

**Ordinary Meeting of Minstead Parish Council
Meeting held virtually**

Monday 7 September 2020 at 19.30

Present: Cllrs W Andrews (Chair), S Cattell, H Bennett, G Hough, R Taylor.

In Attendance: P Osborne (Clerk), 1 public.

1. Apologies for Absence

Cllr G Saunders, Cllr Mrs Andrews (NFDC), Cllr E Heron (HCC).

2. Public Participation Period

A parishioner outlined the proposed development, application 20/00452, with emphasis on the plans for screening with trees plus underplanting; also planting in lower paddock.

Item 10 application 20/00452 was taken at this point.

3. Declarations of Interests

Cllr Bennett declared a Personal interest in Item 10 application 20/00453.

4. To confirm the Minutes of the Ordinary Meeting held on 3 August 2020

These had been published and were agreed. They would be signed later.

5. Matters Arising

- Clearing of rubbish bins on Village Green: Chairman reported that NFDC is monitoring this.
- Amendment to Minstead PC's Code of Conduct to include 'gifts and hospitality': Chairman to do this.
- New Council Regulatory document on Asset Management to include trees for which Council is responsible: Lengthsman inspects trees informally annually and this should be included in his report. Any concerns raised are referred to a professional.
- Cricket ground licence renewal: FE Land Agent has suggested site meeting in September. Clerk to ask him for possible dates.

6. Items Ongoing

- Hazardous access to properties on A31 at Stoney Cross: No progress and no apparent way forward.
Closed

7. Reports from County/District Councillors

Neither was present.

8. Reports from Parish Representatives

- NPA Consultative Panel meeting: Bruce Rothnie acting chair. Topics included Plan for Waterside and Forestry England (FE) rented properties.
- Footpaths: FP9 - hedge is significantly overgrown and contractor is needed. Cllr Cattell to ask Lee Byford if he would cut it. FP5 - kissing gate at bottom end now repaired.
- Police: For Speedwatch activities, police would prefer a 'smiley face' SID.

9. Report from Lengthsman

Work done in August:

- Time lost due to hot weather and heavy rain; but should be able to make up time in September.
- Footpaths 4, 5 and Footway opposite Old Court House - trimmed grass, cut back overgrown hedge/greenery whips, cleaned path of cuttings.

He commented: "There is still dog poo on church footpath. Not pleasant, but I suppose we must put up with it."

10. Planning

Decisions

20/00409 Stoney Cross Lodge. Installation of replacement sewage treatment system; demolition of existing tank. **Grant**

20/00422 Merrie Orchard. Single storey rear extension with roof terrace over; single storey infill extension; demolition of lean-to. **Grant**

20/00379 Hartings. Replacement outbuilding with storage over; demolition of 4no. existing outbuildings. **Refuse**

20/00024 and **00025** Minstead Lodge. Replacement external roof ladder and Application for Listed Building Consent. **Grant**

20/00465 Appletrees Farm. Swimspace pool; decking and terrace. **Grant**

20/00464 Camphill Cottage, Emery Down. Replacement building and greenhouse. **Grant**

Decision Awaited

18/00954 Petrol Station, Ringwood Road. Single storey rear extension to sales building to provide sandwich bar.

New Planning Applications

19/00911 Peters Hold Farm. Replacement dwelling; detached garage/carport; associated works and landscaping. (Demolition of existing dwelling and annex). **Plans further amended since last meeting. Comment No 1 but because of short notice we reserve the right to amend our comment.**

20/00453 The Orchard, The Grove. Replacement outbuilding. **Comment No 3, with suggested condition that use of building be for ever incidental and not for habitable use.**

20/00528 Auberge. Continued use of land as garden. **Comment No 5. If it should be agreed, we would like to see retention of existing hedges and removal of permitted development rights on that land.**

20/00452 The Cottage, Toms Lane Corner. First floor extensions; conversion of attached stables to facilitate additional accommodation; alterations to fenestration; raised patio; demolition of existing porch; associated landscaping. AMENDED PLANS. **Comment No 3 subject to: (a) the condition of planting sufficient screening; and (b) the accuracy of less than 30% increase in floorspace.**

Trees

CONS/20/0401 Brambletye, Pear Tree Lane. Prune 1x Oak, 1 x Beech.

CONS/20/0397 Pragnells Orchard. Fell 6 x Ash trees.

CONS/20/0418 The Acorns. Prune 1 x Oak.

CONS/20/0420 Curtle Cottage. Prune 1 x Scots Pine tree.

CONS/20/0463 The Old Rectory. Fell 2 x Ash.

There were no comments on any of these tree applications.

11. Correspondence

Emails: Communicorp - *Local Councils Update* – subscription renewal. This was agreed.

To Read: *LCU, Clerks & Councils Direct.*

12. Finance

- Receipts & Payments for August 2020:

	£	£	£
	Net	VAT (recoverable)	
Provisional Balance at 31 July 2020			9,356.54
Receipts:			
Standing Order/Direct Debit payments:			
SOs: Salaries and expenses	525.67		525.67
Debit card payment:			
1&1: website monthly fee	5.00	1.00	6.00
Cheques/Online payments:			
Communicorp: LCU subscription to October 2021	75.00		75.00
Total payments for August	605.67	1.00	606.67

Balance after payments (This balance is in addition to £6,000 reserve)			8,749.87
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Payments proposed by Cllr Andrews, seconded by Cllr Bennett and agreed.

13. Election of new councillor

Council has to co-opt a new councillor and several people have been suggested.

14. To consider recording CCTV cameras on the main accesses to/through the village

This was suggested as a means of deterring theft and other illegal activities. Council was against installing public CCTV but thought that it might be possible for private cameras to assist.

15. Grant funding from central government via NFDC

Minstead PC was eligible for the Small Business Grant of £10,000 because it is liable for business rates and is in receipt of small business rate relief in respect of Minstead Cricket Ground, Football Green. The sum of £10,000 has been granted. This fund will be used to support community activities. The sum of £378 was donated to cover costs of *Minstead Flower Show 2020* held on 5 September.

16. Matters raised by Councillors

- Hedge at Yew Tree is overhanging the road. Ask householder to cut.
- Logs placed on Manor Waste outside entrance to Fleetwater Stud – possibly to prevent verge parking?
- New Planning White Paper with radical suggestions has been published. Council should consider comment from NPA before responding.
- There is a government consultation which proposes increasing the affordable housing thresholds on new development which could reduce rural affordable housing provision.
- Litter picking – NFDC is not supporting *Keep Britain Tidy* during Covid-19 restrictions. But individuals are encouraged to collect litter safely.
- It was suggested and agreed that a grant be made towards expenses incurred by the two students who collected prescriptions and shopping during lockdown.

17. Date of next Ordinary Meeting: 5 October 2020 at 19.30

Meeting closed at 21.07