awaited**

**18/00954** Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

**New Planning Applications**

**19/00911** Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping. (Demolition of existing dwelling and annex). **Plans further amended since last meeting. Comment No 1 but because of short notice we reserve the right to amend our comment.**

**20/00453** The Orchard, The Grove. Replacement outbuilding. **Comment No 3, with suggested condition that use of building be for ever incidental and not for habitable use.**

**20/00528** Auberge. Continued use of land as garden. **Comment No 5. If it should be agreed, we would like to see retention of existing hedges and removal of permitted development rights on that land.**

**20/00452** The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; alterations to fenestration; raised patio; demolition of existing porch; associated landscaping. AMENDED PLANS. **Comment No 3 subject to: (a) the condition of planting sufficient screening; and (b) the accuracy of less than 30% increase in floorspace.**

**Trees**

**CONS/20/0401** Brambletye, Pear Tree Lane. Prune 1x Oak, 1 x Beech.

**CONS/20/0397** Pragnells Orchard. Fell 6 x Ash trees.

**CONS/20/0418** The Acorns. Prune 1 x Oak.

**CONS/20/0420** Curtle Cottage. Prune 1 x Scots Pine tree.

**CONS/20/0463** The Old Rectory. Fell 2 x Ash.

**There were no comments on any of these tree applications.**

**11. Correspondence**

Emails: Communicorp - *Local Councils Update* – subscription renewal. This was agreed.

To Read: *LCU, Clerks & Councils Direct.*

**12. Finance**

- Receipts & Payments for August 2020:

	£	£	£
	Net	VAT (recoverable)	
<b>Provisional Balance at 31 July 2020</b>			<b>9,356.54</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments:</b>			
SOs: Salaries and expenses	525.67		525.67
<b>Debit card payment:</b>			
1&1: website monthly fee	5.00	1.00	6.00
<b>Cheques/Online payments:</b>			
Communicorp: LCU subscription to October 2021	75.00		75.00
<b>Total payments for August</b>	<b>605.67</b>	<b>1.00</b>	<b>606.67</b>

<b>Balance after payments</b> <b>(This balance is in addition to £6,000 reserve)</b>			<b>8,749.87</b>
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Payments proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

**13. Election of new councillor**

Council has to co-opt a new councillor and several people have been suggested.

**14. To consider recording CCTV cameras on the main accesses to/through the village**

This was suggested as a means of deterring theft and other illegal activities. Council was against installing public CCTV but thought that it might be possible for private cameras to assist.

**15. Grant funding from central government via NFDC**

Minstead PC was eligible for the Small Business Grant of £10,000 because it is liable for business rates and is in receipt of small business rate relief in respect of Minstead Cricket Ground, Football Green. The sum of £10,000 has been granted. This fund will be used to support community activities. The sum of £378 was donated to cover costs of *Minstead Flower Show 2020* held on 5 September.

**16. Matters raised by Councillors**

- Hedge at Yew Tree is overhanging the road. Ask householder to cut.
- Logs placed on Manor Waste outside entrance to Fleetwater Stud – possibly to prevent verge parking?
- New Planning White Paper with radical suggestions has been published. Council should consider comment from NPA before responding.
- There is a government consultation which proposes increasing the affordable housing thresholds on new development which could reduce rural affordable housing provision.
- Litter picking – NFDC is not supporting *Keep Britain Tidy* during Covid-19 restrictions. But individuals are encouraged to collect litter safely.
- It was suggested and agreed that a donation be made towards expenses incurred by the two students who collected prescriptions and shopping during lockdown.

**17. Date of next Ordinary Meeting: 5 October 2020 at 19.30**

Meeting closed at 21.07